



BUDGET WORKSHOP PRESENTATION

JUNE 6, 2016

Presentation Outline



- | | |
|---|--------------|
| I. Budget Process Overview | City Manager |
| II. Financial Overview | Finance Dir. |
| III. City Operational Goals | City Manager |
| A. Goals by Department | |
| IV. Capital | City Manager |
| V. Policy Decisions & Discussion | City Manager |
| A. Staffing/Salary Market Analysis | |
| B. Storm Water Utility | |
| C. IT 5-Year Plan | |
| D. City Sponsorships of Community & Arts Organizations/Events | |
| E. Fund Balance Amount | |
| F. City Council Questions? | |

Budget Process Overview



Budget Process Overview



- **Budget Process Timeline**
 - ✦ Financial Analysis Revenues/Expenses/Operations/Capital
 - ✦ Citizen's Chalkboard
 - ✦ Staff Recommendations to City Manager
 - ✦ City Manager Recommendations to Council
 - ✦ Council Direction & Public Input
 - ✦ Adoption of Budget—by June 30

- **Budget Analysis and Trends**
 - ✦ Overall
 - ✦ Departments

Financial Overview



SUMMARY OF ALL REVENUES & EXPENSES
APPROPRIATIONS BY DEPARTMENT & FUND
REVENUE SUMMARY BY SOURCE
PROPERTY TAX VALUE TRENDS
EXPENDITURES BY MAJOR FUNCTION

Summary of Revenues FY 2012 –17 All Funds



REVENUES	FY 2012 to FY2017: Actual & Budgeted					
	2012 ACTUAL	2016 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
GENERAL FUND	9,916,598	10,764,276	10,481,477	9,891,110	10,665,378	10,969,000
SPECIAL REVENUE FUND	1,120,141	1,189,498	220,195	114,563	132,500	113,500
TRADE & TOURISM FUND	0	0	1,119,736	1,320,645	1,642,796	1,430,314
CAPITAL PROJECTS FUND	1,548,534	1,227,991	859,825	957,584	5,752,046	3,945,000
WATER & SEWER	3,544,781	3,835,422	5,057,374	8,831,458	4,455,000	4,411,000
SOLID WASTE/RECYCLING	447,725	2,072,699	499,282	525,364	570,049	532,000
TOTAL	16,577,779	19,089,886	18,237,889	21,640,724	23,217,769	21,400,814
STORMWATER FUND	0	0	0	0	0	357,000
TOTAL	16,577,779	19,089,886	18,237,889	21,640,724	23,217,769	21,757,814

Summary of Expenses FY 2012 –17 All Funds



EXPENDITURES	FY 2012 to FY2017: Actual & Budgeted					
	2012 ACTUAL	2016 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
GENERAL FUND	10,656,146	11,468,591	11,048,521	9,794,970	10,445,336	10,866,000
SPECIAL REVENUE FUND	1,169,595	1,200,969	203,602	113,917	132,500	113,500
TRADE & TOURISM FUND	0	-	930,167	1,017,025	1,648,796	1,430,245
CAPITAL PROJECTS FUND	1,618,511	1,413,254	859,824	957,584	5,752,046	3,945,000
WATER & SEWER	3,033,566	4,732,747	3,469,870	3,931,647	4,586,700	4,221,485
SOLID WASTE/RECYCLING	584,548	587,099	561,813	467,384	570,059	532,000
TOTAL	16,984,357	19,189,484	17,073,797	16,282,527	23,135,437	21,108,230
STORMWATER FUND	0	0	0	0	0	357,000
TOTAL	16,577,779	19,089,886	17,073,797	16,282,527	23,135,437	21,465,230

Each Fund: % of Total of Budget: FY 2013 -16



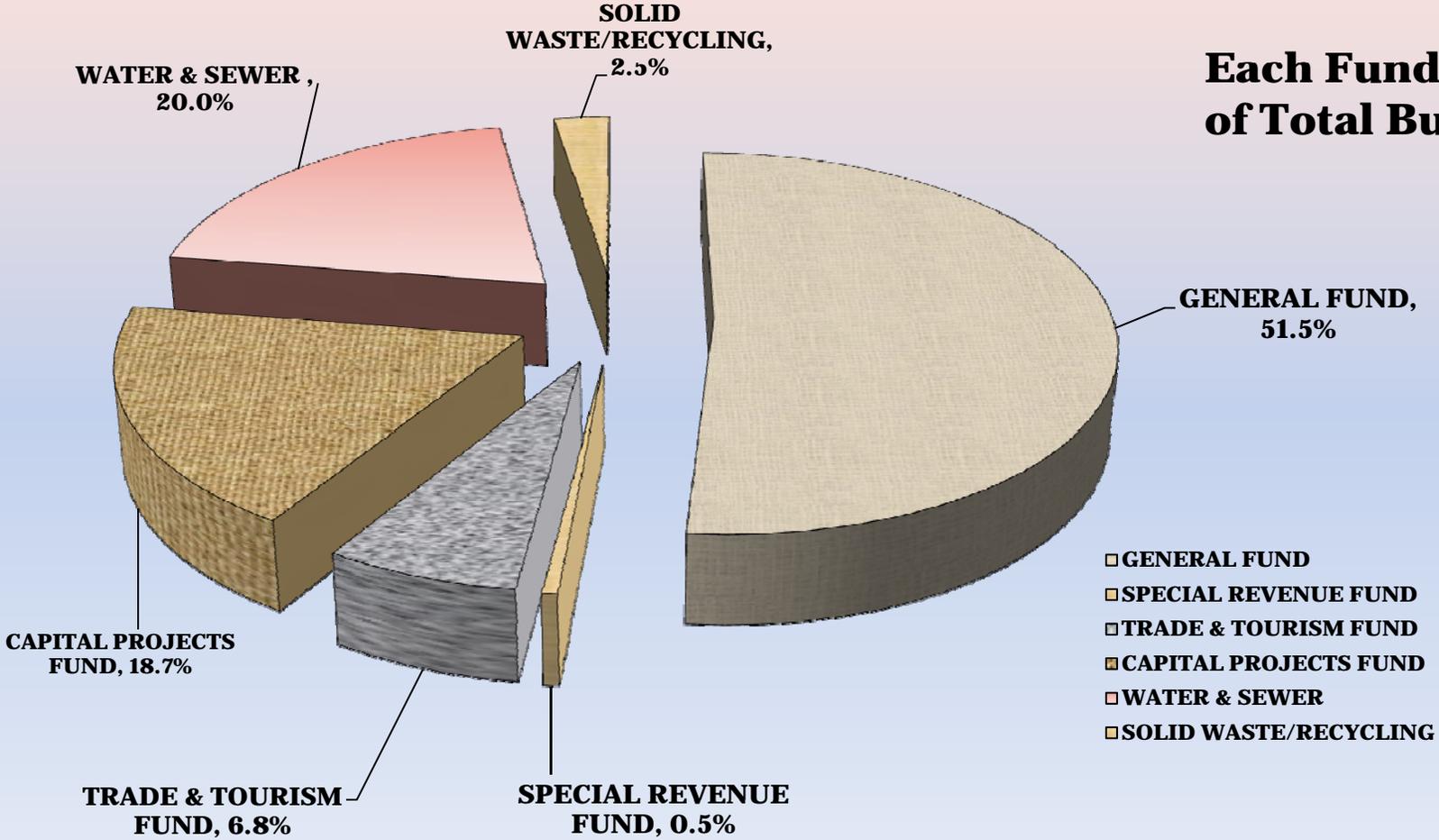
**F Y 2013 - 2016 BUDGET
ALL FUNDS: TOTAL BUDGET
As % of Total Budget**

	FY 2013	FY 2014	FY 2015	FY 2016	% of Total
GENERAL FUND	11,048,521	9,794,970	10,445,336	10,866,000	51%
SPECIAL REVENUE FUND	203,602	113,917	132,500	113,500	1%
TRADE & TOURISM FUND	930,167	1,017,025	1,648,796	1,430,245	7%
CAPITAL PROJECTS FUND	859,824	957,584	5,752,046	3,945,000	19%
WATER & SEWER	3,469,870	3,931,647	4,586,700	4,221,485	20%
SOLID WASTE/RECYCLING	561,813	467,384	570,059	532,000	3%
Total Budget	17,073,797	16,282,527	23,135,437	21,108,230	1

