

EXHIBIT A - SCOPE OF SERVICES

CITY OF HAPEVILLE, GA

SKATEPARK DESIGN /BUILD PROJECT

Task 1: Conceptual Design

a) Project Kick Off Meeting: Grindline, City Staff, and project stakeholders will meet via phone / internet meeting to review current information for site (survey and geotech by others). Grindline and City Staff will finalize the project objectives including scope, schedule and budget. A communication plan will be made to identify preferred communication methods. Key meetings and deliverables will be scheduled and areas requiring coordination such as exchange/review of documents will be identified.

b) Preliminary Conceptual Design: Grindline will develop a Preliminary Concept based on information from Task 1a and submit to City Staff for comment. Submittal will include 3d renders, siteplan with elevations, and preliminary cost estimates.

c) Design Review Meeting: Via phone conference/online meeting, Grindline and City Staff will discuss Preliminary Concept and finalize direction of the Final Concept.

d) Final Concept: based on City comments on the Preliminary Concept, Grindline will create a Final Concept and submit to City Staff for review. Grindline will provide detailed line item cost estimate that can be used for value engineering if needed.

e) Design Review Meeting: Via phone conference/online meeting, Grindline and City Staff will finalize direction of the Final Concept and discuss construction documents submission and address any questions, concerns or necessary revisions. Once there is City approval on a final concept, Grindline will begin production of the Construction Documents.

TASK 1 DELIVERABLES & FINAL PRODUCTS

A summary report for the site summarizing the results of the Project Startup Meetings for the Client to review and approve, including:

- Brief narrative listing the site constraints and opportunities and an inventory/analysis of potential skatepark area
- Preliminary and Final Conceptual Designs suitable for display showing the site plan and program elements to scale. Submittal to include plan and 3d perspective views and will be submitted in digital format
- Preliminary and Final Cost Estimates with rough quantity of materials estimates for concepts

Task 2. Construction Documents

Grindline will deliver 50% and 100% sets of drawings and coordinate with City Staff to review drawings. The City Staff's review comments should include all information and changes relevant to local and state building codes and permits. All plans will be submitted in digital PDF format.

After the 50% and 100% submittal, City Staff and Grindline will meet via phone conference/online meeting to discuss the submission and address any questions, concerns or necessary revisions.

TASK 3 DELIVERABLES & FINAL PRODUCTS

- Skatepark and Site Plan & Details
- Skatepark Materials Plan
- Skatepark Vertical Controls
- Skatepark Horizontal Controls
- Skatepark Jointing Plan
- Skatepark Sections
- Grading Plans (by Keck & Wood)
- Erosion Control Plan (by Keck & Wood)
- Drainage Plan (by Keck & Wood)
- Demolition Plan (by Keck & Wood)
- Technical Specifications
- Final cost estimate
- Final quantity of materials estimate

Task 3. Construction

Upon approval of Final Construction Documents by the City and demo / site prep by City forces, Grindline will mobilize our skatepark build team to the site to construct the skatepark according to plans and specifications. Grindline will serve as the General Contractor on the project. Grindline will provide weekly written progress reports, as well as address any change directives and clarification drawings if needed. Upon substantial completion of construction, a walk through with the City will occur to develop a punch list for project closeout. Grindline will provide skatepark manuals covering maintenance of the park and provide a one year written warranty on all materials and workmanship.

TASK 3 DELIVERABLES & FINAL PRODUCTS

World Class, cast-in-place custom concrete skatepark
 One year Warranty
 O&M Manual
 As-Built or Redline Drawings

Exclusions

All design work will be completed via phone /internet. No travel is included during the design phase
 Survey and geotech are NIC and will be provided by others
 Civil / Stormwater / Landscape design are NIC and will be provided by others
 Stamping of construction documents are NIC. If a structural review is needed assume approximately \$3,200.00
 The City will provide the following with it's own forces for construction:

- Removal of existing trees and stump(s) onsite
- Stripping / Grubbing of site
- Rough grading of site (Grindline / Keck & Wood to provide grading plan)
- Removal / installation of drain lines / drainage structures (TBD)
- Grading around the skatepark after construction
- Site / landscape restoration

Grindline Skateparks Hapeville Skatepark Design/Build fees

Item	Labor	Quantity	Unit	Rate	Cost	Totals
TASK 1: Conceptual Design						
	Project Startup Meeting					\$560.00
	Principal	2	hrs	\$155.00	\$310.00	
	Lead Design	2	hrs	\$125.00	\$250.00	
	Design Associate		hrs	\$85.00	\$0.00	
	Conceptual Design					\$8,940.00
	Principal	2	hrs	\$155.00	\$310.00	
	Lead Design	50	hrs	\$125.00	\$6,250.00	
	Design Associate	28	hrs	\$85.00	\$2,380.00	
TASK 2: Construction Documents						
	Construction Documents (50/100%, Specifications & Permitting)					\$7,840.00
	Principal	8	hrs	\$155.00	\$1,240.00	
	Lead Design	12	hrs	\$125.00	\$1,500.00	
	Design Associate	60	hrs	\$85.00	\$5,100.00	
Grindline Design Subtotal						\$17,340.00
TASK 3: Construction						
	Construction allowance	5650	sq ft	\$50.00	\$	282,500.00
Total not to exceed budget						\$299,840.00