

Mayor and Council

700 Doug Davis Drive
Hapeville, GA 30354

January 9, 2018
7:00 PM

MINUTES

1. Call To Order

Mayor Hallman called the meeting to order at 7:00 PM at 700 Doug Davis Drive, Hapeville, GA 30354.

2. Roll Call

Mayor Alan Hallman
Alderman at Large Michael Rast
Councilman at Large Travis Horsley
Councilman Ward I Mark Adams
Councilman Ward II Chloe Alexander

3. Welcome

4. Pledge Of Allegiance

5. Invocation

6. Presentations

6.I. Hapeville Exchangettes - Woman Of The Year Award

The Woman Of The Year Award was presented to Ms. Betty Morgan.

6.II. Outgoing Council Recognition

Diane Dimmick
Michael Randman
Josh Powell

7. Public Hearing

7.I. Consideration And Adoption On A Conditional Use Permit For 407A North Central Avenue To Operate A Grocery Store.

Background:

The City Planning Commission considered this issue on December 12, 2017 and recommended approval by Council of the Conditional Use Permit. Staff supported their findings and recommendation.

Gabriel Zaragoza, applicant, addressed the Council regarding the request for a Conditional Use Permit. City Planner, Lynn Patterson, presented the standards for review and supported the Planning Commission's recommendation to approve the application as submitted.

Public Comments

Laura Murphy, 3359 Dogwood Drive

Paula Mabry, 433 North Avenue

MOTION: Alderman Rast made a motion, Councilman Alexander seconded a motion to approve the Conditional Use Permit application at 407A North Central Avenue as recommended by the Planning Commission.

8. Questions on Agenda Items

Katrina Bradbury
Dexter Staybridge
Laura Murphy

MOTION: Alderman Rast made a motion Councilman Horsley seconded a motion to amend the agenda to add an appointment to the Hapeville Clean and Beautiful Commission. Motion carried 4-0.

8.II. Appointment to the Hapeville Clean and Beautiful Commission

MOTION: Alderman Rast made a motion Councilman Alexander seconded a motion to appoint Anne Newman to the Hapeville Clean and Beautiful Commission.

9. Consent Agenda

MOTION: Alderman Rast made a motion Councilman Alexander seconded a motion to approve the consent agenda with the exception of item 9.II, Film Ordinance. Motion carried: 4-0.

9.I. Approval of Minutes

- December 5, 2017

9.II. Consideration And Action 2017-18 Film Ordinance

Background

There was a first reading on this ordinance on December 5, 2017. The intent of the city in adopting the filming ordinance is to facilitate entertainment industry work performed in Hapeville while safeguarding the interest of Hapeville's residents and businesses. The Economic Development Department will serve as a resource for Hapeville's residents and businesses, providing information upon request about the process and procedures and acting as a liaison between residents, businesses and the entertainment industry.

9.III. Consideration And Action 2018-01 Home Occupation Tax Permit

Background: During the review of home occupational tax permit applications, it has become clear that the current home occupational tax zoning requirements have limited what should

otherwise be allowable uses by the intent of the Code. Specific occupations have been listed as not permitted, when they actually meet the intent of the Code – for example, real estate brokers. Staff is recommending a text amendment to clarify the intent of the home occupational tax allowable uses while eliminating specific occupational restrictions. The City Planning Commission considered this issue on Tuesday, December 12, 2017 and recommended approval pending two revisions. Staff supported their findings and recommendation.

9.IV. 1st Reading Ordinance 2018-2 Personnel Board Duties

Background

While reviewing amendments to the City's employee handbook, the City Attorney suggested an amendment to Section 4-302 regarding duties of the Personnel Board. Such amendment is proposed in the attached ordinance. One of amendments to the handbook involved designating a hearing officer to hear appeals of adverse job actions taken against employees. The current text of Section 4-302(c)(4) doesn't allow the Personnel Board to delegate its duty to hear appeals of employees. However, the proposed amendment will allow such delegation.

10. Old Business

10.I. Discussion of Traffic Calming In The Virginia Park Area Of Hapeville

Background

At the December 5, 2017 meeting, Council instructed staff to address the expressed concerns related to the traffic flow through Virginia Park. Staff suggested an independent traffic survey for the Virginia Park area.