Each Fund: % of Total of Budget: FY 2013 -16



Each Fund as % of Total Budget

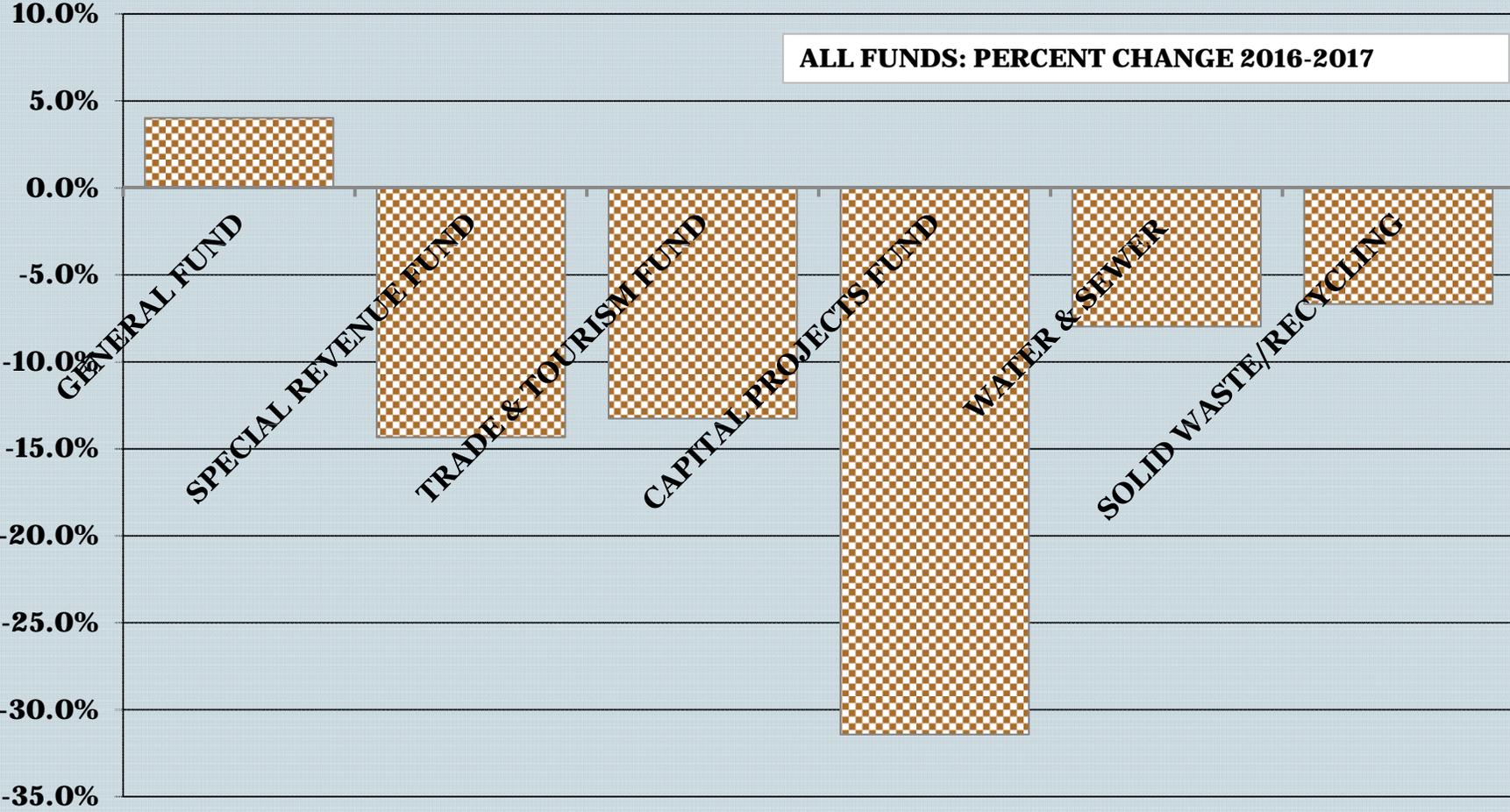


Budget Comparison by Fund



		2014	2015	2016	2017		%
FUND		ACTUAL	ACTUAL	BUDGET	PROPOSED		Change
		-					
GENERAL FUND	1	11,048,521	9,794,970	10,445,336	10,866,000		4.0%
SPECIAL REVENUE FUND	2	203,602	113,917	132,500	113,500		-14.3%
TRADE & TOURISM FUND	3	930,167	1,017,025	1,648,796	1,430,245		-13.3%
CAPITAL PROJECTS FUND	4	859,824	957,584	5,752,046	3,945,000		-31.4%
WATER & SEWER	5	3,469,870	3,931,647	4,586,700	4,221,485		-8.0%
SOLID WASTE/RECYCLING	6	561,813	467,384	570,059	532,000		-6.7%
Total Budget		17,073,797	16,282,527	23,135,437	21,108,230		-8.8%

Budget Comparison by Fund

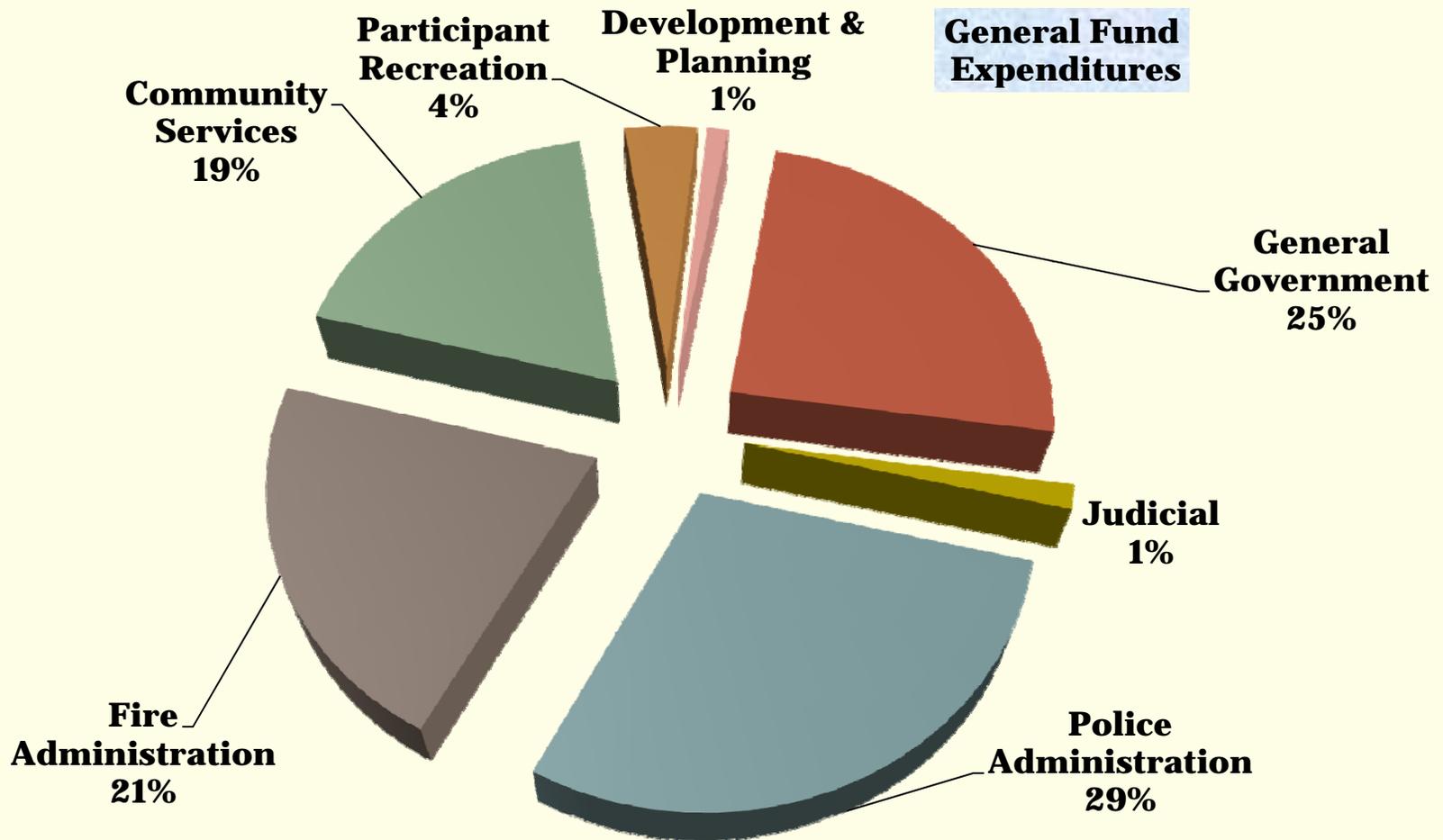


General Fund Expenditures by FX



	FY 2014	FY 2015	FY 2016	FY 2017	Change
General Government	1,955,247	2,112,747	2,280,365	2,664,743	16.9%
Judicial	142,996	160,537	189,575	152,060	-19.8%
Police Administration	3,088,108	2,855,651	3,179,759	3,160,609	10.7%
Fire Administration	2,585,143	2,379,662	2,551,487	2,312,300	-2.8%
Community Services	1,787,467	1,667,322	1,574,597	2,021,849	21.3%
Participant Recreation	523,467	513,482	547,203	431,089	-16.0%
Development and Planning	966,094	105,569	122,350	123,350	16.8%
Total Expenditures	11,048,522	9,794,970	10,445,336	10,866,000	10.9%

