



**September 2015 Department Reports**

**To: Mayor and Council  
Citizens of the City of Hapeville**  
**From: William Whitson, City Manager  
wwhitson@hapeville.org**

**Fire Department**  
**Tom Morris, Fire Chief**  
[tmorris@hapeville.org](mailto:tmorris@hapeville.org) - 404-766-4399

*For this time period the Fire Department had 25 inspections, 8 pre-fire plan, 2 plan reviews, 92 blood pressure checks at the Senior Center, and 4 smoke detectors were given out. During the month of August, the Department held the following trainings: Trauma Training, Airpack Training, Hose Testing, Engineer Operations, Driver Familiarization, Rapid Dress, Equipment Maintenance, Ropes and knots, and backboard Grady method. Also, CPR classes were provided for Police Department officers and dispatchers with a total of 25 attendees.*

<i>Fire Station #1 - 3468 North Fulton Avenue</i>	<i>Fire Station #2 - 870 South Central Avenue</i>
<i>Auto Accidents w/ injuries</i>	<i>Auto Accident</i>
<i>EMS</i>	<i>Auto Accidents w/ injuries</i>
<i>Emergency Medical Services (other)</i>	<i>EMS</i>
<i>Fire</i>	<i>Dispatched and cancelled in route</i>
<i>Animal Rescue</i>	<i>Lightning Strike (no fire)</i>
<i>Mutual Aid (Given)</i>	<i>Smoke or odor removal</i>
<i>Invalid Assist</i>	<i>Person in distress (other)</i>
<i>Gas Leak</i>	<i>Removal of voictom(s) from elevator</i>
<i>Public Service</i>	<i>Water problem (other)</i>
<i>Dispatched &amp; cancelled on route</i>	<i><u>Total Calls at Station #2</u></i>
<i>Lock-out</i>	
<i>Medical Assist, assist EMS crew</i>	
<i>Gasoline or other liquid flammable spill</i>	
<i>Good Intent call (other)</i>	
<i><u>Total Calls at Station #1</u></i>	

Total for both Stations 129 with an average response time of 02:51 minutes

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**Police Department**

**Rick Glavosek, Police Chief**

[rglavosek@hapeville.org](mailto:rglavosek@hapeville.org)- 404-669-2150

*From August 1, 2015 to August 28, 2015 the Police Department answered 447 calls for service. There were (7) Assaults, (3) Burglaries, (1) Robbery, (47) Larcenies; including 26 Entering Autos, 4 Stolen Vehicles and 17 Thefts. The Department made (51) arrests and recovered (6) stolen vehicles. The average response time was 1 minute 32 seconds. The agency issued 313 citations to include Traffic, General and Parking.*

**Detective Activities:**

*The Detective Division reviewed (80) cases, assigned (76) cases for investigation, and closed (82) cases. Three cases were closed with arrest warrants and (1) CID arrest. The Detective Division obtained (5) warrants and executed (1) search warrants. The Detective Division responded to (8) crime scenes for investigation.*

*Department Personnel continue to receive daily roll call and in-service training on topics such as in Standard Operating Procedures, Animals at Large, Prisoner property, Field Training Officer, Hostage Negotiations, Death Notifications and Case Law.*

**Code Enforcement:**

*Code Enforcement handled (110) new calls for service, of which (24) were animal incidents, (12) parking in grass, (12) permit issues, (13) outside storage, (13) littering or pollution problems, and (36) were other code compliance issues. The unit closed (157) cases, and issued (9) citations. Operation Clean sweep is still in-effect. The next Operation Clean Sweep is October 24th.*

**Abatements:**

*The current properties that are under abatements are as follow: 3 Woodrow lot (between Wheeler and N. Fulton Avenue), 278 Moreland Way, 3255 Oakdale Road, 3118 Sylvan Road, 639 Cofield Drive, 330 Mount Zion Road, 234 Maple Street, 437 Walnut Street, 472 Walnut Street, and 370 Woodrow Avenue.*

*Abatements in Progress: 625 Coleman Street, 3011 Dogwood Drive, 3049 Dogwood Drive, 748 Virginia Avenue, 261 Birch Street, 329 Maple Street, 3271 Wheeler Street, and 3309 North Fulton Avenue.*

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**Community Services**

**Lee Sudduth, Interim Director**

[leesudduth@hapeville.org](mailto:leesudduth@hapeville.org)- 404-669-2120

*Construction has begun on the N. Central Avenue Streetscape and the N. Fulton Avenue Streetscape. This project involves installation of new sidewalks, brick pavers and street lamps.*

*Preliminary Engineering has begun on the Dogwood Streetscape, Rail Facilities Improvements and the Loop Road Streetscape Project.*

