

Design Review Committee Meeting Minutes

March 21, 2018

I. Call to Order

Jonathan Love called to order the regular meeting of the Design Review Committee at 6:09 PM on March 21, 2018 at Hapeville City Hall Conference Room.

II. Roll Call

Jonathan Love (Secretary) conducted a roll call. The following persons were present Brian Gregory, Rick Ferrero and Lynn Patterson(non-voting). Karl Dufrenne (1) and John Stalvey (1) were absent.

III. Approval of Meeting Minutes

Jonathan Love read the minutes from the last meeting. A motion was made by Rick Ferrero for approval of the minutes. Brian Gregory seconded, and it passed 3-0.

IV. Applications

- a) 309 North Central Avenue – Integrity Engineering, Anthony Lynch attending

Rick Ferrero made a motion to approve the application as applied with the following:

- Applicant is to provide a landscape plan
 - o Attention should be paid to tree plantings as per 81-1-6(c)8
- Applicant is to provide a site lighting plan

Exceptions are for the following:

- Existing front drive is allowed and no change is necessary.
- Transom windows above the doorways are less than 18-inches due to structural members above doors
- Parapet wall on roof to be raised an additional 3-inches as allowed by the structure

Jonathan Love seconded the motion and it passed 3-0.

b) 831 Custer Street – Michael Miles

Discussions were had with the applicant regarding the application and Brian Gregory made a motion to defer the application until the applicant addresses the following by email or the next scheduled meeting:

- Applicant to provide a landscape plan
 - o Sidewalks should be noted on the plan and a pathway from front stoop to sidewalk identified.
- Re-submit front elevation and roof plans to address discussed concerns
- Front Entrance
 - o The knee wall on the front stoop should be removed.
 - o Consider changing the double-window on the front stoop to a fixed French-style windows to give the appearance of a front entrance.
- Applicant to add notations to the drawings for the deficiencies identified in the planner's report.

Rick Ferrero seconded the motion to defer and it passed, 3-0.

V. New Business

Ms. Patterson mentioned the following items as new business:

- Roundabout study approved for Virginia Ave. and Doug Davis intersection
- Signage for wayfinding, especially on Virginia Avenue
- Streetscape on Virginia Avenue
- Add guidance to the City ordinance or Architectural Guidelines for Virginia Avenue
- Need a volunteer from DRC to be a part of selection/advisory group

VI. Next Regularly Scheduled Meeting is April 18th, 2018

VII. Adjournment

Rick Ferrero adjourned the meeting.

Minutes submitted by: _____
Brian Gregory, Secretary

Minutes approved by: _____
Jonathan Love, Chairman