General Fund Expenditures by FX

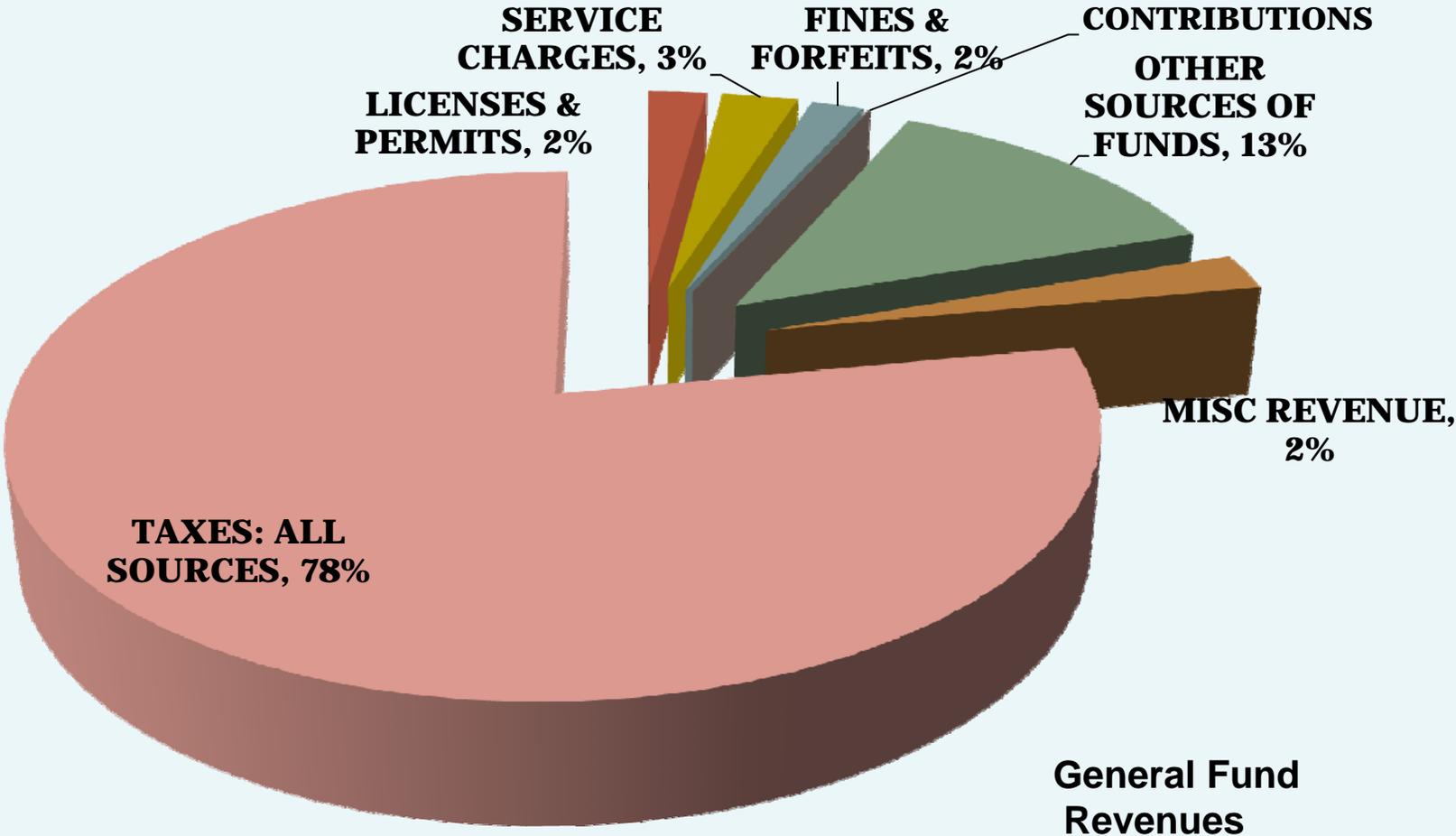


General Fund Revenue Summary



	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Requested
TAXES: ALL SOURCES	7,484,834	7,648,631	7,339,893	8,128,665	8,552,514
LICENSES AND PERMITS	235,456	161,902	210,200	189,000	231,000
INTERGOVERNMENTAL CHARGES FOR SERVICES	45,419	-	-	-	-
FINES AND FORFEITURES	1,158,562	1,057,253	280,059	230,500	298,100
INVESTMENT INCOME	494,250	499,030	480,305	400,000	203,000
CONTRIBUTIONS	979	62	191	-	150
MISC REVENUE	20,945	21,243	8,360	10,550	7,000
OTHER SOURCES	30,588	31,866	31,089	71,363	254,500
TOTAL	1,293,243	1,061,490	1,541,013	1,635,300	1,422,736
TAXES: ALL SOURCES	10,764,276	10,481,477	9,891,110	10,665,378	10,969,000
TAXES: ALL SOURCES	7,484,834	7,648,631	7,339,893	8,128,665	8,552,514

