



October 2014 Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**

Fire Department

Tom Morris, Fire Chief

tmorris@hapeville.org – 404-766-4399

The Department had 30 fire inspections, 4 plan reviews, 8 pre-fire plans, 3 smoke detectors given out, 90 blood pressures checked, 10 new construction consultations, 1 investigation, and 57 hours of Firefighters on patrol. During the month of September, the Department conducted training in the following areas: Apparatus Awareness, Principles of Organization, Fire Department Administration, Public Relations, Airway Management, Ambulance Familiarization and Pump and Driver Training. Training was also done on foam pumping drills and HazMat Incidents. Fifteen employees of the Delta Credit Union completed CPR/AED training as part of their yearly safety training. An officer with the Department completed the Fire Supervision course through the National Fire Academy. Members of the Department participated in this year's Happy Days Festival providing a First Aid station during the event. The Department continues providing medical staff for the Hapeville Charter School football games. Approximately 125 kindergarten students from Hapeville Elementary visited station 1 and learned some basic fire safety tips. As part of our Community Safety Awareness, members of the Department have visited various organizations monthly meetings to include Cofield Park, Azalea Park Neighborhood Associations and the monthly meeting of the Exchangettes.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

Auto Accidents w/o injuries	0
Auto Accidents w/injuries	1
EMS	51
Fire	2
Fire Alarm	4
Mutual Aid (Given)	0
Gas Leak	0
Hazardous Conditions	0
Trees Down	0
Elevator Rescue	0
Wires Down	1
Other Responses Citizen Assist	2
<u>Total Calls at Station #1</u>	<u>61</u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

Auto Accidents	0
Auto Accidents w/injuries	1
EMS	40
Fire	2
Fire Alarm	2
Mutual Aid (Given)	0
HazMat	0
Hazardous Conditions	0
Trees Down	1
Wires Down	1
Gas Leaks	0
Citizen Assist	2
Other Responses	0
Elevator Rescue	0
<u>Total Calls at Station #2</u>	<u>49</u>

Total Average Response Time minutes 2:58

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

From September 1, 2014 to September 30, 2014 the Police Department answered (491) calls for service. There was (1) Assault, (10) Burglaries, (3) Robberies, (26) Larcenies; including 3 Entering Autos, 3 Stolen Vehicles and 20 Thefts. The Department made 65 arrests. The Average Response Time was 2 minute 39 seconds. There was a total of 316 tickets to include 216 Traffic tickets, 78 General and 22 Parking. The Department recovered (7) stolen vehicles.

The Detective Division assigned (52) cases for investigation, and closed (33) cases. One case was closed with an arrest warrant and (1) by CID arrest. The Detective Division obtained (1) warrant and responded to (6) crime scenes and executed (1) search warrant. The Detective Division is investigating several burglaries that occurred primarily in the zone 4 and the surrounding area.

The Department's personnel continue to receive daily roll-call and in-service training on topics such as (but not limited to) the Department's Standard Operating Procedures (SOP), Special Orders, Personnel Orders, Roll-call assignments, Officer Safety, State Laws and Motor Vehicle Codes, Use of Force, Use of Deadly Force, and Case Law.

Code Enforcement handled (162) new calls for service, of which: (30) were animal incidents, (23) for outside storage violations, (13) for parking on the grass, (10) Permit Violations and (86) were other code compliance issues. The unit wrote (12) citations, closed (163) cases, and has (76) active cases.

Some current cases:

437 Walnut Street – Citations sent certified mail on 6/24/2014, the owner failed to come to court. The property is currently in City's legal process.

234 Maple Street – Citations sent certified mail on 5/22/2014, the owner failed to come to court. The property is currently in City's legal process.

370 Woodrow Avenue - Citations sent certified mail on 5/22/2014, the owner failed to come to court. The property is currently in City's legal process.

466 Woodrow Avenue – This property is in compliance.

625 Coleman Street- Certified letter sent with citations- no receipt received.

3118 Sylvan Road- Certified letter sent to Universal Capital LLC in the name of the representative. Also citations were sent to the private residence of the representative. A partner and representative with Universal Capital LLC was sent a certified letter with citations for the July 22nd court date. The confirmation and signature card was received with representative's signature. The owner failed to appear at the 07-22-14 court date. A warrant was issued for the owner/partner for failure to appear.

629 Cofield Drive- The property was brought into compliance by the previous owner who later produced a foreclosure letter in her name for the above property. The property is in compliance at this time.

639 Cofield Drive- certified letter with citations sent -no receipt received- Legal ad placed for court date: 07/22/14. Owner failed to appear in court. Case was sent to legal.

3093 Hope Street – Certified letter sent with citations- no receipt received. Legal ad placed for court date: 07/22/14. Owner failed to appear in court. Case was sent to legal.

The Police Department's non-emergency number is (404) 669-2111. In the event of an emergency dial 911!