Concerns raised included but were not limited to traffic speed, volume, commercial v residential mix, and purpose. In 2014, the Hapeville Police Department performed a traffic review, particularly in the Elkins Street and Lang Drive area, largely focused on traffic speed. Keck and Wood, City Engineers, provided information on traffic counts.

Chiefs Glavosek and Bloodworth along with Interim City Manager, Tim Young, met with representatives of Virginia Park Neighborhood Association on January 2, 2018 about their concerns of safety, volumes, and speeds. Chief Glavosek will report on current measures for temporary lane closure and traffic data gathering.

Council directed staff to bring the issue back in March and to also conduct a study regarding temporary traffic calming measures.

Public Comments

Katrina Bradbury

Matt Williams

Jim Bierma

11. New Business

11.I. Consideration And Action to Appoint A Council Representative To The ATL District Board

Background

Pursuant to the City of Hapeville agreement with its Destination Marketing Organization (DMO), ATL Airport District, Inc, the City is required to appoint to the DMO Board an elected official from the City's Mayor and Council and one owner or operator of a hotel within the city limits. Michael Randman was the elected official appointed to the DMO Board. With his departure, we need to replace the appointment with a current sitting member of Mayor and Council.

MOTION: Councilman Horsley made a motion Councilman Alexander seconded a motion to appoint Councilman Adams to the ATL District Board. Motion Carried: 4-0.

11.II Discussion of Theatre Bid

Background

The theater project was originally bid out on November 13th, 2014. In July 2015 the framing structure collapsed in a construction accident. A detailed post collapse inspection revealed that a wall structure and footings of this 100+ year old structure are in poor condition. City Staff had been authorized to solicit bids for Design/Build the Theater structure.

Bids have been sent out, with two (2) companies submitting bids. The bids have been scored, and both companies will be brought to the City on January 11, 2018 for face to face interviews regarding their proposals. Staff will bring forth its recommendation at the January 23rd meeting. Discussion ensued regarding the next steps for the Theatre Bid. Staff will present the bids at the January 23, 2018 Council Work Session meeting.

11.III. Discussion of Hotel/Motel Tax

Background

DCA presentation on January 23, 2018 at 5 p.m. with a follow-up discussion at 6:00 p.m.

Public Comments

Larry Martin

Susan Stone

Marsha Lamb

13. Mayor and Council Comments

Councilman Horsley commented regarding the streetscape. He announced Happy Law Enforcement day and the Northwoods NA meeting will be held on January 11th. In addition, Councilman Horsley mentioned he spoke to Randy Beck regarding changing the priority list for T-SPLOST in regard to silent crossings and he would like to discuss at the February 2018 meeting. Councilman Horsley inquired regarding the Fulton County building located at 3444 Claire Drive and asked if there was a staff update regarding real estate transfer and applying for CDBG for a community center. In addition, Councilman Horsley commented regarding the City's Human Resources Department looking into a third party hotline for a personnel complaint system similar to the system offered with the State of Georgia. Councilman Horsley suggested a modification to Sec. Part 1 of the Charter Sub A, Sec. 4 subsection B, Vacancies on Boards and add subsection F, board appointment regarding limiting service boards to no more than 2 boards. Councilman Horsley suggested live streaming the council meetings using BoardDocs and Municode for records retention software and to auto dictate minutes as well as a Fiscal 2019 departmental quarterly review matrix. Also, Councilman Horsley stated a potential staffing for temporary zero-base budgeting consultant for the upcoming budget. Lastly, Councilman Horsley suggested scheduling office hours for Council members.

Councilman Alexander commented regarding adopting a purchasing card program through Bank of America and the idea of revisiting the RFP for legal representation.

14. Executive Session

MOTION: Alderman Rast made a motion to enter into executive session at 9:33 PM, Councilman Adams seconded. Motion carried: 4-0.

15. Adjourn

MOTION: Alderman Rast made a motion Councilman Adams seconded a motion to adjourn the meeting at 9:34 PM. Motion carried 4-0.

Respectfully submitted,

Alan Hallman, Mayor

Adrienne Senter, Acting City Clerk