



Monthly Department Reports
To: Mayor and Council
Citizens of the City of Hapeville
From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117

Fire Department
Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399

The new Med 1 truck was officially put in service. There were 32 inspections, 3 plan reviews, 12 pre-fire plans, 2 investigations and 1 burn permit issued. This month 97 blood pressure checks were done at the Senior Center.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

<i>Auto Accidents w/injuries</i>	<i>3</i>
<i>EMS</i>	<i>45</i>
<i>Fire</i>	<i>1</i>
<i>Fire Alarm</i>	<i>3</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>Gas Leak</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Other Responses</i>	<i>2</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>54</i></u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

<i>Auto Accidents w/injuries</i>	<i>1</i>
<i>EMS</i>	<i>3</i>
<i>Fire</i>	<i>2</i>
<i>Fire Alarm</i>	<i>0</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Other Responses</i>	<i>1</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>7</i></u>

Total Average Response Time minutes 2:14

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

From January 16, 2010 to February 15, 2010, the Police Department answered (461) calls for service. There was (11) reports of Assault, (7) Residential Burglaries, (0) Commercial

Burglaries, (1) Robbery, (0) Child Molestations and (15) other Larcenies.

The Department closed (51) cases with arrests and issued (1) additional arrest warrants. (424) citations were written and an average (3) minute response time was maintained.

The Detective Division received (49) new cases, cleared (0) cases by arrest and obtained (0) arrest warrant and (6) of the cases were closed without leads.

Uniform Personnel have been receiving daily roll-call training that covers city ordinances, state criminal and traffic laws, the department's Standard Operating Procedures and underwent an audit of our Spillman CAD/Records Management System.

Code Enforcement handled (342) new calls for service, of which (85) were animal incidents and (257) were code compliance issues. The Unit closed (241) cases with compliance and issued (7) citations for code violations.

The Department continues to recruit for full-time reserve officers vacancies. The Department continues working to bring the Department and community closer together. A new program called "Sefetyville" which is intended to be a fun and informative hands on training for children ages 8 through 11 is scheduled to begin in June of 2011.

Community Services

Lee Sudduth, Interim Director

lsudduth@hapeville.org – 404-669-2120

The Georgia Environmental Protection Division completed the review of our 2010 model year annual report for the Clean Fuel Fleets Program and determined the City is in compliance with this program.

Work on the Master Park renovation is ongoing. New asphalt trails are being installed with new benches, exercise equipment and new landscaping.

Birch Street and Parkway Drive are scheduled to be paved in the upcoming months as part of the LMIG program from the Georgia Department of Transportation.

The Virginia Avenue Streetscape is also underway. This project includes new sidewalks, lighting, benches and landscaped medians.

Building Permits

3305 Lavista Drive
3313 Old Jonesboro Road
3319 Lavista Drive

Electrical Permits

3562 Elm Street
3135 Dogwood Drive
216 Barton Drive
501 North Avenue

HVAC Permits

3135 Dogwood Drive

Plumbing Permits

3135 Dogwood Drive
3419 Rainey Avenue

Economic Development

Allie O'Brien, Main Street & Marketing Manager
aobrien@hapeville.org - 404-669-8269

Events Planning

March 5th: The South Arts Film Tour will continue in Hapeville on March 5th with the film screening of "Awake My Soul: The Story of the Sacred Harp." Film screenings include a reception with the filmmaker at the Hapeville Depot Museum from 4 to 6 p.m., immediately followed by the film screening at the Methodist Church at 6 p.m..

April 2nd: South Arts Film Tour presents: "Prodigal Sons." This film screening is for mature audiences and will be held at 6 p.m. at the Village Church, with a reception with the filmmaker to follow.

April 15th: Hapeville's 2011 Movie Night series begins in April through June, the 3rd Friday of each month. The first Movie Night will be on Friday, April 15th at 7:30 p.m. at the Hapeville Football Field located on King Arnold Street.

April 16th: Spring Into Action Festival, from 11 a.m. to 4 p.m. at the Tom E. Morris Sports Complex. Join us for family fun in celebration of Baseball Season! Activities include the Exchange Club 5k, a community parade, baseball games, bounce house, games and more!

Department/HATT Activities

Attended IEDC Training Course: Marketing & Attraction

Hosted DCA Site Visit, a part of the review process for the City's pending Opportunity Zone Application/Designation. Preparing additional information for the application along with the Planning & Zoning division.

Developed City's monthly Hapeville Hometown News. Developed all promotional and advertising materials pertaining to City events and Departmental activities.

Main Street Board Activities

March 11th: Join the Main Street Board in welcoming the Norton Arts Center to Hapeville with a Ribbon Cutting Ceremony! The Opening Celebration (7 to 10:30PM) will include an exhibition featuring the work of artist Shannon Lake, music, and refreshments. The Ribbon Cutting will take place at 8PM. The Center is located at 781 N. Central Ave.

The Board is planning their annual retreat to begin preparations for a proposed Work Plan and Budget for Mayor and Council review for the upcoming fiscal year.

Recreation Department**Tod Nichols, Recreation Manager****tnichols@hapeville.org – 404-669-2136****Athletic Division**

The 2011 basketball season has come to an end. We will send four teams to represent Hapeville in the GRPA Fourth District tournament's in Carrollton, Harris County, and Thomaston – Upson County. Hapeville will host the 14 and under boys. All tournaments are played the weekend of February 25 – 26, 2011. If any of the teams win their respective tournament, they will compete for the state title in Effingham County during the weekend of March 3 – 4, 2011.

Baseball and Soccer registration is ongoing for boys and girls ages 5 – 14 years.

Programs

The Busy Bees After School Group continues to meet daily (Monday – Friday).

