

Mayor and Council

700 Doug Davis Drive  
Hapeville, GA 30354

April 19, 2016

6:00PM

Agenda

1. Call To Order

2. Roll Call

Mayor Alan Hallman  
Alderman at Large Ruth Barr  
Councilman at Large Michael Randman  
Councilman Ward I Joshua Powell  
Councilman Ward II Diane Dimmick

3. Welcome

4. Public Comments On Agenda Items

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments, however, State Statute prohibits the City Council from discussing an item that is not on the agenda. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

5. Presentations

5.I. Employee Recognition

6. Old Business

6.I. T-Splost Project List

**Background**

This list is composed of several potential transportation related projects that could be selected for construction using the T-Splost funds if it is passed by voters in November. Prioritization of potential projects is critical going forward in the event we cannot fund every project that is desired.

The List will be discussed in various public comment forums and organized in a tiered fashion for Council consideration and final approval. The list must be submitted to Fulton County by May 30, 2016.

For additional questions, please contact the City Manager

Documents: [T SPLOST PROJECT LIST.PDF](#), [COMMENTS 04\\_12\\_16 JEFFERSON PARK.PDF](#), [PICTURES OF GRAVAL LOTS.PDF](#), [SIGN IN SHEETS 04\\_12\\_16 JEFFERSON PARK.PDF](#), [TSPLOST APRIL 12.PDF](#)

6.II. Update On Building Collapse (597 N, Central)

**Background**

Staff has now completed negotiations with the Insurance company

representing the contractor. The City will recover the costs it has expended in responding to this emergency incident (approx. \$117,000).

The City Attorney requests authorization be granted to the Mayor to sign all final agreements to close this portion of the issue and secure the funds from the Insurance company.

Once the funds are secured, the City Manager will bring forward recommendations for a process that can begin moving forward to renovate the facility. Such recommendations shall incorporate a plan to ensure public safety (given the current condition of the wall) and multiple-use for the renovated facility. The plan will be provided to Council along with a project budget not later than May 17, 2016.

For additional information, please contact the City Manager.

## 7. New Business

### 7.I. 1st Reading Ordinance 2016-13 Special Event And Overflow Parking

#### **Background**

A moratorium was placed on the enforcement of parking on gravel lots in 2015. The purpose of the moratorium was to evaluate current policy and standards for parking. After reviewing other cities parking ordinances and standards, the result was a new special event overflow parking ordinance proposal. The new guidance will better assist staff in making field determinations on parking arrangements to support Special events.

For further information contact the City Manager.

Documents: [SPECIAL EVENT OVERFLOW PARKING ORDINANCE.PDF](#)

### 7.II. 1st Reading Ordinance 2016-10 Lost And Stolen Property

#### **Background**

Occasionally, the City of Hapeville deals with property that has been lost or stolen. The most important aspect of handling found property, is to reunite the property with the owner. However, there are times when the property is illegal or has been determined to be contraband that cannot be given back. On other occasions, property is found with no way of locating the owner. In any case, the property must be handled in accordance with State and Federal Law. As such, the newly proposed ordinance has been prepared by the City Attorney's Office to ensure that property is handled by the City of Hapeville in a manner consistent with recently updated laws for the State. Adoption of this Ordinance will bring our rules in compliance with the latest laws and process.

For Further Information, contact the City Manager or Police Chief

Documents: [2016-10 ORDINANCE LOST AND STOLEN PROPERTY.DOCX](#)

### 7.III. Consideration And Action On Ordinance 2016-09 Surfacing Definitions

#### **BACKGROUND:**

1st Reading Ordinance 2016-09 was April 5th, 2016.

A moratorium was placed on the enforcement of parking on gravel lots in 2015. The purpose of the moratorium was to evaluate current policy and standards for parking on gravel. A review of other cities parking ordinances and a review of ADA requirements for parking only resulted in updating the defining of terms in the current ordinance.

## Alternate Off-Street Parking Standards

The Director of Community Services, Police Chief, City Attorney, City Engineer, City Planner and I reviewed parking lot ordinances from other cities and ADA standards for permanent parking lots. The review revealed the following: Pavement applications consisting of loose aggregate do not meet ADA standards for approved permanent parking lots and are not allowed other than for overflow or temporary parking.

Further review of our ordinance revealed only a need to define the terms that are used in Section 93-2-5, Surfacing and Maintenance. In addition, staff will also document (via google earth photos) areas that are to be grandfathered and exempt from the new standards.

The current ordinance reads as follows:

Sec. 93-23-5. Surfacing and maintenance

(a) Nonresidential. All driveways, off-street parking and loading facilities required, pursuant to the provisions of this chapter, shall be hard surfaced pavement, drained, lighted and maintained by the owner in accordance with specifications of the city. Parking areas that are in excess of the parking requirements of this chapter may consist of pervious materials provided the total number of parking spaces does not exceed 110 percent of the requirement.

(b) Residential. Single-family residential development may utilize porous concrete, asphalt or other permeable pavements in driveway construction.

