

**HAPEVILLE DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS  
September 3, 2009, 5:30 PM**

**MINUTES**

**I. Call to order, Chairman J. Allen Poole**

**II. Roll call**

Katrina Bradbury  
Beth Fortner - absent  
Alan Hallman  
Lee Ann Howington - absent  
John Maher  
Terry Swafford - absent  
Lance Tomlin  
Marie Winkler

**III. Welcome**

Chairman Poole welcomed attendants.

**IV. New Business**

1. Approval of Minutes of August 6, 2009

**MOTION: Alan Hallman made a motion, Marie Winkler seconded to approve Minutes as submitted and ask for a copy of the agreement for lawn care, as approved at the August meeting, be attached accordingly. Motion carried 6-0**

2. Financial Report, Mike Clark, CPA

Mike Clark provided the Board with the monthly financial report and Chairman Poole stated it would be filed for audit.

3. Hoecake/Buttersweet Bakery contract.

Discussion ensued regarding the disposition of the lease for 625 North Central Avenue, occupied by Charlita Varner, owner of Hoecake/Buttersweet Bakery. After much discussion, the Board made the following motion:

**MOTION: Alan Hallman made a motion, Katrina Bradbury seconded to authorize Chairman Poole to discuss on behalf of the Board, the disposition of the agreement with Ms. Varner. Motion carried 6-0.**

**V. Old business**

1. Advertising signage on Development Authority property.

Discussion about signage on two large tracts of Development Authority Property, Willingham piece and Dearborn Plaza, resulted in the following motion:

**MOTION: John Maher made a motion, Lance Tomlin seconded to authorize Chairman Poole to go forward with ordering 2 basic designed signs for the above properties at a costs of \$550. Motion carried 6-0.**

Chairman Poole stated that he did not want his personal telephone listed for contact information and asked for suggestions from the Board. Alan Hallman suggested that the contact number be a staffed position at the City, Economic Development. The Board supported the recommendation.

4. Thraikill property in Virginia Park – transfer documents.

**MOTION: Lance Tomlin made a motion, Marie Winkler seconded to authorize the Chairman to sign all documents necessary to transfer the Thraikill property in Virginia Park to the City of Hapeville for the sum of \$25,000.00. Motion carried 6-0.**

Chairman Poole gave an update on MainStreet Partners regarding the Airport View property and Asbury Park. Chairman Poole stated that he would continue to keep the Board apprised of developments regarding the same.

**VI. Public comments**

None.

**VII. Executive Session**

None.

**IX. Adjourn**

**MOTION: Alan Hallman made a motion, Marie Winkler seconded to adjourn the meeting at 6:15. Motion carried 6-0.**

The next meeting of the Board will be on October, 8 at 5:30 PM.

Respectfully submitted by:

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J. Allen Poole, Chairman

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Alice Shepard, Secretary/Treasurer