

**HAPEVILLE DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS**

August 6, 2009, 5:30 PM

MINUTES

I. Call to order, Chairman J. Allen Poole

Chairman Poole called the meeting to order at 5:30 PM, in the Fire Annex, 3468 North Fulton Avenue, Hapeville, Georgia.

II. Roll call

Katrina Bradbury
Beth Fortner
Alan Hallman
Lee Ann Howington
John Maher - absent
Terry Swafford
Lance Tomlin
Marie Winkler - absent

III. Welcome

Chairman Poole welcomed Board members and guests, Councilman Susan Bailey, City Manager Bill Werner, Finance Director Mike Clark, Main Street Manager Allie O'Brien, residents David Burt, Frank Cranford, Ardina Pierre, Bernard Bridges and Charlotte Rentz.

IV. Agenda items

1. Approval of Minutes of June 4, 2009.

MOTION: Lee Ann Howington made a motion, Beth Fortner seconded to approve the Minutes with correction of a scrivener's error. Motion carried 7-0.

2. Financial Report, Mike Clark, CPA.

Mike Clark provided the Board with the monthly financial report.

3. Property Maintenance proposals.

Chairman Poole reported to the Board that after review of proposals for the upkeep of properties known as the Willingham parcel, Airport View parcel, 889 Virginia Avenue, 3472 Rainey Avenue, 792 Virginia Avenue, 3473 Harding Avenue, and 840 South Central Avenue, that John Hunt dba/Sawgrass presented the most economical bid and the following motion was made.

MOTION: Katrina Bradbury made a motion, Alan Hallman seconded to adopt proposal and authorize the Chairman to sign all documents

necessary to execute a contract in the amount of \$943.00 per month for a period of one year from August 6, 2009 through August 6, 2010, pending final legal review of Development Authority Attorney. Motion carried 7-0.

Mr. Hunt presented a proposal to remove a dead tree at 840 South Central Avenue and the following motion was made.

MOTION: Lee Ann Howington made a motion, Beth Fortner seconded to adopt agreement for tree removal at 840 South Central Avenue in the amount of \$275.00. Motion carried 7-0.

Mr. Hunt presented a proposal to perform a thorough clean up of Dearborn Plaza property, removing debris to allow uniform cutting and clean up silt fencing removing grass and weeds from retention bales and the following motion was made.

MOTION: Lance Tomlin made a motion, Terry Swafford seconded authorize a one time clean up of same in the amount of \$245.00. Motion carried 7-0.

4. Façade Grant Application

Main Street Manager Allie O'Brien presented Façade Grant Applications on behalf of Ardina Pierre for 610, 612, 616, 626, and 628 South Central Avenue. Miss O'Brien reported that the Façade Grant Committee had reviewed the application and due to the extensive exterior modifications, would not make a recommendation until the proposal went through the Design Review Process, and asked that the Board table the proposal.

Ms. Pierre asked the Board for consideration based on the completeness of the application. After much discussion the following motion was made.

MOTION: Lance Tomlin made a motion, Terry Swafford seconded to table the application until a recommendation was made by the Façade Grant Committee. Motion carried 7-0.

Miss O'Brien asked the Board to consider amending the application process to require applications that have extensive structural changes go before the Design Review Board prior to being considered by the Façade Grant Committee.

MOTION: Alan Hallman made a motion, Terry Swafford seconded to amend the application process to require applicants to go through the Design Review Committee that require extensive exterior modifications. Motion carried 7-0.

V. Old business

Chairman Poole said that the agreement with Hoecakes/Buttersweet Bakery needed review for compliance and would discuss the same with the Attorney and bring back for discussion at the September meeting.

Development Authority Logo

After much discussion the Board agreed to postpone further discussion indefinitely regarding the disposition of a logo.

David Burt gave a status report on the two remaining parcels in Virginia Park, reporting that he anticipated closing the properties within the next two months. In addition Mr. Burt recommended marketing the Willingham parcel to the public since he had be unsuccessful in his attempts to privately redevelop.

VI. Public comments

Frank Cranford suggested signage on available properties. After much discussion it was the consensus of the Board to authorize the Chairman to pursue the costs of the same.

Charlotte Rentz reported that grant funding may be available through the National Historic Registration for property owners interested in historic renovations.

VII. Executive Session

MOTION: Alan Hallman made a motion, Terry Swafford seconded to go in to Executive Session for the discussion of the possible acquisition of real estate at 7:05 PM. Motion carried 7-0.

MOTION: Terry Swafford made a motion, Beth Fortner seconded to go back into Open Session at 7:15 PM. Motion carried 7-0.

No action taken.

VIII. Adjourn

There being no further comments, Chairman Poole adjourned the meeting at 7:15 PM.

Respectfully submitted by:

J. Allen Poole, Chairman

Alice Shepard, Secretary