



Administrative Services Department
 3468 North Fulton Avenue
 Hapeville, Georgia 30354
 Phone: (404) 669-2100
 Fax: (404) 669-3302

Event Request Form

All requests for the use of City staff, services, utilities or the placement of a banner on City property must be approved by the Mayor and Council, prior to the use of the same. Please submit this Request to the City Clerk's Office two weeks prior to the meeting of the Mayor and Council; being placed on the agenda does not ensure approval of request. The Mayor and Council may assess fees for the use of City staff, services, utilities, and property. The Mayor and Council meet the first and third Tuesdays of each month.

Date: 11/16/18

CONTACT INFORMATION

Contact Person: Carson Starnes
 Name of Organization: Peachtree Projects, Inc.
 Mailing Address: 305 Logan St. SE, Atlanta, Ga 30312
 Telephone #: [REDACTED] Cell #: [REDACTED] Fax #: _____
 E-mail address: [REDACTED]

EVENT INFORMATION

Name of the Event: A-Town Stomp X Date of the Event: March 16, 2019
 Location: Arches Brewing - 3361 Dogwood Dr., Hapeville, Ga 30354
 How many attendees: 100 - 150

Banner: Yes No If yes, where is the banner to be placed: Across from City Hall
 If placing a banner on City property, provide a description of the banner: _____
The banner will depict a young person rollerblading. It will have a list of sponsors, activities and a time/date/location of the event.

CITY SERVICES: (check all that apply)

- Garbage Service Water Electricity Tables/Chairs How many: _____
 Staff please specify: _____ Other: _____

OFFICE USE ONLY

Date Heard By Mayor and Council: _____ Approved Denied Tabled
 Notice Sent to Applicant on: _____