



Monthly Department Reports
To: Mayor and Council
Citizens of the City of Hapeville
From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117

Fire Department
Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399

The Department had 35 inspections, 2 plan reviews, 15 pre-fire plans, 3 investigations, and 95 blood pressure checks.

| | | | |
|---|------------------|--|------------------|
| <i>Fire Station #1 - 3468 North Fulton Avenue</i> | | <i>Fire Station #2 - 870 S. Central Avenue</i> | |
| <u><i>Fire Call Statistics</i></u> | | <u><i>Fire Call Statistics</i></u> | |
| <i>Auto Accidents w/injuries</i> | <i>0</i> | <i>Auto Accidents w/injuries</i> | <i>4</i> |
| <i>EMS</i> | <i>59</i> | <i>EMS</i> | <i>36</i> |
| <i>Fire</i> | <i>3</i> | <i>Fire</i> | <i>1</i> |
| <i>Fire Alarm</i> | <i>3</i> | <i>Fire Alarm</i> | <i>4</i> |
| <i>Mutual Aid (Given)</i> | <i>0</i> | <i>Mutual Aid (Given)</i> | <i>6</i> |
| <i>Gas Leak</i> | <i>1</i> | <i>HazMat</i> | <i>0</i> |
| <i>Hazardous Conditions</i> | <i>1</i> | <i>Hazardous Conditions</i> | <i>0</i> |
| <i>Trees Down</i> | <i>1</i> | <i>Trees Down</i> | <i>0</i> |
| <i>Wires Down</i> | <i>1</i> | <i>Wires Down</i> | <i>0</i> |
| <i>Other Responses</i> | <i>2</i> | <i>Other Responses</i> | <i>2</i> |
| <u><i>Total Calls at Station #1</i></u> | <u><i>71</i></u> | <u><i>Total Calls at Station #2</i></u> | <u><i>53</i></u> |

Total Average Response Time 3:10 minutes

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

From December 16, 2011 to January 15, 2011, the police department answered 514 calls for service. There was 2 reports of Assault, 9 Residential Burglaries, 0 Commercial Burglaries, 3 Robberies, 9 Auto Thefts, 1 Child Molestation and 7 other Larcenies.

The Department closed 19 cases with arrests and issued 5 additional arrest warrants. 233 citations were written and an average of 3 minute response time was maintained.

The Detective Division received 49 new cases, cleared 40 cases and has 24 active cases pending.

Uniform Personnel have been receiving daily roll-call training that covers city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures.

Code Enforcement handled 74 new calls for service, of which 24 were animal incidents and 50 were code compliance issues. The Unit closed 76 cases with compliance, issued 4 citations for code violations.

Community Services

Lee Sudduth, Interim Director

lsudduth@hapeville.org – 404-669-2120

The Master Park Improvement Project is under construction. New trails, landscaping, benches and exercise stations are being added. The Park is closed while construction is taking place.

The Virginia Avenue Streetscape is also under construction. New sidewalks, brick pavers, landscaped medians and lamp posts are being added.

Renovation of the Christ Church in Jess Lucas Park is still ongoing.

Building Permits

257 Moreland Way

Electrical Permits

856 Virginia Avenue

Plumbing Permits

229 Birch Street

3390 Old Jonesboro Road

Tree Permits

513 Parkway Drive

3225 Jackson Street

Economic Development

Allie O'Brien, Main Street & Marketing Manager

aobrien@hapeville.org - 404-669-8269

Events Planning

Southern Circuit Tour of Independent Filmmakers: 2011 series planning continues. The film

screening originally scheduled for February 5th ("Abel Raises Cain") has been cancelled. The South Arts Film Tour will continue in Hapeville on March 5th with the film screening of "Awake My Soul: The Story of the Sacred Harp." Film screenings include a reception with the filmmaker at the Hapeville Depot Museum from 4 to 6 p.m., immediately followed by the film screening.

Hapeville's Movie Night Series planning is underway! Please visit www.hapeville.org "Events" section to Cast Your Vote for your favorite family movies to be shown on the football field this Spring and Summer! The 2011 Movie Night series begins in April through June, the 3rd Friday of each month.

Department/HATT Activities

Developed City's monthly Hapeville Hometown News. Developed all promotional and advertising materials pertaining to City events and Departmental activities.

Main Street Manager and City Manager attended the Annual Main Street Cities Luncheon in January on behalf of the City.

Main Street Board Activities

Sombreros Mexican Cantina Ribbon Cutting: Tuesday, February 8th at 12noon, opening celebration, with refreshments. This is a joint celebration with the Airport Area Chamber of Commerce. Sombreros is located at 411 North Central Avenue.

The Board held their annual officer elections at the January meeting. The newly elected officers include: David Burt, President, Charlotte Rentz, Vice President, and Katie Gregory, Secretary. Special thanks to Michael Rast, Jr., former Vice President, for his term of service in 2010! The Board is currently planning their annual program planning retreat.

The Hapeville Drug Company/Coca-Cola Heritage Mural project has been completed. The installation site is located on the highly visible North Central Avenue at the North Fulton Avenue intersection. The project was a joint initiative of the Hapeville Main Street Board and the Hapeville Association of Tourism and Trade.

Recreation Department

Tod Nichols, Recreation Manager
tnichols@hapeville.org – 404-669-2136

Athletic Division

Basketball season is in full swing! Come and support our youth as game times are 6:30 and 7:30 p.m. on Monday through Thursday. Game times on Saturday's vary so contact us at 404-669-2136 for more information.

Programs

The Busy Bees After School Group continues to meet daily (Monday – Friday).