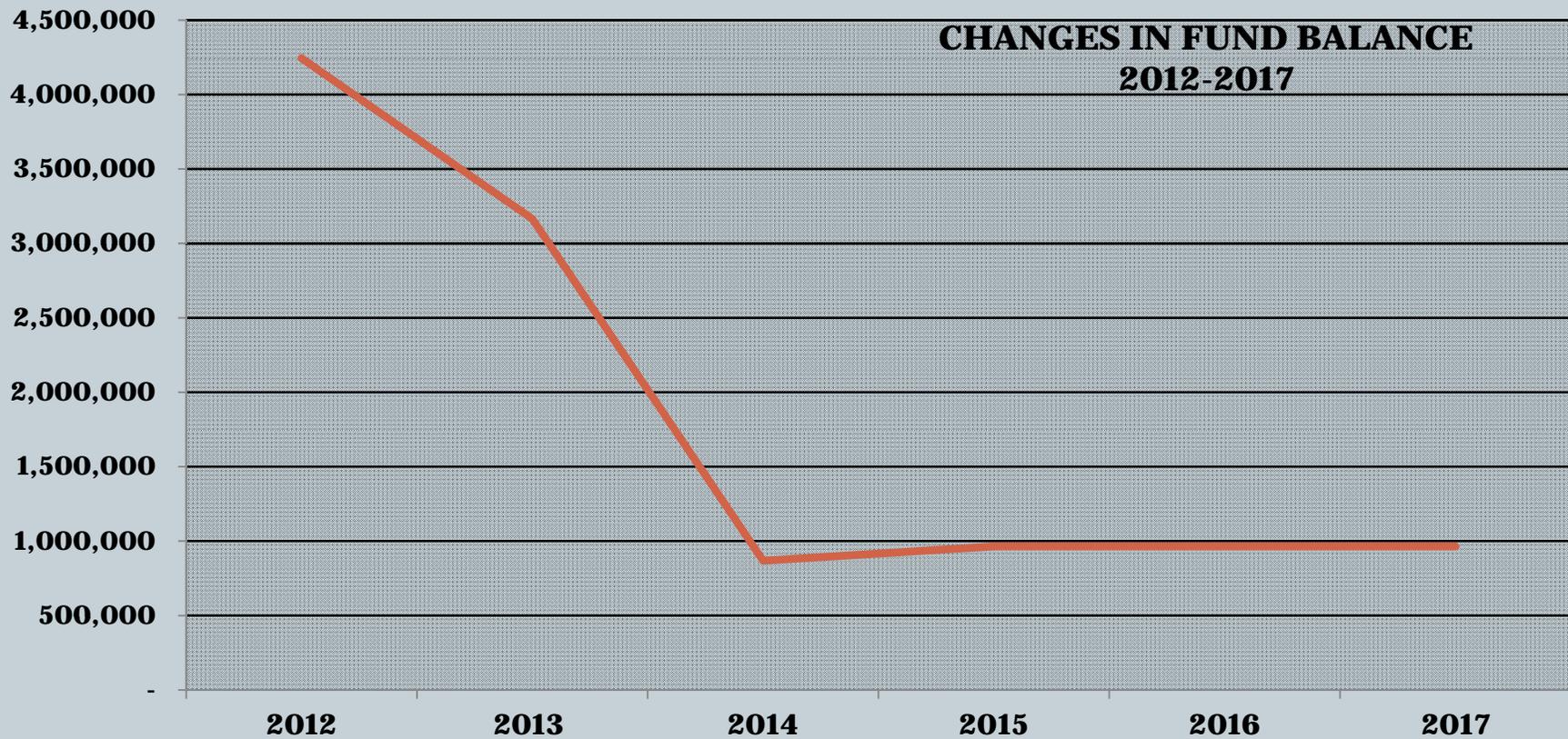
General Fund Revenue Summary



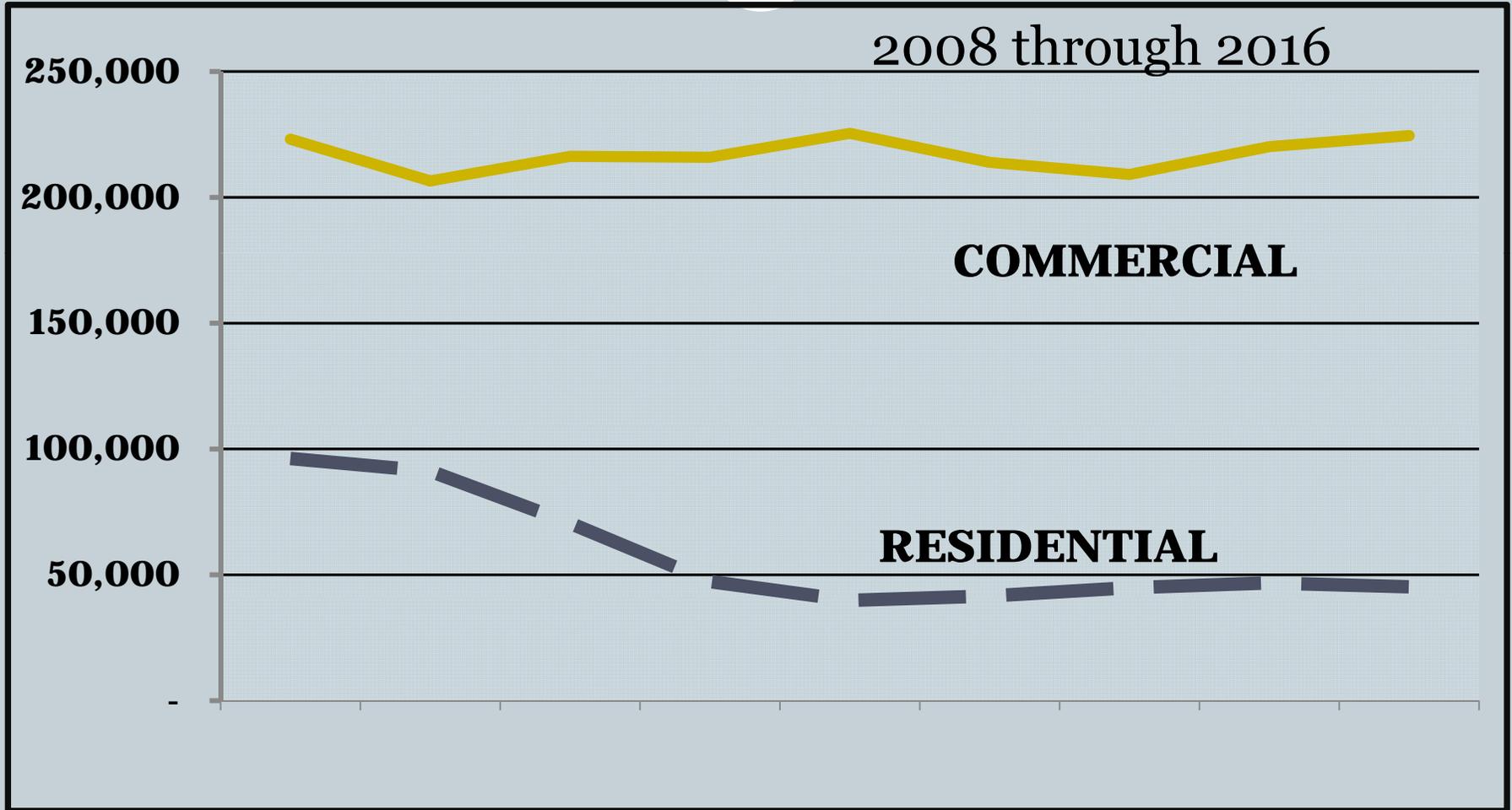
Changes in Fund Balance FY 2012 – FY 2017

	FY	FY	FY	FY	ADOPTED	PROPOSED			
	2012	2013	2014	2015	2016	2017			
Revenues:	9,916,451	9,471,032	10,395,114	8,350,098	8,626,271	9,546,264			
Expenditures:	10,356,297	11,463,144	11,048,520	9,470,356	10,104,771	10,866,000			
Net Revenues	(439,846)	(1,992,112)	(653,406)	(1,120,258)	(1,478,500)	(1,319,736)			
Other Financing Sources & (Uses):	(464,175)	1,232,451		1,216,401	1,478,500	1,422,736			
Fund Balance, Beginning of Year	4,005,925	3,101,900	2,343,243	868,089	964,232	964,232			
Net Increase (Decrease)	(904,025)	(758,657)	(653,406)	96,143	--	--			
Fund Balance, End of Year	3,101,900	2,343,243	1,689,837	964,232	964,232	964,232			
Less Due from Development Authority							(1,141,676)	(821,748)	(821,748)
Fund Balance, Available for Appropriation	4,243,576	3,164,991	868,089	964,232	964,232	964,232			

