

Design Review Committee Meeting Minutes January 24, 2018

I. Call to Order

Jonathan Love called to order the regular meeting of the Design Review Committee at 6:04 PM on January 24, 2018 at Hapeville Courthouse in the Police Annex.

II. Roll Call

Jonathan Love conducted a roll call. The following persons were present Rick Ferrero, Brian Gregory (Secretary), John Stalvey, and Lynn Patterson(non-voting). Karl Dufrenne was absent (1).

III. Election of Officers

John Stalvey nominated Jonathan Love for DRC Chair. Rick Ferrero seconded the motion and it passed 4-0. John Stalvey nominated Brian Gregory for Secretary. Jonathan Love seconded the motion and it passed 4-0.

IV. Approval of Meeting Minutes

Jonathan Love read the minutes from the last meeting. A motion was made by John Stalvey for approval of the minutes. Brian Gregory seconded, and it passed 4-0.

V. Applications

- 1) 415 Lake Drive - Arturo Ramirez and Aralez Ramirez attending

Brian Gregory made a motion to the approve the application as applied with the following details:

1. Enclose the front porch with a consistent approved covering (e.g. lattice or wood siding) and cover the existing concrete to make it uniform.
2. Front porch columns to meet design standard of maximum width of 8-ft on center.

- 2) 3288 Dogwood Drive - Kim Willoughby attending

Rick Ferrero made a motion to approve the application as applied. John Stalvey seconded the motion and it passed 4-0.

- 3) 919 Custer Street – Claudia Phillips and Keenan Phillips (on phone) attending

Jonathan Love made a motion to approve the application as applied with the following details:

1. Porch roof overhang be consistent with existing structure
2. 30-year shingles be used for roofing material
3. Porch base must be enclosed with appropriate materials (e.g. lattice, wood slat)

John Stalvey seconded the motion and it passed 4-0.

- 4) 489 Radar Drive - Aldo Gutierrez attending

Brian Gregory made a motion to approve the application as applied. Rick Ferrero seconded the motion and it passed 4-0.

5) 859 Custer Street - David Cook attending

Jonathan Love made a motion to approve the application upon receipt of updated drawings that reflect the following:

- a. Front porch lights shown on drawings
- b. Provide complete driveway dimensions
- c. If first-floor porch has railings, follow the design guidelines and match the style and materials of the second story porch.
- d. 30-year shingles on roof (notes)
- e. House numbers shown on drawing
- f. Changing front 4 windows to 6-O/5-O
- g. Provide landscape plan
- h. Gutter and downspout (notes)
- i. Provide updated plans with new column dimensions and spacing. Front-porch column to be 18-inch and spaced evenly across.

Brian Gregory seconded the motion and it passed 4-0

DRC briefly discussed the applicant attending the Appeals Board for a setback variance, and the committee sees no reason to not grant the appeal.

6) 3283 North Whitney - Cliff Christensen attending

Brian Gregory made a motion to defer the plans until correct and updated drawings are provided the City. John Stalvey seconded the motion and it passed 4-0.

VI. New Business

Mr. Choi of the Ace Package Store on North Central Avenue inquired about options to apply to his storefront windows for theft deterrence. Plexiglass/acrylic, bars, or expandable gates are options that were discussed and that the city does not define the usage of these materials when considering. The Police Department is also advising Mr. Choi and the DRV has no preference and it is not currently defined in the standards.

VII. Next Regularly Scheduled Meeting is February 21, 2018 at 6:00 PM

VIII. Adjournment

Jonathan Love Gregory adjourned the meeting at 7:28 PM.

Minutes submitted by: _____
Brian Gregory, Secretary

Minutes approved by: _____
Jonathan Love, Chairman