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October 4, 2016

Mayor Alan Hallman  
City of Hapeville  
3468 N Fulton Ave  
Hapeville, GA 30354-1466

**RE: GMA Certified City of Ethics Program**

Dear Mayor Hallman:

The City of Hapeville is scheduled to recertify in 2017 as a Georgia Certified City of Ethics. To remain certified, the city must submit to GMA for review and approval a copy of any changes to the city's ethics ordinance since initial certification and a current resolution signed by a majority of the governing body re-adopting the five ethics principles. You have two opportunities to recertify. To recertify and be recognized at Mayors' Day in January 2017, these materials must be received by GMA no later than December 1, 2016. To recertify and be recognized at the GMA Annual Convention in June 2017, these materials must be received by April 1, 2017. Please forward the materials to GMA Legal Assistant, Gina Shirley.

Please visit GMA's website, [www.gmanet.com](http://www.gmanet.com), to see the program requirements and sample ordinance and view the GMA publication "Ethics in Government: Charting the Right Course." If you have any additional questions about the program, please feel free to give Gina a call at (678) 686-6258 or email [rshirley@gmanet.com](mailto:rshirley@gmanet.com).

We appreciate your participation in this important program.

Sincerely,

A handwritten signature in blue ink that reads "Susan J. Moore".

Susan J. Moore  
General Counsel

C: Ms. Jennifer Elkins, City Clerk