Ballet is ongoing for children ages 3 – 14 years. Classes meet every Thursday 5:30 - 6:30.

Cuttino Cooking classes are on the 2nd and 4th Friday's of every month.

Zumba classes are held on Monday, Tuesday, and Saturday.

Self – Defense courses are offered on Thursday's at 11:00 a.m.

Monday's and Wednesday's aerobic class "Fit & Healthy" is from 5:30 p.m. – 6:30 p.m. 'Cardio Pump' and 'Body Toning' is from 6:00 – 7:00 p.m. on the same days.

Seniors

The Pleasant Hours Club who held their January monthly meeting at the Hoyt Smith Conference & Recreation Building. The group meets on the 1st Wednesday of each month at 10:00 a.m.

On February 23, 2011 our seniors took a trip to Callaway Gardens to visit the Butterfly House and Discovery Center. The group stopped for lunch at Golden Corral.

Our High Stepping Hornets continues to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m. First Tuesday of each month come and enjoy Bingo with us. The last Thursday of every month the club takes a trip to The Varsity for lunch.

IT & Communications

Ashley Smith, IT & Communications Manager
asmith@hapeville.org – 404-669-2167

Successfully completed 45 help-desk tickets during the month of February.

The City was selected as a beta-testing site for the Youtown application for smart phones. The application currently only runs on iPhones, but will be available for other smart phones soon.

Completed Spillman Audit for Police Department and 9-11 Dispatch center.

Hapeville Wi-Fi:

Brightlan starting installation of dedicated service to the Dogwood Condominiums.

Planning and Zoning

Chris Montesinos, Planning and Zoning Manager
cmontesinos@hapeville.org - 404-669-8269

Planning Commission meeting, February 8, 2011, Cancelled due to lack of agenda items.

Design Review Committee meeting, February 16 2011, Cancelled due to lack of agenda items.

Board of Appeals meeting, February 24, 2011, Cancelled due to lack of agenda items.

Other planning & zoning items

1/27 - Airport Area Chamber of Commerce General Meeting & Luncheon

2/8 - Hapeville Sign Ordinance Update Steering Committee Meeting - much progress was made, but lingering issues are being resolved within the group, which will require an additional committee meeting to address. We expect to bring this to council in May 2011.

2/15 - Hapeville Urban Development Plan receives the 2011 South Metro Out Outlook Award for Revitalization . . . congratulations!

2/15-2/18 - Attending American Planning Association (APA) training on Sustainable Zoning in Ft. Lauderdale, FL - Continuing Maintenance (CM) credits for my AICP certification.

2/23 - Follow up meeting with DCA officials to finalize amendments to the HADS document - Opportunity Zone application.

2/24 - Community Development meeting on the redevelopment of Ft. McPherson.

Finance Department
Mike Clark, Finance Director
mclark@hapeville.org - 404-669-2118

General Fund expenditures, based on preliminary results of operations, amounted to \$6,211,000 for the seven months ended January 31, 2011. Average budgeted expenditures for the seven month period were \$6,309,540, resulting in a positive budget-variance of \$98,540.

Property tax receipts through February 18, 2011, amounted to \$4,137,634 or approximately 94% of the general fund's annual budget for current property taxes. The balance of outstanding 2010 property taxes is \$416,182.

The Finance Department continues to monitor past due property taxes and properties under appeal in order to accelerate collections or payments, as appropriate. City Ordinance requires a Notice of Intent to Lien be sent to the property owners of past due taxes, thirty days prior to filing a lien with the Superior Court of Fulton County.

The Vehicle Replacement Program is under way and purchase orders have been issued for the majority of the vehicles. The police vehicles are expected to be delivered by the end of February 2011 and placed into service after equipment enhancements in early March 2011. The list of vehicles being added under the program is as follows:

	<u>Cost</u>	<u>Date Received</u>
Ambulance	\$129,575	January 2011
Pumper Fire Truck	349,366	
5 Police Vehicles	200,000	
Garbage Truck	116,000	
F-150 Pickup Truck	<u>18,000</u>	
Total	<u>\$812,941</u>	

The Annual Audit for FY 2010 is completed and was presented to the Mayor and Council at the February 19, 2011, planning retreat by J.K. Boatwright & Co, PC's audit partner, Susan Black. The report will be available on the City's web site upon receipt of the final printing on February 28, 2011.

Administrative Services

Alice Shepard, Administrative Services Director
ashepard@hapeville.org - 404-669-2100

City Clerk

Upcoming Meetings:

Alcohol Review Board – March 17, 2011 at 6:00 p.m.

Board of Appeals – March 31, 2011 at 6:00 p.m.

Design Review Commission – March 16, 2011 at 6:00 p.m.

Hapeville Development Authority – March 3, 2011 at 6:00 p.m.

Main Street Board – March 21, 2011 at 6:00 p.m.

Mayor and Council – March 1, 2011 at 6:00 p.m. at Hapeville Municipal Court and March 15, 2011 at City Hall

Planning Commission – March 8, 2011 at 6:00 p.m.

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

Attended training at the Carl Vinson Institute.

Open Records Request

2 Open Records Request was processed.

Human Resources

Processed 24 Accounting Specialist, 5 Part-Time Recreation Aide, 8 Part-time Maintenance Worker, and 3 Police Officer applications.

Conducted 6 phone interviews and 2 in-person interviews for the Accounting Specialist position.

The City currently has the following employment opportunities:

*Police Officer - applications will be received through March 31, 2011
Applications are available on online or at City Hall.*

Please recognize the following employee for their dedication and service to the City:

*Keith Cowart, Fire Department, has been with the City for 25 years
P.J. Long, Fire Department, has been with the City for 10 years*