<p><b>Building Permits</b> 460 Moreland Way 3178 Forrest Hill Drive 3403 Old Jonesboro Road 344 Lake Drive 832 Virginia Avenue, Suites A&amp;B</p> <p><b>Electrical Permits</b> 3050 Sylvan Road 632 South Central Avenue 3178 Forrest Hill Drive 264 Maple Street 240 Arnold Street 460 Moreland Way</p>	<p><b>Tree Permits</b> 447 Moreland Way 3352 Myrtle Street 3290 Sims Street 3104 Grove Circle 3106 Grove Circle 411 Birch Street 3303 North Whitney Avenue</p> <p><b>Mechanical Permits</b> 460 Moreland Way</p>
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**Allie O'Brien,**

**Main Street & Marketing Manager**

**City of Hapeville, Department of Economic Development**

[aobrien@hapeville.org](mailto:aobrien@hapeville.org)- 404-669-8269

**Department/HATT Activities**

*Produced City Newsletter and all Departmental related advertising and promotional materials. (Newsletter Note: The submission deadline is the 15th of the month prior to the publication date.)*

*Promoted City Sponsored events (City newsletter, website) including the Academy Theatre productions at the Hapeville Performing Arts Center, the Coffee & Chrome Event; coordinated with Paint the Town and If I Were Mayor community programs; provided promotional items and materials as requested.*

*Worked with Gas South to implement the City's Partnership. On April 2015, Mayor and Council entered into a partnership agreement with Gas South. Gas South and City Staff have been working together to develop employee training information and customer educational pieces for the program launch. The Hapeville/Gas South Program Launch is scheduled for September 1, 2015. Gas South has similar partnerships with 14 municipalities throughout the state of Georgia. The partnership offers a discount on all standard rates (2-cents per therm) for Hapeville Residents and businesses. The money that's generated from new account creation in Hapeville will be used to help fund park improvements in Hapeville's downtown and neighborhood parks. For information on the Partnership and to take advantage of the discount: call: 1-855-980-3323 mention promo code: HAPEVILLE or please visit: [www.gas-south.com/Hapeville](http://www.gas-south.com/Hapeville).*

*Represented the City at various partnership and project meetings in August. Highlights include: Aerotropolis Alliance Meetings; the Hapeville Exchange Club meeting; and the Tri-Cities Merchant Mixer in College Park in August. This series is co-sponsored by the Tri-Cities Economic Development and Main Street Programs to encourage b-to-b networking in Hapeville, College Park and East Point. The next event is yet to be scheduled.*

*At the August Board meeting of the Atlanta Aerotropolis-Alliance the "Aerotropolis BluePrint" was discussed. An update was given on a well attended Town Hall event held in August to encourage additional input from elected officials. Hapeville City Council also hosted the Alliance for a "Blue Print" presentation and review session and provided feedback. The next step for the BluePrint plan is for distribution of the plan for Alliance Board adoption. Council action on the document may be requested sometime in September/October, staff will keep Council informed of any forthcoming requests from the Alliance Board with regard to the Blue Print. Marketing initiatives for the Alliance were covered including the reminder of a Request for Qualifications for an Alliance branding initiative which is posted on the Alliance website for firms interested in submitting qualifications/folios. It is anticipated that the rollout of the Blue Print plan will coincide with a major regional promotional effort, including the new branding. The Alliance's financial commitments were discussed, suggestions were made for continued participation from Board members, the Aerotropolis Board will be seeking a funding commitment soon. Visit: [www.atlantaaerotropolis.org/](http://www.atlantaaerotropolis.org/) for Atlanta Aerortopolis Alliance information.*

***Community Event Planning Activities -please visit [www.hapeville.org](http://www.hapeville.org) for details.***

*Southern Circuit Tour of Independent Filmmakers! The 2015 Fall Series Screenings will continue on Friday evenings at the Historic Christ Church & Carriage House starting with a Reception with the Filmmaker at 6 p.m. and the Film Screening at 7 p.m. followed by a Q&A with the filmmaker. Free admission and parking. The Film Series for Fall 2015 features: September 11th: I Will Dance (the story of a group of young adults from Selma Alabama that follows their journey to New York City. There, they share their stories through an original show.*

*Downtown Live Concerts are held the 3rd Friday of each month (through October) from 7 p.m. to 11 p.m. in Jess Lucas Y-Teen Park with live music and food vendors. The September 18th,*

concert will feature the Hapeville High School reunion bands Spectrum on stage at 7 p.m., followed by Mantra Revisited!

Happy Days Festival: September 19th in the Jess Lucas Park from 11 a.m. to 5 p.m. the featured band will be the Sweet Water Junction Band, with Hapeville's Own John Stringer! Food vendors, local businesses, crafts, jewelry, free children's activities and more!

### **Main Street Board Activities**

At the August Board meeting, Board members planned for their participation in the upcoming Happy Days Festival. They plan to promote the "Sharing our Stories" project, public art projects past and future, and to promote upcoming events including the South Arts Film Series and the first Gallery Crawl that will be in October, in conjunction with the Hapeville Arts Alliance and the Hapeville Historical Society.