Ballet is ongoing for children ages 3 – 14 years. Classes meet every Thursday 5:30 p.m. - 6:30 p.m.

Cuttino Cooking classes are on the 2nd and 4th Friday's of every month.

Zumba classes are held on Monday, Tuesday, and Saturday.

Self – Defense courses are offered on Thursday's at 11:00 a.m.

Monday's and Wednesday's aerobic class "Fit & Healthy" is from 5:30 p.m. – 6:30 p.m. 'Cardio Pump' and 'Body Toning' is from 6:00 p.m. – 7:00 p.m. on the same days.

Fitness Room hours are Monday – Friday 11:00 a.m. to 7:00 p.m.

Seniors

The Pleasant Hours Club who held their December monthly meeting at the Hoyt Smith Conference & Recreation Building. The group meets on the 1st Wednesday of each month at 10:00 a.m.

Our High Stepping Hornets continues to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 a.m. – 9:00 a.m. First Tuesday of each month come and enjoy Bingo with us. The last Thursday of every month the club takes a trip to The Varsity for lunch.

IT & Communications

Ashley Smith, IT & Communications Manager

asmith@hapeville.org – 404-669-2167

Successfully completed 34 help-desk tickets during the month of January.

Configured 2 Samsung Galaxy Tablets for in the field work order completion by City Staff.

Switched Internet and Telecommunications providers from Cbeyond to Windstream. The change in vendors will save the City approximately \$320 per month.

Hapeville Wi-Fi:

Brightlan is conducting site surveys to see about providing Wi-Fi access to Coefield Park area.

We will be upgrading injection layer radios off Myrtle Street to fix an issue with slow and inconsistent speeds in the area.

Planning and Zoning
Chris Montesinos, Planning and Zoning Manager
cmontesinos@hapeville.org - 404-669-8269

Planning Commission meeting, January 11, 2011, Cancelled due to lack of agenda items.
Design Review Committee meeting, January 19, 2011, Cancelled due to lack of agenda items.
Board of Appeals meeting, January 27, 2011, Cancelled due to lack of agenda items.

Other planning & zoning items

- Submitted application for ARC's 2010 CREATE Community Award for the Hapeville Strategic Development Plan
- Submitted application for South Fulton Chamber of Commerce's 2011 Cornerstone Award for the Hapeville Strategic Development Plan
- Completed revised draft of the Hapeville Sign Ordinance Revision - Steering Committee meeting scheduled for February 8th at 6PM
- Guest speaker at the East Point Housing Authority annual retreat - topic: economic development in the tri-cities area and creating conceptual development plans for property redevelopment - AICP volunteer activity

Finance Department
Mike Clark, Finance Director
mclark@hapeville.org - 404-669-2118

General Fund expenditures, based on preliminary results of operations, amounted to \$5,465,724 for the six months ended December 31, 2010. Average budgeted expenditures for the six month period were \$6,091,698, resulting in a positive budget-variance of \$625,924. A significant portion of the variance results from the budget amendments connected to the Vehicle Replacement Program.

Property tax receipts through January 24, 2011, amounted to \$4,037,461 or approximately 92% of the general fund's annual budget for current property taxes. Outstanding 2010 property taxes were \$423,344.

The Finance Department continues to monitor past due property taxes and properties under appeal in order to accelerate collections or payments, as appropriate.

The Vehicle Replacement Program is under way and purchase orders have been issued for the majority of the items. The ambulance was delivered in early January 2011. The list of vehicles being added under the program are as follows:

| | |
|--------------------|------------------|
| Ambulance | \$129,575 |
| Pumper Fire Truck | 349,366 |
| 5 Police Vehicles | 200,000 |
| Garbage Truck | 116,000 |
| F-150 Pickup Truck | <u>18,000</u> |
| Total | <u>\$812,941</u> |

The Annual Audit for FY 2010 is almost completed. The report is expected to be available at the end of January 2011 or early February.

Administrative Services

Alice Shepard, Administrative Services Director
ashepard@hapeville.org - 404-669-2100

City Clerk

Upcoming Meetings:

Alcohol Review Board – February 17, 2011 at 6:00 p.m.

Board of Appeals – February 24, 2011 at 6:00 p.m.

Design Review Commission – February 16, 2011 at 6:00 p.m.

Hapeville Development Authority – February 3, 2011 at 6:00 p.m.

Main Street Board – February 21, 2011 at 6:00 p.m.

*Mayor and Council – February 1, 2011 at 6:00 p.m. at Hapeville Municipal Court and
February 15, 2011 at City Hall*

Planning Commission – February 8, 2011 at 6:00 p.m.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

Open Records Request

1 Open Records Request was processed.

Elections

The City will be holding elections this year for the position of Mayor and Alderman at Large. Qualifying will be held August 29th through August 31st. Qualifying fees are as follows: the Mayor's position is \$252.00 and \$234.00 for the Alderman.

General Elections will be held on November 8, 2011. If you wish to register to vote in the General Election you must be registered by October 11, 2011. For Voter Registration information please visit the Secretary of State's website at <http://sos.georgia.gov/elections/vrinfo.htm>.

Human Resources

The City currently has the following employment opportunities:

Accounting Specialist - application will be received through January 31, 2011

Police Officer - applications will be received through March 31, 2011

Part-time Maintenance Worker - applications will be received through February 11, 2011

Applications are available on online or at City Hall.

Please recognize the following employees for their dedication to the following employees for their years of service with the City:

Fire Department - Calvin McCoy - 15 Years

It Department - Ashley Smith - 5 Years