Changes in Fund Balance



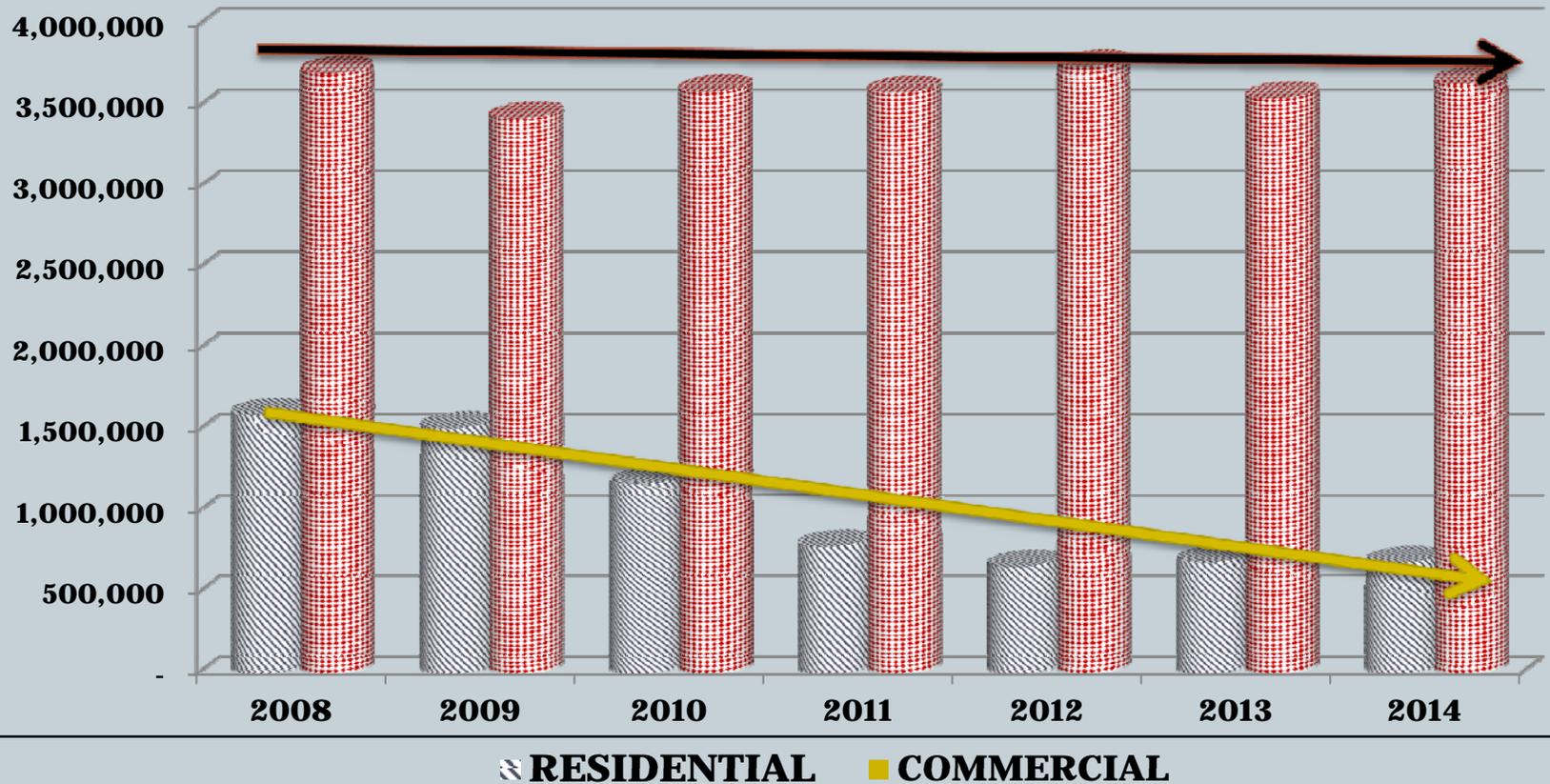
Property Tax Value Trends



Property Tax Value Trends



COMMERCIAL & RESIDENTIAL PROPERTY TAXES

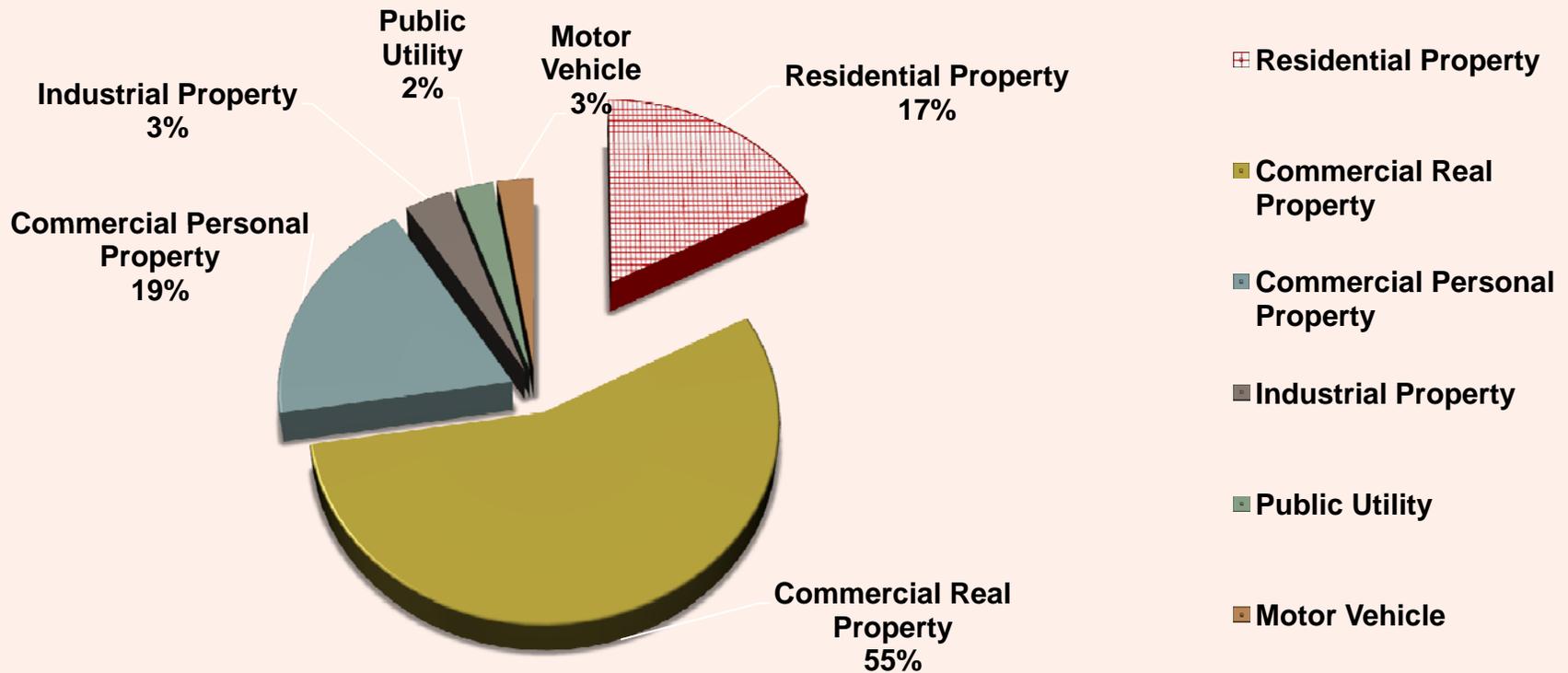


General Fund Assessed Value of Taxable Property by Source



	2013	2014	2015	Total
Residential Property	39,722,520	41,617,080	46,151,350	17.14%
Commercial Real Property	149,074,650	145,358,690	149,120,850	55.37%
Commercial Personal Property	64,110,140	57,379,520	50,234,410	18.65%
Industrial Property	3,709,280	4,295,200	9,342,080	3.47%
Public Utility	6,958,930	6,895,880	7,372,269	2.74%
Motor Vehicle	8,258,170	8,426,420	7,102,350	2.64%
Total Taxable Property	271,833,690	263,972,790	269,323,309	100.00%
Residential	46,151,350	17.1%		
Non Residential	223,171,959	82.9%		

General Fund Assessed Value of Taxable Property by Source



Virtually all taxes come from "Non-residential" Property @ 17% of Total

290-Trade and Tourism Fund: Revenues



		2013	2014	2015	2016	2017
		ACTUAL	ACTUAL	ACTUAL	BUDGET	REQUESTED
REVENUES						
INTERGOVERNMENTAL REV		0	0	16,000	6,000	0
MISC REVENUES		0	4,386	4,250	9,296	0
OTHER FINANCING SOURCES		0	1,115,350	1,300,395	1,633,500	1,430,314
	TOTAL REVENUES	0	1,119,736	1,320,645	1,648,796	1,430,314

290-Trade and Tourism Fund: Expenses

Parks & Grounds and Hoyt Smith Center



	2013 actual	2014 actual	2015 actual	2016 budget	2017 requested	
PARKS AND GROUNDS						
<u>PERSONAL SERVICES</u>	<u>0</u>	<u>0</u>	<u>153,366</u>	<u>168,992</u>	<u>185,057</u>	
HOYT SMITH CENTER						
PERSONNEL SERVICES	0	0	0	0	160,182	
CONTRACTED SERVICES	0	0	0	0	53,000	
SUPPLIES & MINOR EQPT	0	0	0	0	51,000	
<u>HOYT SMITH CENTER</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>264,182</u>	

290-Trade and Tourism Fund: Expenses

Economic Development, Main Street, Other Financing Uses



ECONOMIC DEVELOPMENT	2013 actual	2014 actual	2015 actual	2016 budget	2017 requested
PERSONAL SERVICES	0	564,257	273,916	282,988	288,106
CONTRACT SERVICES	0	143,700	222,186	301,046	309,000
SUPPLIES	0	9,199	9,202	12,400	10,400
CAPITAL OUTLAYS	0	166,134	16,118	21,500	21,500
DEBT SERVICE	0	46,877	0	0	0
OTHER FINANCING USES	0	0	212,258	0	0
<u>ECONOMIC DEVELOPMENT</u>	<u>0</u>	<u>930,167</u>	<u>733,680</u>	<u>617,934</u>	<u>629,006</u>
MAIN STREET PROGRAM					
CONTRACTED SERVICES	0	0	7,042	12,300	12,300
SUPPLIES	0	0	618	1,500	1,500
CAPITAL OUTLAYS	0	0	13,502	26,200	26,200
CAPITAL OUTLAYS	0	0	13,502	26,200	26,200
<u>TOTAL MAIN STREET</u>	<u>0</u>	<u>0</u>	<u>21,162</u>	<u>40,000</u>	<u>40,000</u>
<u>OTHER FINANCING USES</u>	<u>-</u>	<u>-</u>	<u>108,817</u>	<u>821,870</u>	<u>312,000</u>

290-Trade and Tourism Fund: Total Revenues and Expenses



	2013	2014	2015	2016	2017
	ACTUAL	ACTUAL	ACTUAL	BUDGET	REQUESTED
TOTAL EXPENDITURES	0	930,167	1,017,025	1,648,796	1,430,245
TOTAL REVENUES	0	1,119,736	1,320,645	1,648,796	1,430,314
REVENUE > or< EXPENDITURES*	0	189,569	303,620	-	69

Operational Goals



**PUBLIC SAFETY
COMMUNITY SERVICES
RECREATION
PLANNING & DEVELOPMENT
ADMINISTRATION
FINANCE
IT
LEGAL**



What does this budget address?

Limited Nice to Have's (icing)

Functions to enhance competitive edge (top layer)

Sustainability and compliance efforts (middle layer)

Basic Functions (bottom layer)

Budget Choices?





What Does this Budget Achieve?

Balanced Budget

Leverages New Revenue Sources

Plans for Growth

Identifies Reserves

Does More With Less

- Sustainability & Stability
- Maintaining Service Levels
- Achieving New Goals Through:
 - Enhanced Services-storm water utility
 - Investing in our people
 - Investing in technology
 - Addressing some critical deferred capital needs
 - Completing priority capital commitments
 - Responding to growth and increased market demands

Capital /Citizen Chalkboard Summary



- Top 5 Projects as Identified by Citizens

Item	Status in Budget
Water & Sewer Infrastructure Study & Improvements	*
Bucket Truck	√ **
Reserve Funds	√
IT Investment	√
Generators/Emergency Equipment	√

√ Included in Proposed Budget

* Not able to fund in current fiscal year. Management will work on multi-year plan to address this need.

** Repair Bucket Truck/Replace More Critical Back-hoe



As members of the City of Hapeville Police Department, we are committed to the responsibility of serving and protecting all who live, work, and travel through our community. We will solve problems by creating partnerships within the community and conduct ourselves in a manner that brings respect to the department, to each other and to the people that we serve.

2016 FT Employee 45*

PT Employee 6**

Seasonal 6***

2017 FT Employee 42*

PT Employee 4**

Seasonal 4***

***Includes Police Officers,
Communications, Court,
Administrative positions**

**** Part-time Officers**

***** Seasonal crossing guards**

NET CHANGE = - 3 FT

- 2 PT

-2 Seasonal



Police Department

Police Department



- Bring department into full staffing by filling vacancies and retaining current compliment.
- Work with Liberty Technology to fix all department I.T. issues.
- Start a review of the process to Accredit the 911 Center.
- Continue to grow our Community Policing effort through department programs.

Police Department



- **Code Enforcement Division**
 - Mitigate code violations through education and enforcement.
 - Mitigate animal problems through education and reuniting families with their pets.
 - Continue to grow our community relations effort through department programs.
- **Municipal Court**
 - Process citations in a timely manner
 - Create a paperless court system that is accurate and accountable
 - Continue and grow our community relations effort through department programs



The Hapeville Fire Department provides safe, professional services through education, prevention, emergency medical services, and community relations to preserve life and property within the City. The principal function of the Department is to provide services, such as fire suppression and emergency medical services, fire prevention along with public education, and hazardous materials decontamination as well as city-wide emergency management coordination.

