

# Design Review Committee Meeting Minutes

July 18, 2018

## I. Call to Order

Jonathan Love called to order the regular meeting of the Design Review Committee at 6:05 PM on July 18, 2018 at Hapeville City Hall Conference Room.

## II. Roll Call

Jonathan Love (Chairman) conducted a roll call. The following persons were present Karl Dufrenne, Rick Ferrero, Brian Gregory, John Stalvey and Lynn Patterson (non-voting).

## III. Approval of Meeting Minutes

Jonathan Love read the minutes from the last meeting. A motion was made by John Stalvey for approval of the minutes. Brian Gregory seconded, and it passed 5-0.

## IV. Applications

- a) 3400 Dogwood Drive – Ronald Barber attending  
Brian Gregory made a motion to approve the application as applied with the following conditions:

1. Add gutters and down spouts to the drawings
2. Add building numbers to plans
3. Note setbacks, heights, and depth of offset on enfronting façade on appropriate plans
4. Add site plan drawing (survey not required)
5. Note change in building materials from brick to stucco (applicant agreed)
6. On front façade, material to extend 20-feet along non-enfronting façades

Design Exceptions

7. Requirement to have a walkway from front door to the street is not required due to the parking lot on the property
8. Requirement to prevent the view of chain link fencing from the front of the property is not required as the chain link fencing is existing.

John Stalvey seconded the motion and it passed 5-0.

- b) 3302 Myrtle Street – Gregory Morgan attending  
John Stalvey made a motion to approve the application with the following conditions to be noted on the appropriate drawings:

1. Add light sconces
2. Add driveway dimensions (around the build-to line)
3. Add building numbers
4. Add roof shingle warranty details

Design Exceptions

5. Allow front screen porch because it returns the house to its historical state
6. Walk-way is not needed from stoop to street, due to driveway
7. Roof over hang for the new gable roof to match existing overhangs

c) 3532 South Fulton Avenue - Eileen Randman not attending (architect attending)

Rick Ferrero made a motion to approve the application with the following conditions:

1. On front storefront windows, add vertical mullions as noted on drawing to create two windows.
2. Below rail, make two window divisions, instead of three, centered on the upper forefront windows.

Applicant provided updated drawings with gutters and downspouts addressing the recommendations in the Planner's Report.

John Stalvey seconded the motion and it passed 5-0

d) 279 Moreland Way – Olga Alvarez attending

Olga Alvarez presented updated plans and outline addressing the Planner's Report recommendations. Brian Gregory made a motion to approve the application with the following conditions:

1. Add the depth of the front porch to the appropriate drawing

Design Exceptions

2. Driveway width requirement is not required as the existing driveway is 7.5 feet.

Karl Dufresne seconded the motion and it passed 5-0

e) 3035 Oakdale Road – Bobby Keys attending

Jonathan Love made a motion to approve the application with the following conditions:

1. Update the site plan noting sidewalk adjacent to Oakdale Road and the width of the driveways
2. Add landscape plan and show the location of the mechanicals and method of screening
3. Center the front door between the columns on the front porch
4. On front-story window the middle mullion needs to be two-inches wider than the side mullions.
5. Add bottom seal to all windows instead of wrapping the trim all the way around the windows.
6. Recommendation to remove the brackets on the porch columns and applicant agrees to the removal.

Brian Gregory seconded the motion and it passed 5-0

- f) 637 North Central – Al Dellinger and Tim Thomas attending  
Rick Ferrero made a motion to approve the application as applied.

Karl Dufresne seconded the motion and it passed 5-0

**V. New Business**

Jonathan Love noted that the follow-up application from Ms. Olga Alvarez with the Planner's recommendations noted on the drawings and most importantly an outline identifying each drawing and what recommendation was addressed was done extremely well and should be used as an example to future applicants.

**VI. Next Regularly Scheduled Meeting is August 15, 2018**

**VII. Adjournment**

Jonathan Love adjourned the meeting at 7:36 PM.

Minutes submitted by: \_\_\_\_\_  
Brian Gregory, Secretary

Minutes approved by: \_\_\_\_\_  
Jonathan Love, Chairman