Community Services

Lee Sudduth, Interim Director

lsudduth@hapeville.org – 404-669-2120

The North Central Avenue Streetscape Project, the North Fulton Streetscape project and the Municipal Complex Parking Improvements will begin construction in a couple of months. The projects will consist of new sidewalks, street furniture, street lamps, new paving, alley way improvements and brick pavers. See the website for more information.

The Department has three streetscape projects that are currently in the engineering stage. They are as follows: **Dogwood Drive** from South Central to North Avenue, **Loop Road Access** which includes Atlanta Avenue, Rainey, Union and parts of Virginia Avenue, and the **Rail Facilities Project** which includes all of the railroad right of way.

The North Fulton CDBG Sidewalk Replacement Project will begin the first of October. This project will replace old dilapidated sidewalks from King Arnold Street to North Avenue. This is a Community Development Block Grant with no local match.

Building Permits

3259 Dogwood Drive
375 Walnut Street
3474 North Fulton Avenue
712 Campbell Circle
3340 Lavista Drive
846 Willingham Drive

Electrical Permits

3220 Dogwood Drive
3337 Old Jonesboro Road

Demolition Permits

3430 Harding Avenue

Tree Permits

240 Arnold Street
3430 Harding Avenue
3360 Myrtle Street
638 South Gordon Circle
3409 Louise Street

Plumbing Permits

314 Moreland Way
3055 Oakdale Road
712 Campbell Circle

Economic Development

Allie O'Brien, Main Street & Marketing Manager

aobrien@hapeville.org - 404-669-8269

Department/HATT Activities

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events.

Produced City Newsletter, web updates of Departmental information, and all Departmental related advertising and promotional materials. The Request for Qualifications for Branding/Marketing was extended to September 16th, responses to the RFQ will then be reviewed and evaluated. (Newsletter Deadline Note: The submission deadline for the Newsletter remains the 15th of the month prior to the publication date. Visit www.hapeville.org or contact asenter@hapeville.org.)

Promoted City Sponsored events (City newsletter, website, FB) including the Hapeville Farm and Artist Markets, the Coffee & Chrome Car Events, the Chili Cook-off (in conjunction with Downtown Live), and the Academy Theatre productions at the Hapeville Performing Arts Center.

South Arts Film Series: South Arts Senior Program Director Teresa Hollingsworth conducted a site visit, with favorable review, during the September film screening as part of the grant process.

Planning is underway for the next of the Tri-Cities Business Networking Series with College Park and East Point Economic Development Departments. The next event is scheduled at the Atlanta Medical Center-South Campus in East Point on October 28th from 5-7p.m., tours will be given in addition to the networking. Please bring a business card for admission. (Please RSVP by calling 404-270-7059)

Represented the City at various meetings and events including: Economic Development regional staff informational meetings and the September Atlanta Aerotropolis Alliance Board meeting. The City's pledge of \$5,000 to the Alliance was well received and appreciated. The focus continues to be on strategic planning and the development of a "Smart Airport & Regions" International Conference.

The City of Hapeville received initial notification from the Georgia Tourism Division and Georgia Council for the Arts of a Tourism Product Development (TPD) grant award in the amount of \$20,000 for shipping container art galleries. This grant was applied for by the Hapeville Arts Alliance in partnership with the City in July. The City pledged \$8,000 of in-kind support, the grant requires 1:1 matching. The Arts Alliance will fund the remainder of the match. Further information will be forthcoming when grant documents have been received.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Planning Upcoming Events -please visit www.hapeville.org for details.

October 24th-The Southern Circuit of Independent Filmmakers Tour continues, "Stay Then Go" is a film written and directed by Shelli Ainsworth. "Stay Then Go" is an emotional story of a mother who reviews her experience raising her son who has autism. Series Screenings will be on Friday evenings at the Historic Christ Church & Carriage House starting with a Reception with the

Filmmaker at 6 p.m. and the Film Screening at 7 p.m. followed by a Q&A with the filmmaker. Free Admission. Upcoming film dates: October 24th and November 21st.

October 19th-Hapeville's Downtown Live Concert Series in the Park Finale, featuring the Annual Chili Cook-off! The concert series features live music: opening with John Stringer, featuring "Men in Blues" and food vendors in Jess Lucas Park. (7 to 11 p.m.) Free Admission.

Happy Days Festival: Special thanks to all of the volunteers, sponsors, musicians, vendors and residents that participated in celebrating Hapeville! Visit the City's website to see photos from the weekend!

Main Street Board Activities

The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall, volunteers and visitors are welcome! The Board participated at the Happy Days Festival by volunteering at the Main Street booth, volunteers sold Hapeville mural mugs and promoted the City and upcoming events. The Board President presented an exhibit and offered an Historic Tour/Talk of the Christ Church and Carriage House during the festival including history of the building and its use over time, present day use of facilities were also promoted. Main Street volunteers also participated at the September South Arts film screening kick-off. Thanks to our volunteers!

