

Mayor and Council Work Session

700 Doug Davis Drive
Hapeville, GA 30354

June 18, 2019 6:00PM

Agenda

1. Call To Order

2. Roll Call

Mayor Alan Hallman
Alderman Mike Rast
Councilman at Large Travis Horsley
Councilman Ward I Mark Adams
Councilman Ward II Chloe Alexander

3. Welcome

4. Presentations

4.I. Recognition Of Ms. Karrina Lemonnier By Chief Bloodworth

Background:

Chief Bloodworth will recognize and thank Ms. Lemonnier for calling in and reporting a fire. By doing so, lives were saved.

4.II. Jasber Music Festival Presentation By Akenya Rock

Background:

Ms. Akenya Rock of Jasber Management Services, LLC will give a presentation on the upcoming Jasber Music Fest event scheduled for July 6 in Forest Park from 12PM-10PM. It is a free event that will have professional performances, food, music, and fireworks.

Documents:

[JASBER MUSIC FEST PRESENTATION.PDF](#)

4.III. Southern Fulton Comprehensive Transportation Plan Presented By Inga Kennedy

Background:

Ms. Inga Kennedy will give a presentation on the Southern Fulton Comprehensive Transportation Plan. Ms. Kennedy will provide Mayor and Council an overview of the plan, vision and goals, upcoming engagements and next steps.

Documents:

[SFCTP STATUS PRESENTATION.PDF](#)

5. Public Hearing

5.I. Consideration On Amendment B-P (Business Park) Zone - 1st Reading

Background:

Consideration to amend Chapter 93 (Zoning), Article 18 (B-P Zone, Business Park) for

the purpose of updating the City of Hapeville B-P Zone regulations.

Staff Comments:
Applicant Comments:
Public Comments:

Documents:

[B-P \(BUSINESS PARK\) ZONE TEXT AMENDMENT.PDF](#)
[PLANNERS REPORT TEXT AMENDMENT B-P.PDF](#)

5.II. Consideration On Veterinarian Text Amendment - 1st Reading

Background:

Consideration to amend Chapter 93 (Zoning) for the purpose of updating the City of Hapeville veterinarian, animal hospital and kennel regulations.

Staff Comments:
Applicant Comments:
Public Comments:

Documents:

[ORDINANCE - TEXT AMENDMENT \(VETS\) \(02227553XA0B3B\).PDF](#)
[PLANNERS REPORT - VETERINARY TEXT AMENDMENT.PDF](#)

5.III. Consideration And Action On Budget Ordinance - 2nd Reading

Background:

On May 15, 2019, the City made available the initial draft Fiscal 2019-20 Hapeville Proposed Budget. The City advertised the public hearing in the South Fulton Neighbor newspaper. A copy of the draft line item detail budget is posted to the City website along with a copy of the detailed line items supporting the budget proposal. The FY2020 budget calls for approximately \$13.8M in General Fund cash inflows and Expenditures. In comparison, the 2018-19 original budget called for \$12.5M in revenues and \$12.35M in expenditures. At present, the budget is at a break-even status with no significant planned add to the General Fund net fund balance. This budget is meant to be conservative, to best ensure the City will meet it's obligations. There are opportunities that may lessen the impact of General Fund cash expenditures and City Manager and staff continue to work toward improving the net financial condition of the City.

Of significant note for this upcoming fiscal year is a focus on strengthening the position of Public Safety in both staffing and equipment investments. To keep up with the current market conditions for First Responders, this budget call for investment in personnel with staffing increases and pay adjustments of approximately \$700K. Capital investments for equipment approximates \$800K, including a replacement fire engine and the replacement of several police and fire vehicles. Other particular highlights expected in the coming year are the completion of the Theater restoration, continued completion of railway beatification, new construction along Virginia Avenue, continued investments in the arts - all contributing to Hapeville being a desired destination for people to both play and stay.

The budget is an estimate and our projection of the next 12 months. As assumptions or actual circumstances significantly change, Mayor, Council and staff will revisit our plans to best steward the resources of the City.

