

CITY OF HAPEVILLE, GEORGIA
MEETING OF MAYOR AND COUNCIL

AGENDA

February 1, 2011

6:00 PM Work Session

I. Call to Order

II. Roll Call

Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Presentation

A) Black History Month Program Sponsorship - C.T. Taylor

IV. Informal discussion of Agenda Items

V. Adjournment

7:00 PM Council Session

I. Call to Order

II. Roll Call

Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Welcome

IV. Pledge of Allegiance, Councilman Murray

V. Invocation

VI. Presentations and Recognitions

- A) State of the City Address - Mayor Hallman

- B) Years of Service:
 - Fire Department
 - Calvin McCoy 15 Years

 - IT Department
 - Ashley Smith 5 Years

- C) Recognition of Board or Committee Appointments

VII. Approval of Minutes January 4 and 18, 2011

VIII. Public Comments on Agenda Items

IX. Administrative

- A) Consideration to enter into a Memorandum of Agreement between the Department of Homeland Security, U.S. Citizenship and Immigration Services, and the City of Hapeville for the purpose of verifying citizenship and immigration status information of non-citizen and naturalized or derived U.S. citizen applicants applying for Retirement Benefits, Health Benefits, Disability Benefits, Contracts, Alcoholic Beverage Licenses, Occupation Tax Certificates, Insurance Company Licenses, Pawn Brokers, Billiard Room Operations Licenses, Peddlers and Itinerant Traders Licenses, and Transient Business Licenses and to authorize the Mayor to sign all necessary documents pending legal review.

Summary and Background

The City is required by O.C.G.A. §50-36-1 to participate in the SAVE (Systematic Alien Verification for Entitlements) Program to verify U.S. citizenship of applicants applying for public benefit.

X. Old Business

- A) Motion to Adopt Ordinance 2011 -01, Occupational Tax Permits
1st Reading January 18th, 2011

Summary and Background

This Ordinance amends section 17-5-11(a) of the Hapeville Code of Ordinances to provide that no occupational tax certificate shall be issued to any person, firm, or corporation whose duty it is to obtain an occupational tax certificate until all outstanding taxes or assessments or any other debts owed to the city by such person, firm, corporation, or owner thereof, or any business owned by such person, firm, or corporation, are paid in full.

- B) Motion to Adoption Ordinance 2011-02, Water Deposits

1st Reading January 18th, 2011

Summary and Background

This Ordinance amends section 69-2-9 of the Hapeville Code of Ordinances for water deposits as follows: residents of single family dwellings - \$100; multiple residential units where water is supplied by the owner – 3 months’ minimum water and sewer bill; commercial and industrial accounts - \$300.

- C) Motion to Adopt Ordinance 2011-03C, Budge Amendment Police Department, 1st Reading January 18, 2011

Summary and Background

The City contracts with Stone & Associates for Human Resource related testing and screening. Stone & Associates did not bill the City for work performed between 2006 and 2009 because of an internal processing problem. As a result, the City has received a bill for the past services rendered for the amount of \$6,600.

Amend the FY 2010-2011 Budget as follows:

General Fund:

Police Department:

<i>Professional Fees-Expenditures</i>	<i>\$6,600</i>
<i>Unappropriated Fund Balance</i>	<i>(\$6,600)</i>

XI. New Business

- A) Consideration to enter into an Agreement with Cisco Webex for IT Help-desk Ticketing system and Remote Support Application on the amount of \$3,015.00 for 12 months.

Summary and Background

The proposed contract is for the purchase of the Parature Help-Desk Ticketing software and Cisco Webex Remote Connect service. The two software platforms are hosted Cisco solutions that will replace the current IT Help-Desk ticketing system, which is comprised of an email system, the use of a Cisco VPN client, and RealVNC. The new system will allow the IT Department to better track time spent supporting individual departments, organize support requests, provide remote support at anytime while outside of the network, and several other features. The setup cost for the Parature Help-Desk system is \$2,835, which includes a one time system configuration fee, a support webpage setup fee \$199, and the first month of service at \$136. The Cisco Webex Remote Connect setup cost is \$180. The recurring monthly cost of both systems is \$316.00, \$180 for Remote Connect and \$136 for the Help-desk Ticketing. The total annual cost is \$3,792, with a contract term of 12 months.

XII. Public Comments

XIII. Executive Session

XIV. Adjournment