



**2019-2020 SOUTHERN CIRCUIT TOUR OF INDEPENDENT FILMMAKERS
SCREENING PARTNER ORGANIZATION CONTRACT**

This Partner Organization Contract (the "Contract") is entered into on 4/6/2019 by and between SOUTH ARTS whose address is 1800 Peachtree St. NW, Suite 808, Atlanta, GA 30309, and City of Hapeville, whose address is 3468 North Fulton Ave., City of Hapeville, Hapeville, GA 30354.

WITNESSETH:

WHEREAS, South Arts sponsors a program titled SOUTHERN CIRCUIT TOUR OF INDEPENDENT FILMMAKERS, in which the works of independent film artists are exhibited in a tour to various locations; and

WHEREAS, the Partner Organization(s) desires to exhibit this program in its community;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and other good and valuable considerations, the parties hereto agree as follows:

1. The Partner Organization shall receive from SOUTH ARTS the media arts tour titled **SOUTHERN CIRCUIT** from September 1, 2019-April 30, 2020 for a tour fee of \$5,500. This fee covers artists' honorarium, travel, per diem, model marketing materials, and administrative expenses.
2. The Partner Organization must sign and return this Agreement by April 19, 2019. Failure to return the signed Agreement may result in forfeiture of this program.
3. The tour fee is payable in advance of receipt of the film arts tour by the Partner Organization. An invoice for the tour fee will be sent by electronic mail by June 1, 2019, and payment is due in full by August 1, 2019.
4. In the event this program is canceled by the Partner Organization after the Contract has been signed and more than thirty (30) days before the first film artist's screening, the Partner Organization is responsible for fifty percent (50%) of the tour fee. If the cancellation is within thirty (30) days of the first film artist's screening, the Partner Organization is responsible for one hundred percent (100%) of the tour fee.

SOUTH ARTS will notify and consult with the Partner Organization as soon as possible in the event of any cancellation by a film artist.

In the event that a SOUTHERN CIRCUIT artist cancels a screening, and the screening is not rescheduled, a replacement representative for the film cannot be found, and/or a remote appearance by the filmmaker cannot be arranged, ten percent (10%) of the tour fee will be returned to the Partner Organization.

5. SOUTH ARTS and the Partner Organization shall perform the respective duties outlined in **Attachment A** of this document and through such methods, as each deems necessary and proper.

IN WITNESS THEREOF, the parties hereto have executed the Contract on 4/6/2019.

For South Arts



**Suzette M. Surkamer, Executive Director
South Arts**

Date: 4/6/2019

Phone: 404-874-7244 x. 20

Email: ssurkamer@southarts.org

For (Partner Organization)

Name

Title

Date: _____

Phone: _____

Email: _____

Tax ID: _____

Please sign and return by April 19, 2019.



**2019-2020 SOUTHERN CIRCUIT
SCREENING PARTNER ORGANIZATION CONTRACT - ATTACHMENT A**

In respect to the 2019-2020 SOUTHERN CIRCUIT, **South Arts** shall provide the services as follows:

1. SOUTH ARTS will contract with six (6) visiting film artists for SOUTHERN CIRCUIT. This contract will provide for each filmmaker's artist honorarium, travel expenses and per diem. The tour's schedule will be confirmed after the selection of participating filmmakers.
2. SOUTH ARTS will provide the Screening Partner Organization with an itinerary listing travel arrangements for each of the film artists on the tour.
3. SOUTH ARTS will provide the Screening Partner Organization with general publicity materials for each SOUTHERN CIRCUIT program.
4. SOUTH ARTS will provide the Screening Partner Organization with Blu-ray copies or digital access to selected films for their SOUTHERN CIRCUIT program.
5. SOUTH ARTS will administer the overall SOUTHERN CIRCUIT budget.
6. SOUTH ARTS will provide the Screening Partner Organization with information and consultation on program matters concerning the SOUTHERN CIRCUIT and its film artists.

In respect to the 2019-2020 SOUTHERN CIRCUIT, **City of Hapeville** (Screening Partner Organization) shall perform the services as follows:

1. The Screening Partner Organization will coordinate on-site screenings and audience discussions for six (6) SOUTHERN CIRCUIT visiting film artists at the Screening Partner's exhibition site.

VENUE: _____

VENUE ADDRESS: _____

2. The Screening Partner Organization will participate at their expense in the 2019-2020 Film Selection Meeting, May 17-18, 2019 in Atlanta, Georgia.
3. The Screening Partner Organization will screen the six films they and their assigned Circuit selected at 2019-2020 Film Selection Meeting.

4. The Screening Partner Organization will ensure that the exhibition site is accessible to persons with disabilities in accordance with the Americans with Disabilities Act.
5. The Screening Partner Organization will identify a local contact person for the exhibition site who will act as a liaison with SOUTH ARTS and the filmmakers.
6. The Screening Partner Organization will provide advance publicity and promotion for each of the six (6) SOUTHERN CIRCUIT programs in the Partner's locale, including but not limited to: print, electronic and social media, and radio and television when feasible.
7. The Screening Partner Organization will provide a qualified projectionist for each of the six (6) SOUTHERN CIRCUIT programs as well as clean, well-operating projection equipment.
8. The Screening Partner Organization will notify and consult with SOUTH ARTS in the event of problems with screening equipment, facilities or logistics.
9. The Screening Partner Organization will provide the Partner's own funds to be applied toward publicity and promotional costs and, as necessary, toward those provided services such as a projectionist, rental space, or clerical, maintenance and security time.
10. The Screening Partner Organization will make recommendations for economical overnight accommodations for each visiting film artist during his/her exhibition period. The artist will be responsible for paying for the accommodations with the per diem provided by SOUTH ARTS.
11. The Screening Partner Organization will assume responsibility for replacement of Blu-rays provided by the film artists on the SOUTHERN CIRCUIT in the event that said Blu-rays are damaged or lost by the Partner or the Partner's agents.
12. The Screening Partner Organization will complete an electronic report form provided by SOUTH ARTS within thirty (30) days following the conclusion of the tour. The report form will require attendance figures, media coverage and other pertinent information for each screening.
13. The Screening Partner Organization will promote and publicize SOUTH ARTS as the operator of the SOUTHERN CIRCUIT program to local media, print and electronic, and to participating schools, organizations and concerned citizens.
 - a. Promotional efforts shall include displaying clearly and prominently the **South Arts** logo and name, and the **National Endowment for the Arts'** logo and name in print or electronic advertising, etc. in larger print and before or above the names of all other contributors or sponsors of the local program.
 - b. Any printed materials, broadcast transmissions or electronic media must contain the following credit line: **"The Southern Circuit Tour of Independent Filmmakers is a program of South Arts. This screening is supported in part by a grant from the National Endowment for the Arts."**
 - c. When no printed program is used, verbal credit shall be given prior to any public program.