Recreation Department

Tod Nichols, Recreation Manager

tnichols@hapeville.org – 404-669-2136

Please remember to vote on November 4, 2014 at the Hoyt Smith Center in the gymnasium.

Athletics:

The Youth Cheerleader and Football season is at it's midway point. If you haven't seen any games yet there is still time as we have two home dates left on October 18th and 25th. Please contact Alan Dotson at 404-669-2127 for game times.

Registration for Youth Basketball for boys and girls ages 5 - 14 has begun. Please contact 404-669-2136 for more information.

Contact Wayne Stephens at 404-669-2132 for information on the 2014 Co-Ed Fall Softball League schedule or for more information on our adult sports and facility rentals.

Programs:

The Busy Bee After School program continues to meet daily, Monday through Friday, from 2:30 - 6:30 p.m.

The Teen - Center is open for all children ages 12 - 18 everyday from 4:00 to 7:00 pm. Kids can come and hang out to socialize with one another while playing video arcade games, table tennis, bumper pool, air hockey, board games and more.

Contact Holli Stephens for more information regarding adult, senior or youth programming at 404-669-2134.

Seniors:

The Pleasant Hours Club met at the Hoyt Smith Center on October 1, 2014. Their next meeting will be held on November 5, 2014.

Our High Stepping Hornets will continue to walk every Tuesday, Thursday, and Friday at the Hoyt Smith Center from 9:30 – 10:00 a.m.

IT and Communication

Corey Daniel, IT Manager

cdaniel@hapeville.org -404-669-2167

IT and Communications has continued to focus on expanding the City of Hapeville's technology and communications infrastructure. The Department will continue to implement programs and services that will help provide staff with the ability to provide better service to the citizens of Hapeville.

* **VOIP RFP:** The City has received four Proposals for the UC upgrade; three Cisco Unified Communications Proposals and One cloud based phone system.

* **Police Dept:**

- Monitoring Spillman Server due to Tomcat and Damon Services stopping causing users not to be able to retrieve tag information.

- Cisco 3560 switch has been installed at the PD data center . (Access Switch)

* **CourtWare Software :** Software Engineers support are still in the process of verifying data for the Incode migration into Courtware database.

* **Fire:** Verified with a database connection that Imagetrend does interface with Spillman so that Fire can retrieve accurate information regarding status codes.

* **BTVSystems:** Contract Pending legal review.

* **Fiber Connection:** Fiber connection between City Hall & Community Service building cutover will take place Wednesday after business hours.

Planning and Zoning

Bill Johnston, City Planner

Strategic Planning Initiatives, LLC

Spi_Illc@bellsouth.net -404.684.6588

Planning Commission, September 9, 2014

- 3416 & 3420 Elkins Street-Site Plan approval for single family dwelling
- Arts District Overlay -tabled

Design Review Committee, September 17, 2014

- Canceled due to lack of agenda items

Board of Zoning Appeals, September 25, 2014

- 3080 & 3100 Sylvan Road is seeking a variance to allow installation of a razor ribbon on fencing at Peachy Parking; approved with limitations, razor wire on Sylvan to be removed.

Mayor and Council, September 16, 2014

- 1st Reading Ordinance 2014- 07 Signs and Murals (as amended)
- 2014-10, Accessory Structures, Adopted September 16
- 1st Reading Ordinance 2014-11, Subdivision Regulations
- 1st reading Ordinance 2014-12, Sign Regulations

Other planning and zoning actions:

- Occupation tax permit approved at 3259 Dogwood Drive- restaurant & bar
- Occupation tax permit approved at 587 North Central- growler store
- Occupation tax permit approved at 451 North Central Avenue- emissions
- Occupation tax permit approved at 315 North Central Avenue- auto detail
- Occupation tax permit approved at 3319 Dogwood Dr- handyman repair services home office
- Occupation tax approved at 1005 Virginia Avenue Suite 205- cleaning company
- Sign Application at 3086 Springdale Road, Georgia Lottery- pending

Old Business:

- None

New Business:

- Comprehensive Plan Amendment (a public hearing has been advertised October 21, 2014.)

Administration Services**Jennifer Elkins, City Clerk****jelkins@hapeville.org -404-766-3004****Upcoming Meetings:***Development Authority- October 9, 2014 at 6:30 p.m.**Planning Commission- October 14, 2014 at 6:00 p.m.**Design Review Commission- October 15, 2014 at 6:00 p.m.**Alcohol Review Board- October 16, 2014 at 6:00 p.m.**Main Street Board- October 20, 2014 at 6:00 p.m.**Mayor and Council- October 21, 2014 at 6:00**Board of Appeals- October 23, 2014 at 6:00 p.m.***Open Records Request***20 Open Records Requests were processed.**Total Time: 35.17 hours**Total Cost: \$608.91***Human Resources***The City is currently accepting applications for the position Crossing Guard and Reserve Police Officer. Applications are available online (www.hapeville.org) or at City Hall.*

- Processed Firefighter EMT Applications