

CITY OF HAPEVILLE
MEETING OF MAYOR AND COUNCIL

September 21, 2010

A G E N D A

6:00 PM Work Session

I. Call to Order

II. Roll call

Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Welcome

IV. Presentations and Recognitions

V. Public Comments on Agenda Items

VI. Administrative

A) Consideration to select and approve Keck & Wood in the amount of \$5,000 for scoping services for the Dogwood LCI project.

Summary and Background

Keck & Wood was the top ranking firm from a Qualification Review and staff's selection for this project. This amount is to develop a scope of work for the project.

B) Consideration to approve Pinnacle USA Inc. in the amount of \$1,310,000 for the construction of the Virginia Avenue Pedestrian Facility Project.

Summary and Background

The Virginia Avenue Pedestrian Facility Project includes sidewalks, brick pavers, lighting, paving and landscape medians. GDOT has approved the Pinnacle USA bid. Once the construction contract from GDOT is approved, a notice to proceed will be issued.

C) Consideration to approve Pond & Company and Jack Burnside in the amount of \$13,650 for construction administration of Virginia Avenue Pedestrian Facility Project.

Summary and Background

The PE phase of Virginia Avenue has been completed and we are now moving into the construction phase of project. Jack Burnside's total of \$4,000 is for monthly reports, payroll, wage rate compliance, invoices, administration & coordination with ARC, GDOT and contractor. Pond & Company's \$9,650 is for RFI's, site inspections, GDOT meetings, & contractor coordination meetings. All consultant costs are 80% reimbursable for remainder of project.

D) Consideration to approve Agreement between Georgia Department of Transportation and the City of Hapeville for the Livable Centers Initiative Project (Project CSSTP-0006-00(273) and to authorize the Mayor to sign all necessary documents pending legal review.

Summary and Background

The Livable Centers Initiative Project also known as the Virginia Avenue Pedestrian Facility Project will consist of crosswalks, landscaping, lighting, and items contained in construction plans. Once this agreement is approved a Notice to Proceed will be issued for construction.

E) Consideration to amend the Franchise Agreement between the City of Hapeville and Georgia Power.

F) Consideration to the expenditure of \$28,420 to J.K. Boatwright and Company P.C. for additional audit fees for the year ended 6-30-09.

Summary and Background

Additional fees were billed for additional time spent in connection with set up and audit of seven new funds, report preparation, and various related audit procedures. A 40% discount has been applied. The additional billing is a onetime fee adjustment and will not result in an increase for the year ended 6-30-10.

VII. Old Business

VIII. New Business

A) 1st Reading, Ordinance 2010-10C Budget Amendment Capital Projects Fund-EECBG Energy Grant

Summary and Background

On July 6, 2010, the City Council agreed to enter into an Intergovernmental Agreement with College Park and Union City to share EECBG Funds. The purpose of the grant is energy efficiency and will be used for Heating & Air and Lighting Retrofits. The City's portion of the Grant is \$105,000.

Capital Projects Fund

<i>Revenues: EECBG Energy Grant Proceeds</i>	<i>\$105,000 Increase</i>
<i>Expenditures: HVAC and Lighting Retrofits</i>	<i>\$105,000 Increase</i>

B) 1st Reading, Ordinance 2010-10D Budget Amendment Capital Projects Fund - 597 and 599 North Central Avenue

Summary & Background

On August 25, 2010, pursuant to an Agreement to Purchase Real Property, the City acquired land and buildings located at 597 and 599 North Central Avenue for \$174,311.88, including closing costs. The acquisition was a HATT-funded project and serves as a substitution for an existing HATT-funded project. Accordingly, the project cost budgeted for the Pedestrian Bridge Improvement is reduced by an equal amount.

Capital Projects Fund

<i>Building & Land – 597 & 599 North Central Avenue</i>	<i>\$174,311.88 Increase</i>
<i>Pedestrian Bridge Improvement</i>	<i>\$174,311.88 Decrease</i>

C) 1st Reading, Ordinance 2010-10E Budget Amendment Capital Projects Fund – Christ Church Project

Summary & Background

The City accepted the bid from Autaco Development in the amount of \$128,760 for renovation of the Christ Church, a HATT-funded project. This amount exceeds the previously budgeted amount by \$18,024. Accordingly, the project cost budgeted for the Pedestrian Bridge Improvement is reduced by an equal amount.

<i>Christ Church Project</i>	<i>\$18,024 Increase</i>
<i>Pedestrian Bridge Improvement</i>	<i>\$18,024 Decrease</i>

D) Discussion of flooring improvements to the Police Department building.

E) Discussion of Red Flag issues.

F) Discussion of the Revolving Loan Program.

IX. Public Comments

X. Executive Session

XI. Adjournment