Staff Comments:
Applicant Comments:
Public Comments:

Documents:

[2019-2020 PROPOSED BUDGET WORKSHEET - 8560 - 6-3-2019 DRAFT COPY.PDF](#)
[BUDGET DETAIL INFORMATION.PDF](#)
[BUDGET BACKGROUND - PACKET.PDF](#)
[BUDGET SUMMARY - COUNCIL.PDF](#)
[ORDINANCE - BUDGET FY2020.PDF](#)

6. Questions On Agenda Items

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

7. Old Business

7.I. Consideration And Action To Authorize Mayor To Sign Agreements With CivicPlus For Agenda Management Software, Video Services, And Website Design

Background:

On June 4, Mayor and Council voted to enter into an agreement with CivicPlus for Agenda Management Software, Video Services, and for Website Design and Implementation. Staff is requesting Council to authorize the Mayor to sign the attached agreements. All agreements have been reviewed by legal.

Documents:

[MASTER SERVICES AGREEMENT.PDF](#)
[AGENDA MANAGEMENT SOFTWARE AND VIDEO SERVICE AGREEMENT.PDF](#)
[WEBSITE AGREEMENT.PDF](#)

8. New Business

8.I. Consideration And Action On Appointments To Planning Commission

Background:

The Planning Commission currently have two vacant seats. The seats were formerly held by Mark Farah and Kaity Ferrero. Attached are service board applications for Mayor and Council's consideration and action for both seats.

Documents:

[CLIFF THOMAS APPLICATION_REDACTED.PDF](#)
[CHRIS DORSEY APPLICATION_REDACTED.PDF](#)
[PATTY WALLER APPLICATION_REDACTED.PDF](#)
[G. LEAH DAVIS APPLICATION_REDACTED.PDF](#)

8.II. Georgia Municipal Employee Benefit System (GMEBS) Presentation By Randy Logan And Discussion On Draft Resolution

Background:

The pension committee has been reviewing our current pension under Mass Mutual and thought it best to seek other options for our pension management. The committee reached out to GMEBS of GMA for an evaluation of our current plan, an estimate of pension management fees under GMEBS, and an estimate of annual pension funding under GMEBS. GMEBS manages plans for 290 local government entities, with over \$2 Billion in assets. After multiple meetings and discussions with the City financial advisers and the GMEBS team, staff has asked GMEBS representatives, Randy Logan and Michelle Warner, to present the GMEBS pension plan to council. It is staff's recommendation to change our pension administration to GMEBS. Staff desires council input and questions with the intent of an action item on the July 2nd City Council meeting.

Documents:

[GMEBS PRESENTATION.PDF](#)
[GMEBS SUMMARY OF PLAN FEATURES 11-2017.PDF](#)
[QTR REPORT 2019 0331.PDF](#)
[UPDATED HAPEVILLE NEW PLAN STUDY - 2019.PDF](#)
[HAPEVILLE RESOLUTION 6 6 19.PDF](#)

8.III. Discussion On Process To Prepare And Send Agenda Packet To Legislative Delegation
Background:

Our House Representatives and State Senator have requested that Mayor and Council prepare and send a legislative agenda packet to them by August 2019. At this time, Legal would like to have a discussion with Mayor and Council regarding this process.

8.IV. Discussion On Moratorium For Shareable Mobility Devices (Scooters)
Background:

The shareable scooter trend is rapidly advancing across the Atlanta metropolitan region. While scooters are environmentally friendly, vehicles and scooters sharing the roads unchecked may lead to clutter, accidents and personal injury. Attached for discussion is a sample resolution providing for a moratorium on shareable mobility devices within the City of Hapeville. Staff will evaluate further after Council comment and bring forth a policy for Mayor and Council consideration and action at the July 2 meeting.

Documents:

[RESOLUTION - MORATORIUM ON SCOOTERS \(02240827XA0B3B\).PDF](#)

8.V. Discussion Of City Manager Signing Authority Ordinance Draft
Background:

The current signing authority for the City Manager is less than \$5,000.00 and anything above must go to Council for approval. The City Manager is suggesting to modify the current ordinance to raise the City Manager's signing authority up to \$10,000.

Attached for consideration and discussion is the amended ordinance.

Documents:

[ORDINANCE - CITY MANAGER SIGNING AUTHORITY.PDF](#)

9. City Manager Report
10. Public Comments

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.
11. Mayor And Council Comments
12. Executive Session

When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).
13. Adjourn

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.