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### **Recreation Department**

**Tod Nichols, Manager**

[tnichols@hapeville.org](mailto:tnichols@hapeville.org) - 404-669-2136

### **Athletics**

Youth football season has officially begun! Call 404-669-2136 for game dates and times.

Contact Ray Rollins, Jr. at 404-669-2127 or [rrollins@hapeville.org](mailto:rrollins@hapeville.org).

The Co-Ed Softball Summer League has begun and games are played on Tuesday's beginning at 7pm. Contact Wayne Stephens at 404-669-2132 for more information.

### **Programs**

The Coffee and Cuties group meet every second and fourth Tuesday from 9:30 a.m. to 10 a.m. at The Hoyt Smith Center. Mom's come bring out your toddlers to play in the gymnasium with other toddlers while you enjoy a cup of coffee.

Busy Bee Summer After School program began on August 10, 2015. The group meets daily from 2:30 - 4:30 p.m.

The Department teamed up with the Delta Pioneers to take some of our seniors to Nashville, Tennessee for a week of excitement. The group was there from August 24 - 28, 2015.

Contact Holli Stephens at 404-669-2134 for more information concerning our programs.

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### **Planning and Zoning**

**Bill Johnston, City Planner**

[api\\_llc@bellsouth.net](mailto:api_llc@bellsouth.net) -404.684.6588

**Planning Commission, August 11, 2015**

- *Cancelled due to lack of agenda items*

**Design Review Committee, August 19, 2015**

- *14,687 square foot enrichment center using EFIS at 240 Arnold Street, approved*
- *Construction of a lawnmower shed at 240 Arnold Street, approved, pending Engineer approval*
- *Deck addition at 3403 Old Jonesboro Road, approved*
- *Facade improvements at 3420 Lang Avenue, approved*
- *Addition of a bedroom and garage at 3449 Harding Avenue, approval pending*
- *Architectural Guidelines text amendments, poised for public workshop; will be an amendment to the zoning ordinance.*

**Board of Zoning Appeals, August 27, 2015**

- *Cancelled due to lack of agenda items*

**Mayor and Council, August 4 and 18, 2015**

- *Community Residences Ordinance adopted*
- *Climate Controlled Storage Ordinance adopted*
- *Microbrewery Ordinance adopted*
- *Discussion of drive thru window restaurants*

**Other planning and zoning actions:**

- *Occupational tax permit approved at 535 North Central Avenue, MRI Clinic*
- *Occupational tax permit approved at 3238 Dogwood Drive, Wellness Center*
- *Occupational tax permit approved at 377 North Central Avenue, Banquet Hall*
- *Occupational tax permit approved at 3334 Colville Avenue, Restaurant*
- *Sign Application denied at 3380 Sunset Avenue, wall sign (Re-submittal approved)*
- *Sign Application approval approved at 636 South Central Avenue, wall sign*

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**Administrative Services**

**Jennifer Elkins, City Clerk**

[jelkins@hapeville.org](mailto:jelkins@hapeville.org)- 404-766-3004

**City Clerk**

*Upcoming Meetings:*

*Alcohol Review Board- September 17, 2015 at 6:00 p.m. at City Hall*

*Board of Appeals- September 24, 2015 at 6:00 p.m. at Hapeville Municipal Annex*

*Design Review Commission- September 16, 2015 6:00 p.m. at City Hall  
Hapeville Development Authority- September 3, 2015 at 6:30 p.m. at City Hall  
Main Street Board- September 21, 2015 at 6:00 p.m. at City Hall  
Planning Commission- September 8, 2015 at 6:00 p.m. at Hapeville Municipal Annex  
Mayor and Council- September 15, 2015 at 6:00 p.m. at Hapeville Municipal Annex  
Hapeville Clean and Beautiful Commission- September 14, 2015 at 6:30 p.m. at City Hall*

*Meeting times and places are subject to change, please visit [www.hapeville.org](http://www.hapeville.org) for further information.*

### **Open Records Request**

*19 Open Records Request were processed.*

*Total Time: 3 hours and 15 minutes*

*Total Cost: \$0*

### **Human Resources**

*The City is currently accepting applications for the positions of Communication and Event Specialist, Events and Administration Assistant, and Part-time Recreation Aide. Applications are available online ([www.hapeville.org](http://www.hapeville.org)) or at City Hall.*

### **Other Duties**

- *Maintain Retirees Insurance Payments*
- *Collected Mortgage and rental payments for the Development Authority properties*
- *Collect Applications for all positions*
- *Create Agendas/ Minutes for several meetings*
- *Prepare Green Sheet (Gather all Departments information)*
- *Conducted interviews for Part-time and Full Time Maintenance Worker positions*
- *Conducted Interviews for Part-time Recreation position*
- *Held two meetings for employee benefits*
- *Coordinated the employee renewal benefits*
- *Provided the Police Department with information on Alcohol Licensed Establishments*