

City of Hapeville

Ethics Committee Meeting 3468 N. Fulton Avenue Hapeville, GA 30354

April 10, 2018 12:00 Noon

MINUTES

1. Call meeting to order

Chairman Simpson called the meeting to order at 3468 N. Fulton Avenue, Hapeville, GA 30354 at 12:01PM.

2. Roll call

Linda Williams
Michael Simpson
Raymond Farr - absent
Robert Hall - absent
Carolyn Routh

3. Welcome – Chairman Simpson welcomed everyone to the first meeting of 2018, especially the newest members.

4. Election of Officers

MOTION: Carolyn Routh nominated Michael Simpson to remain as Chairman, Linda Williams seconded. Motion carried 3-0.

MOTION: Michael Simpson nominated Raymond Farr to serve as the Vice Chairman, Linda Williams seconded. Motion carried 3-0.

MOTION: Carolyn Routh made a motion to amend the agenda to add a New Business section, Linda Williams seconded. Motion carried 3-0.

5. New Business

Michael Simpson recommended having a binder with information in it such as the rules, code of ethics and the agendas. The booklet would be turned in to the City Clerk.

MOTION: Linda Williams made a motion to discuss, Carolyn Routh seconded. Ms. Williams asked would the binder be picked up the week before the meeting? Chairman Simpson said yes. He also referenced the way the Board of Appeals handles their meeting binders, stating that usually the binders are ready the Monday before their Thursday meeting, and the agenda is emailed out prior to the meeting. However, in this case, the binder would be available on Monday, the week before the meeting date. The City Clerk will have the binder ready.

MOTION: Linda Williams made a motion to accept this and leave binder at City Hall after each meeting, Carolyn Routh seconded. Motion carried 3-0.

Michael Simpson asked the City Clerk to look for the minutes from 10/10/2017 so they can be approved at the next meeting. He stated the next meeting will be July 10th, and that by the by-laws the Ethics Committee must meet once a quarter.

6. Adjourn.

MOTION: Linda Williams made a motion to adjourn the meeting at 12:15pm, Carolyn Routh seconded. Motion carried 3-0.

Respectfully submitted,

Mike Simpson, Chairman

Crystal Griggs-Epps, City Clerk