2016 FT Employees 33

2017 FT Employees 32

NET CHANGE = - 1



Fire Department

Fire Department



- Provide service that meets or exceeds the communities' expectations as Hapeville Fire/EMS contribution towards public safety's overall mission of keeping communities safe.
- Complete all ISO training by the end of the third quarter.
- Provide recertification training to all personnel for their Georgia Department of Human Resources (EMS) training requirements so they may maintain their EMT and Paramedic certifications. Also, provide the necessary extra EMS training to those that is required for them to maintain their National Registry of EMT certifications.

Fire Department



- Update HFD standardized training program to better meet public needs and trends.
- Establish facilities maintenance schedule for all Fire Stations and Administration Building to avoid deferred maintenance costs and ensure longevity of structures/building equipment. Use of Image Trend Fire Bridge data management system can accomplish this.
- Collect and centralize a comprehensive inventory of all Department assets. Use of Image Trend Fire Bridge data management system can accomplish this.
- Review and adjust, if necessary, EMS delivery models to ensure the Department maximizes its reimbursement revenue based on the changing healthcare world.



The Community Services Department oversees Highways and Streets and Parks, Grounds and Facilities in the General Fund. The Department also oversees the operations of the Water and Sewer utility and Sanitation Services.

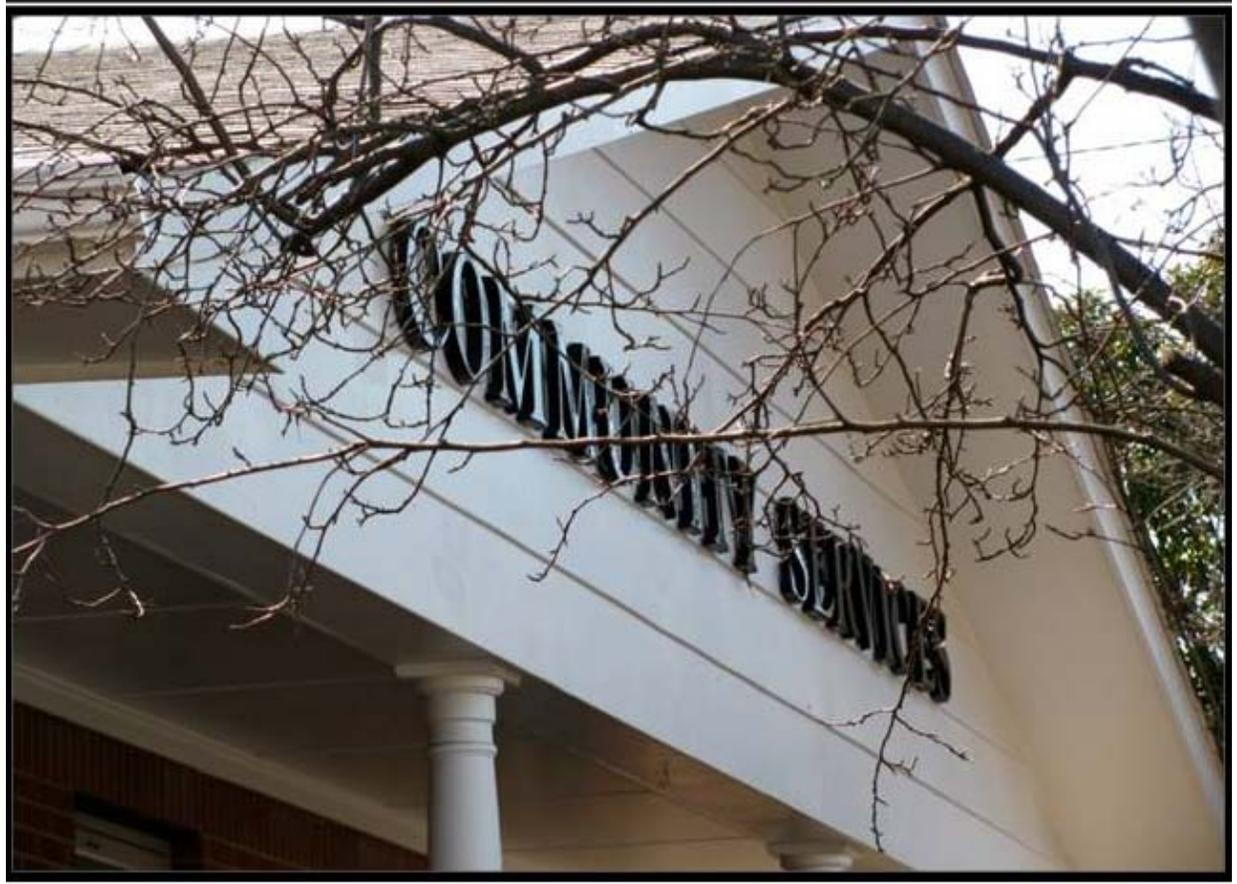
2016 FT Employees 32

PT 2

2017 FT 32

PT 2

NET CHANGE = 0



Community Services Department

Community Services Department Goals



- **Highways & Streets Division**
 - Complete Rail Facilities Improvement Project
 - Complete Dogwood Drive LCI Streetscape Project
 - Complete ROW acquisition for Loop Rd Project
- **Parks, Grounds & Facilities Division**
 - Install new generator at Police Department
 - Work with Clean & Beautiful Committee on planting areas
 - Complete Parking Reconfiguration Projects

Community Services Department Goals



- **Water & Sewer Division**

- Install new Touch Read Smart Meters
- Flush All City Hydrants
- Develop Storm Water Utility Fee Program

- **Solid Waste Division**

- Continue to make Solid Waste Fund self sufficient
- Expansion of composting program for leaves
- Conduct Clean Sweep Program



The Hapeville Recreation Department serves the recreation needs of the community, regardless of age or program need. The Department provides learning and leisure time programs, operates and a wide variety of rental facilities and is committed to providing high quality experiences.

2016 FT Employee 4

PT Employee 6

***Seasonal 12**

2017 FT Employee 5

PT Employee 6**

Seasonal 12

***Seasonal for Summer Camp
for June /July only**

**** New addition is Special
Events Coordinator**

NET CHANGE = +1



Recreation Department

Recreation Department



- Increase diversity within programs, recreation and special event opportunities.
- Meet recreational needs with maximum effectiveness and with minimum expense to the City.
- Promote training opportunities for all employees in order to enhance customer service and efficiency.
- Maintain and improve the department's general financial condition and ability to respond effectively to changes in community demands and desires, and to secure sufficient funding and resources to maintain existing facilities and viable programs.
- Effectively promote and publicize our programs and special events.



The Finance Department is responsible for the fiscal management for the City of Hapeville. The department is responsible for providing timely information to the City Manager on issues affecting the current and future financial affairs of the City. In addition, the department provides related support services to other City departments.

2016 FT Employees 4.5

2017 FT Employees 4.5

NET CHANGE = 0



Finance Department

Finance Department



Goal #1: Annual Financial Report

- Produce CAFR by State Deadline
 - ❖ Generate Trial Balance for audit by September 30 and Reconcile All General Ledger accounts
 - ❖ Provide support to Auditors
 - Analysis & documentation for journal entries
 - ❖ Prepare and review final documents

Finance Department



Goal #2: Generate Quarterly Financial Reports

- Reconcile accounts to supporting documents
 - ❖ Accrue revenues and expenses to correct period
 - ❖ Proof accounts for reasonableness
 - ❖ Summary Report to City Council

Finance Department



Goal #3: Open New Year

- Reverse accruals and deferrals
- Post audit adjustments
- Close previous Fiscal Year
- Load new budgetary accounts and amounts
- Process new transactions



The Economic Development Department serves the City by working diligently to revitalize the City economically and culturally. Responsibilities include attracting investment, managing development, redevelopment, and cultural projects and services.

2016 FT Employees 3.5

2017 FT Employees 3.5

NET CHANGE = 0



Economic Development Department

Economic Development



- Improvement of Development Process: including one stop shop concept, business friendly services and PR/communications—welcome packet, process flow chart, improve inter-departmental data flow and communications with zoning and economic development consultants, resulting in better customer service.
- Continue seeking grants, managing incentive programs including the Opportunity Zone, and leveraging public/private partnerships and resources for business attraction-seeking opportunities to promote progress.
- Continue cultural arts projects and programs to meet arts destination and tourism goals.
- Improve Department's external communications systems—including developing a social media policy and strategy for the Department that could be adopted and implemented across all Departments.

Economic Development: Main Street Program



- Volunteers Will Continue work with staff on South Arts and ARC Grant Program Implementation—Sharing Our Stories Project and South Arts Film Series
- Align Work Plan & Trainings with National Program—meet new training goal, review district, and plan site visit for inspiration/best practices.
- Improve Program's Business Services-incorporate input from new business owner board members. Expand business-to-business workshops/social opportunities, social media efforts.
- Continue Visible Improvement Efforts in Downtown—planter program, artistic downtown directional signage.