Such terms as “pervious materials,” “porous concrete” and “permeable pavements” are used but, are not defined. The proposed amendment clearly defines the range of terms used in the ordinance so that the surfaces that are permitted and those that are prohibited will not be subject to effective debate.

The value in adopting the text amendment is that the City will be in a better position to promote the use of desirable pavements, with definite advantages for stormwater management, and to prohibit undesirable pavement applications such as #57 stone gravel. The latter is only appropriate in temporary industrial applications. Staff recommends approval.

Staff has gathered the appropriate Commercial Lot listing of properties as well as photos.

The Surfacing and Maintenance code was originally adopted in 1959, re-codified in 1981 and modified in 2013 to include porous concrete and permeable pavements in residential driveway construction.

For further information contact the City Manager

Documents: [SURFACING DEFINITIONS ORDINANCE.PDF](#), [COMMERCIAL PROPERTIES WITH GRAVEL PRESENT.PDF](#), [PICTURES OF GRAVAL LOTS.PDF](#)

### 7.IV. Consideration To Accept Grant Award From The Atlanta Regional Commission For The Comprehensive Plan Update.

#### **Background:**

City staff has met with the Senior Principal Planner for the Atlanta Regional Commission (ARC). We have discussed the terms and conditions of the \$100,000 grant award being offered by the ARC to support the Comp Plan update and Livable Communities Initiative (LCI). The grant calls for a 20% local match. The project schedule calls for the City to issue an RFP for planning consultant support services. This will mark the first time a Comp Plan and an LCI study will be packaged together. The project will be observed as a possible model for future efforts such as this.

That RFP will be issued in the next few weeks. Once the consultant is selected a project schedule and structure will then be organized. The due date for the final report will be August 31, 2017.

Staff requests the Mayor be authorized to accept the ARC 80% grant with a 20% local match provision and sign the contract acceptance documents. City staff have identified the funds needed for the match and will request a carry forward be authorized by Council from this FY to provide our portion of the local match.

For additional questions, please contact the City Manager.

Documents: [LIVABLE CENTERS INITIATIVE STUDY CONTRACT.PDF](#)

#### 7.V. Resolution 2016-03 Surplus Property IT

##### **Background**

City Staff has identified a number of obsolete IT items including old flip type cell phones and various other obsolete technology items. Staff would like to declare these items surplus (see attached inventory)\* and sell them on Gov Deals. Once this is complete, we can clean out the old IT Offices and use the space more effectively.

Gov Deals founded in 1999 is an online auction site for government surplus. They are nationwide and anybody may bid, but only government entities may sell. The web address is [HTTP://WWW.GOVDEALS.COM/](http://www.govdeals.com/)

Arrangements can be made in the next few weeks. The City Manager seeks authorization to handle the inventory in this way and utilize Gov Deals as needed in the future on a case by case basis.

Staff recommends approval of Resolution # 2016-03

For Further Information, please contact the City Manager.

**\*NOTE:** IT is still typing up and documenting the final inventory list. It should be provided to Council along with various photos not later than COB on Monday.

Documents: [2016-03 SURPLUS RESOLUTION.PDF](#)

#### 7.VI. Resolution 2016-04

##### **Background**

The Attached Resolution (2016-04) approves the terms negotiated by the City Attorney and Special Counsel regarding an early retirement action. The City will make nominal contributions to the Pension plan over the next 4-5 years to minimize any negative actuarial impacts to the Pension Plan.

Authorization is requested in order for the City Manager and City Attorney to finalize all documents to execute the plan amendment as agreed by the City Council.

For additional information contact the City Manager.

#### 7.VII. Consideration And Action To Adopt Define Benefit Plan Amendment.

##### **Background**

The attached approves the terms negotiated by the City Attorney and Special Counsel

regarding an early retirement action. The City will make nominal contributions to the Pension plan over the next 4-5 years to minimize any negative actuarial impacts to the Pension Plan.

Authorization is requested in order for the City Manager and City Attorney to finalize all documents to execute the plan amendment as agreed by the City Council.

For additional information contact the City Manager.

Documents: [HAPEVILLE DB PLAN AMENDMENT FINAL.PDF](#)

8. City Manager Report
9. Update By Department
  - Recreation
  - Economic Development
  - Planning & Zoning Consultant
  - Fire
  - City Clerk
  - Finance
  - Community Services
  - Police
  - Legal
  - Economic Development Consultant
10. Public Comments

At this time, the Chairperson opens the floor to comments from the audience. Comments should relate to a specific agenda item, not listed on the agenda for a Public Hearing, or to a concern within the jurisdiction of the City. Mayor and Council meetings serve the purpose of conducting city business and are not a forum for the unlimited expression of opinion. The Chairperson reserves the right to limit comments to matters germane to city business and may refer speakers to the City Manager or other staff for resolution.

11. Mayor And Council Comments
12. Executive Session (If Needed)
13. Adjourn

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.