

Design Review Committee Meeting Minutes

January 16, 2019

I. Call to Order

Jonathan Love called to order the regular meeting of the Design Review Committee at 6:00 PM on January 16, 2019 at Hapeville City Hall Conference Room.

II. Roll Call

Jonathan Love (Chairman) conducted a roll call. The following persons were present Brian Gregory, John Stalvey, Rick Ferrero, Lynn Patterson (non-voting), and Michael Smith (non-voting). Karl Dufrenne (1) absent.

III. Election of Officers

Rick Ferrero nominated Jonathan Love for chairmen. John Stalvey seconded the nomination. The members voted unanimously 4-0.

Rick Ferrero nominated Brian Gregory for secretary. John Stalvey seconded the nomination. The members voted unanimously 4-0.

IV. Approval of Meeting Minutes

Jonathan Love read the minutes from the December 19th meeting. John Stalvey made a motion to pass the minutes. Rick Ferrero seconded, and it passed 4-0.

V. Applications

a) 903 Margaret Street – Shannon Short attending

Jonathan made a motion to approve the application with the following requirements:

1. All 3-0, 3-0 fixed sash windows to be two vertical panes (no horizontal mutton);
2. On front elevation, second story bathroom shed dormer, remove the offset until flush and increase the width of the shed roof to match the right side second story.
3. Applicant to address issues as noted in the Planner's Report.

Design Exemptions:

4. Due to the house being constructed on grade, the entrance will not be between 2' and 4' above the grade.
5. The driveway width will exceed the maximum due to the lot orientation.

John Stalvey seconded the motion and it passed 4-0.

b) 3290 North Whitney Avenue – Sam Kirkland attending
Brian Gregory made a motion to approve the application with the following requirements:

1. Remove hand-rail on front-porch from drawing as it is at grade;
2. On front-porch, add sloped soffits on roof line as noted on drawing;
3. Applicant to address the concerns in the Planner's Report.

Jonathan Love seconded the motion and it passed 4-0.

VI. New Business

None

VII. Next Regularly Scheduled Meeting is February 20, 2019

VIII. Adjournment

Jonathan Love adjourned the meeting at 6:50 PM.

Meeting minutes submitted by: _____
Brian Gregory, Secretary

Meeting minutes approved by: _____
Jonathan Love, Chairman