The Planning & Zoning division assists the public and to direct and encourage quality community development in accordance with adopted policies, codes, and laws, which enhances the City, protects the environment, and makes the City a better place to live.



Planning & Zoning

Planning & Development: Zoning



- Support Comp Plan and LCI Updates
- Revise Subdivision Ordinance (to accommodate “boundary line adjustment” without a final plat specifications)
- Create an updated subdivision map
- Adopt Architectural Design Standards revisions
- Complete inventory of nonconforming uses, buildings, lots and signs; digitize same and contact each owner of properties having such nonconformity in writing



Administration employees provide general information and customer services along with processing Open Records Requests, handling Occupational Tax Licenses, Alcohol Beverage Licenses, Holding Municipal Elections, and providing Records Management, Clerk of Council and Human Resources Services.



Administration Department

Administration: City Clerk and HR



City Clerk

- Continue Document Retention Program
- Continue training, maintain City Clerk's Certification
- Organize the City's Permanent Files
- Codify the Code of Ordinances
- Maintain Compliance with E-Verify and SAVE reporting requirements.
- Staff Development

Administration: City Clerk and HR



Human Resources

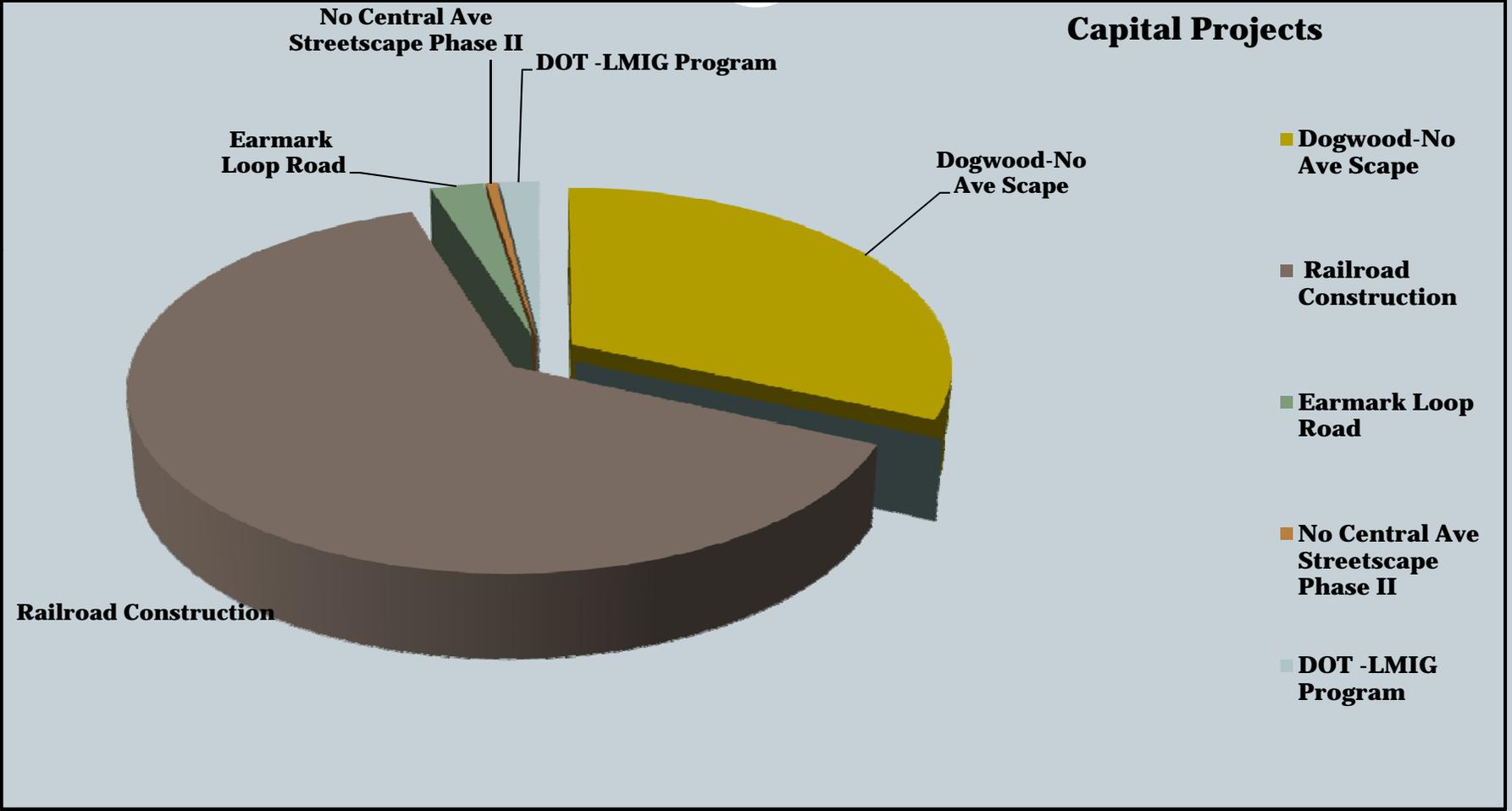
- Host training through the Safety Committee
- Creating New Employee Handbook/Benefits Guide
- Continue Organization of Personnel files
- Continue Pay Study Efforts
- Initiate Wellness Committee and Program
- Increased Risk Management Attention

Capital Projects



	2012-13	2013-14	2014-15	2015-16	2016-17
PROJECTS	ACTUAL	ACTUAL	BUDGET	REQUEST	REQUEST
City Hall Bond Projects	-	-	-	789,250	-
Dogwood-No Ave Scape	68,240	25,494	60,000	200,000	1,250,000
No Central Ave	-	-	-	250,000	-
Railroad Construction	130,670	154,685	181,000	2,500,000	2,500,000
Earmark Loop Road	213,175	16,970	155,000	100,000	100,000
No Central Ave Streetscape Phase II	44,372	29,659	900,000	-	20,000
N.Fulton Streetscape	55,670	16,490	455,000	727,000	-
CDBG - Sidewalks	-	94,876	80,000	100,000	-
DOT -LMIG Program	-	77,718	75,690	75,000	75,000
WiFi Improvements	-	-	21,439		
Total Capital Projects	<u>512,127</u>	<u>415,892</u>	<u>1,928,129</u>	<u>4,741,250</u>	<u>3,945,000</u>

Capital Projects



Legal Services



FINCHER & DENMARK

Legal Services Protocols and Resource Controls

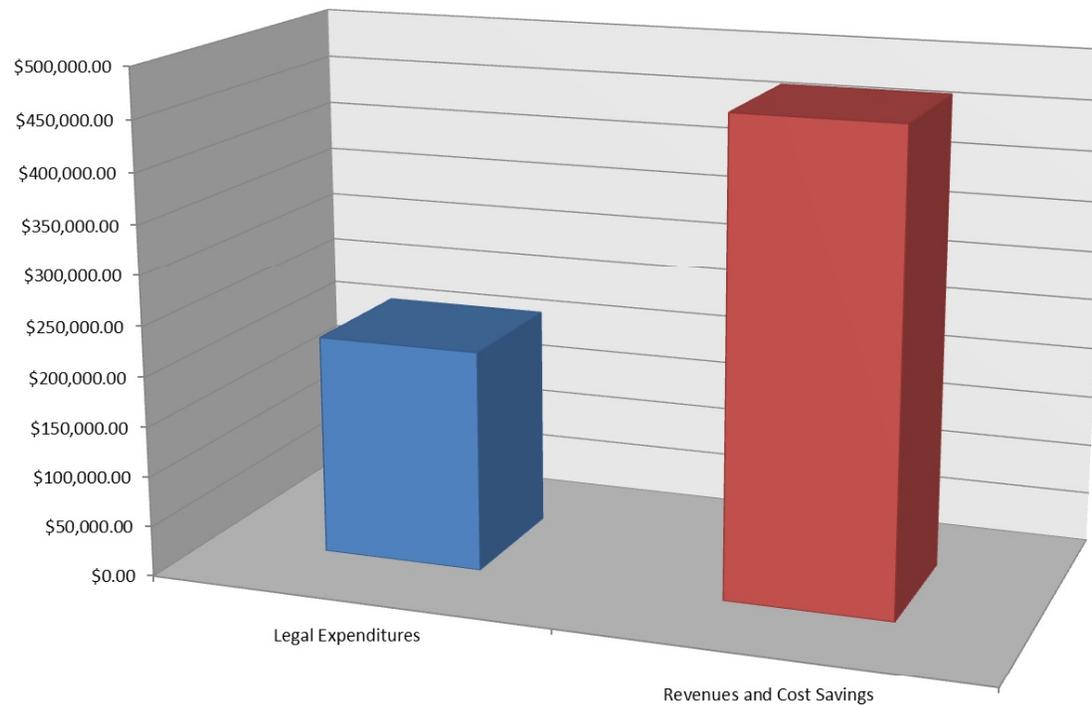


- **All** Legal Matters are engaged pursuant to City of Hapeville official authorization.
- **Litigation** financial impacts, as well as settlement options, are as a matter of Firm practice always discussed with the Mayor, Members of City Council, City Manager and other staff as appropriate as part of the legal services protocol.
- **Detail** invoices are submitted monthly describing the level of effort, the work performed, the date the work was performed, and fees and expenses incurred by specific matter.
- **Information** is Included in the transmittal letter with each monthly invoice that discusses budgetary impacts of year to date legal cost.
- **The City Attorney** meets periodically with the City Manager and staff to discuss legal and related matters.
- **A meeting** is held in our office quarterly with City Manager and discussion of all legal service activity is had with all Firm attorneys working on City of Hapeville matters in order to verify that matters with activity should continue to be pursued.

