

Called Design Review Committee Meeting Minutes

January 18, 2017

I. Call to Order

Jonathan Love called to order the regular meeting of the Design Review Committee at 6:00 PM on January 18, 2017 at Hapeville City Hall Conference Room.

II. Roll Call

Jonathan Love conducted a roll call. The following persons were present Brian Gregory (Secretary), Rick Ferrero, John Stalvey, and Lynn Patterson (non-voting)

III. Election of Officers

John Stalvey nominated Jonathan Love to be chairperson, Rick Ferrero seconded the motion and it passed, 4-0.

IV. Approval of Annual Schedule

Brian Gregory made a motion to approve the annual schedule. John Stalvey seconded it and it passed 4-0.

V. Approval of Minutes from Last Meeting

Jonathan Love read the minutes from the last meeting, a motion was made by Rick Ferrero for approval of the minutes Jonathan Love seconded, and it passed 3-0. John Stalvey abstained due to his absence during the December meeting.

VI. Applications

a) 482 Woodrow Avenue – Chad English

Brian Gregory made a motion to the application to the last item on the agenda to give Mr. English time to arrive. John Stalvey seconded the motion and it passed 3-0.

b) 924 Custer Street – Barbaro Ponce (attending)

John Stalvey made a motion to accept the application as applied with one construction material change to use 30-year shingles, which the applicant agreed to do. Rick Ferrero seconded the motion and it passed 4-0.

c) 3271 Old Jonesboro Road – Cliff Christiansen (attending)

Rick Ferrero made a motion to accept the application as applied. John Stalvey seconded the motion, and it passed 4-0.

d) 3416 Elkins Street – William McSwain (attending)

Jonathon Love made a motion to approve the application with the following conditions:

1. The driveway must meet the minimum 9-foot width as agreed upon in the Planning Commission meeting on 1/17/2017.
2. Screening of mechanical equipment shall be applied (Sec. 81-1-7.(c)1)
3. Minimum porch depth of 8-feet to outer column face (Sec. 81-1-7.(f)19)
4. Add a tree to the front yard (Sec. 81-1-7.(b)1)

The applicant agreed to all conditions. Brian Gregory seconded the motion, and it passed 4-0.

e) 3420 Elkins Street – William McSwain (attending)

Brian Gregory made a motion to approve the application with the following conditions:

1. Screening of mechanical equipment shall be applied (Sec. 81-1-7.(c)1)
2. Minimum porch depth of 8-feet to outer column face (Sec. 81-1-7.(f)19)

The applicant agreed. Rick Ferrero seconded the motion and it passed 4-0.

f) 482 Woodrow Avenue – Chad English (absent)

Brian Gregory made a motion to move the application to the next scheduled meeting. Jonathon Love seconded the motion and it passed 4-0.

VII. New Business

Ms. Patterson indicated that Volare restaurant has requested to put up vinyl curtains on the rear dining area for use during inclement weather. There are currently no standards for the curtains and the design review members had no comments.

Ms. Patterson indicated that the front-dining space at Sombreros on North Central Avenue will have to change the construction materials from wood to metal. The committee would like to see a new drawing with particular interest in the front and side elevations and how the intersection of the new column will support the roof structure.

The mural being applied to the old bus station on South Central is for a movie production and will not be a permanent mural.

VIII. Next Regularly Scheduled Meeting is February 15, 2017 at 6:00 PM.

IX. Adjournment

Jonathan Love adjourned the meeting at 6:56 PM.

Minutes submitted by: _____
 Brian Gregory, Secretary

Minutes approved by: _____
 Jonathan Love, Chairman