Legal Services



**City of Hapeville, Georgia
Revenue Enhancements, Revenue Recoveries
and Cost Savings Compared to Legal Expenditures
July 2015-April 2016**



Legal Services: Revenue Enhancement Impacts



Description	Year(s)	Net Enhanced Revenue	Projected Annual Impact
Special Tax District Amounts	2015	\$11,084	\$11,084
Due Compensation Amounts	2014, 2015	\$9,792	\$3,375
Occupation Tax Amounts	2015	\$882	\$975
Previously Unreported Personal Property Tax Amounts	2013, 2014, 2015	\$165,430	\$55,143
Utility Digest Adjustment Amounts	2007-2014	\$56,606	\$5,067
Airline Equipment Tax Amounts	2015	\$81,626	\$91,200
Water and Sewer Fund Savings Amount	2015	\$101,800	\$101,800
Penalty Payment Amount	2013	\$4,657	None
Unreported Fuel Tank Storage Amount	2013, 2014, 2015	\$18,463	\$6,214
Judicial Foreclosure Recoveries		\$14,457	Varies
Interpleader Recoveries		\$4,400	Varies
		\$469,197	\$274,858

Legal Services

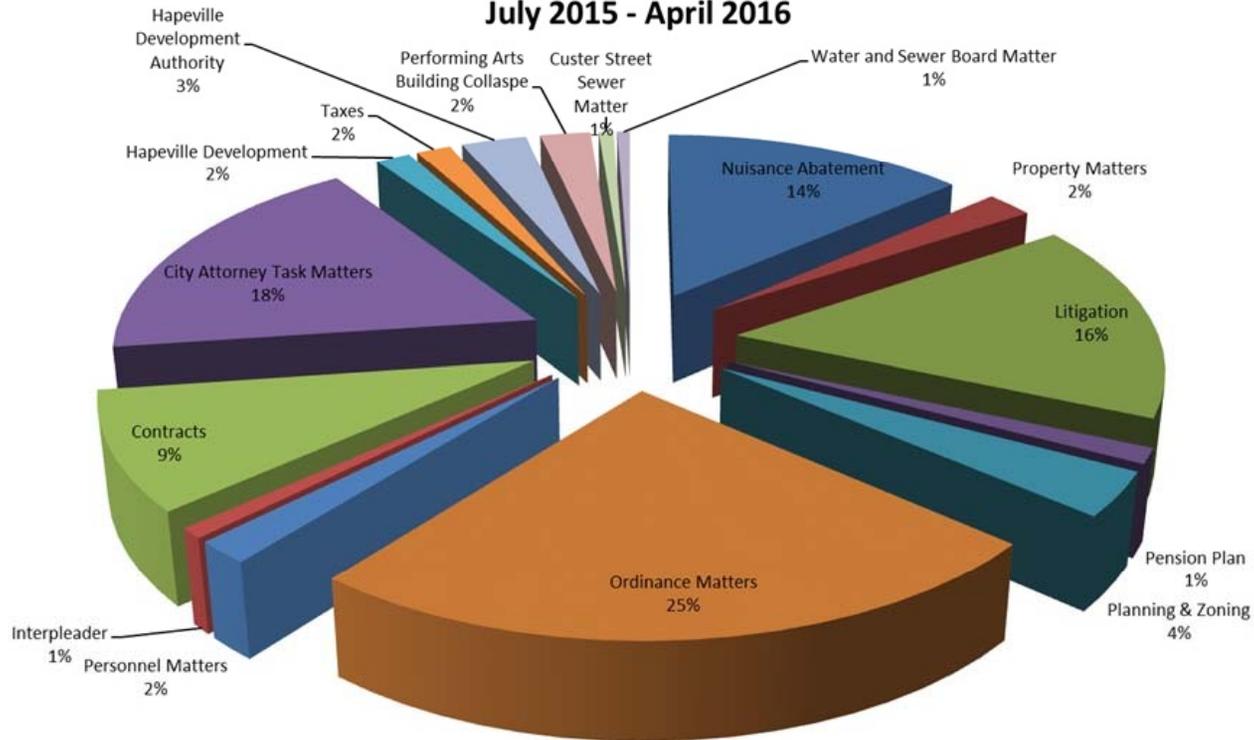


Active Continuing Efforts	Year(s)	Estimated Enhanced Revenue	PROJECTED Annual Impact
Reduction in Sewer Capital and O&M Requirements			
Assessment of Possessory Interests in 3400 Building	2013, 2014, 2015	\$283,200	\$82,110
Occupation Tax Collections from 3400 Building Businesses			
Epsilon Trading HSS, Inc.			
Federal Express Omni Power Clean			
Omni Air International Ready Jet Inc.			
Occupation Tax Registration for City of Atlanta Proprietary Operations			
Review of Payments for Special Use Permits			
Review of Payments for Use of ROW			
Time Warner			
Occupation Taxes on City of Atlanta Water Sales in Hapeville			

Legal Services



**City of Hapeville, Georgia
Summary of Legal Services Expenditures
July 2015 - April 2016**



IT Services



LIBERTY TECHNOLOGY



Liberty
Technology

IT Budget FY 2016 - 2017

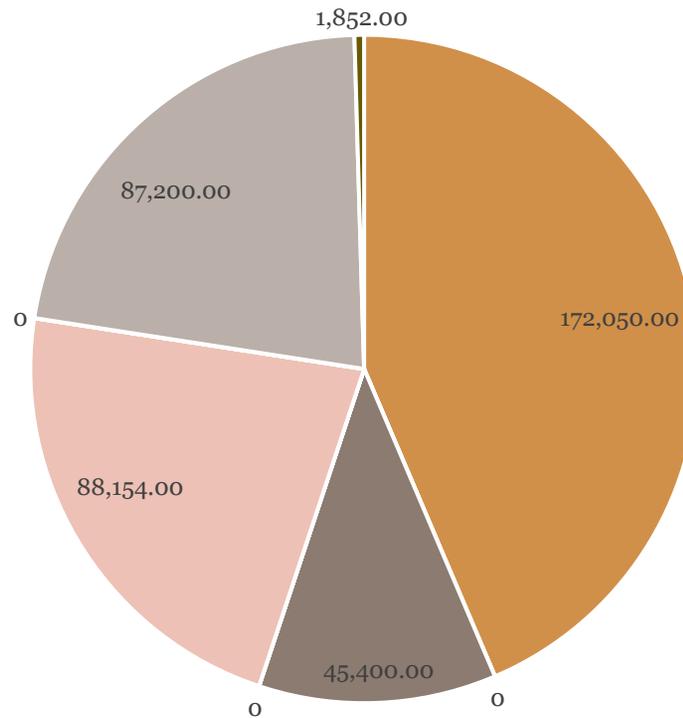


Line Item	Budget
Managed and Contract Services. Includes: Liberty Technology, Incode, OpenGov, Brightlan, & Civic Plus	\$172,050.00
Professional and Subscription Services. Includes: Email Archiving, Web Filtering, Postage, OpenGov-Incode Connectivity	\$45,400.00
Capital Outlays. Includes Current Computer Lease and New Lease for Servers, Network Infrastructure, Back-up and PC Replacement	\$88,154.00
Telephone and Internet Services	\$87,200.00
Supplies	1,852.00
<u>TOTAL</u>	<u>\$394,656.00</u>

IT Budget FY 2016 - 2017



IT BUDGET FY 2016-17



■ Managed and Contract Services ■ Professional and Subscription Services ■ Capital Outlays ■ Telephone and Internet Services ■ Supplies

Policy & Decisions



KEY ISSUES & DISCUSSION

Key Issues



- Storm water Utility
- Staffing/Salary Market Analysis
- IT 5-Year Plan
- City Sponsorships of Community & Arts Organizations/Events

Storm Water Utility Fund Projected Income



Item Description	Annual \$ Amount
Annual EPD SWMP Report Preparation	\$15,000
Annual Storm water Field Inspections & Reports	\$10,000
Annual Storm Sys. Capital Repairs, Replacements	\$100,000
GIS Mapping, GPS Locates of Storm System Facilities	\$40,000
Annual Utility Staffing, Testing, and Equipment	\$191,000
Total Annual Storm water Utility Expenses	\$356,000
Anticipated Revenue at \$3.50 per month per ERU	\$357,000
Anticipated Income over Expenses	\$1,000

Next Steps



- Council Provide Feedback/Questions?
- Schedule
 - Two Public Hearings—June 14th and June 21st

Thank you!

