



Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**

**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Fire Department

**Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399**

During the month of May the Fire Department conducted three boot drives to raise funds on behalf of the Firefighters' Burn Foundation. Two of our officers participated in the Memorial Day Ceremony by being part of the Color Guard. One Firefighters completed his Paramedic training and has passed the National Certification Exam. Members of the Department along with members of the Police Department continue the preparations for "Safetyville" education week.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

<i>Auto Accidents w/injuries</i>	<i>5</i>
<i>EMS</i>	<i>98</i>
<i>Fire</i>	<i>6</i>
<i>Fire Alarm</i>	<i>4</i>
<i>Mutual Aid (Given)</i>	<i>4</i>
<i>Gas Leak</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>1</i>
<i>Wires Down</i>	<i>1</i>
<i>Other Responses</i>	<i>3</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>122</i></u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

<i>Auto Accidents w/injuries</i>	<i>0</i>
<i>EMS</i>	<i>6</i>
<i>Fire</i>	<i>1</i>
<i>Fire Alarm</i>	<i>1</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>2</i>
<i>Wires Down</i>	<i>0</i>
<i>Gas Leaks</i>	<i>0</i>
<i>Other Responses</i>	<i>2</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>12</i></u>

Total Average Response Time minutes 2:18

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

From April 16, 2011 to May 15, 2011, the Police Department answered (481) calls for service. There was (5) reports of Assault, (2) Residential Burglaries, (0) Commercial Burglaries, (2) Robberies, (1) Child Molestation and (27) other Larcenies.

The Department closed (55) cases with arrests and issued (2) additional arrest warrants. (266) citations were written and an average (3) minute response time was maintained.

The Detective Division received (38) new cases, cleared (3) cases by arrest and obtained (2) arrest warrants and (20) cases were closed without leads.

Uniform Personnel have been receiving daily roll-call training that covers city ordinances, state criminal and traffic laws, the Department's Standard Operating Procedures. Spillman E-Ticketing and E-Crash modules are still being implemented with only one unit being field tested. There has been several issues with the software that the vendor is working on. The detectives received additional training for lifting latent prints, evidence entry and ID tech. Additionally, the Detective Division hosted a Southside detectives meeting.

Code Enforcement handled (271) new calls for service, of which (52) were animal incidents and (219) were code compliance issues. The Unit closed (201) cases with compliance and issued (10) citations for code violations.

The Department has filled three full-time police officer and four reserve officer vacancies. The Department continues working to bring the Department and community closer together. The Police Department continues to prepare for "Safetyville" which is intended to be a fun and informative hands on training for children ages 8 through 11 and is scheduled to begin in June of 2011.

Community Services
Lee Sudduth, Interim Director
lsudduth@hapeville.org – 404-669-2120

Paving was completed on Birch Street and Parkway Drive. Funding for the paving was part of the State's LMIG Program.

A Notice to Proceed was issued on the Virginia Avenue/Doug Davis TE project. This project which includes sidewalk pavers, lighting and new sidewalks will begin sometime in June or July.

The Carriage House behind the Christ Church is completed. Hapeville City Staff did a wonderful job on a building that the City can be proud of.

Building Permits

3185 Jackson Street
642 South Gordon Circle
3416 Northside Drive
272 Birch Street
3311 Russell Street
3205 Forrest Hill Drive
3079 Old Jonesboro Road
3266 Dogwood Drive
3230 Forrest Hill Drive

Electrical Permits

3205 Forrest Hill Drive
3604 Atlanta Avenue

Plumbing Permits

852 Custer Street
314 Mt. Zion Road
3604 Atlanta Avenue

Tree Permits

3409 Louise Street
428 Grady Place
543 North Central Avenue
317 Moreland Way
304 Moreland Way
3359 Old Jonesboro Road

HVAC Permits

3401 International Blvd
229 Birch Street

Economic Development

Allie O'Brien, Main Street & Marketing Manager
aobrien@hapeville.org - 404-669-8269

Events Planning

June 17th: Hapeville's 2011 Movie Night series finale! The June Movie Night will be "The Karate Kid" on Friday, June 17th at 7:30 p.m. at the Hapeville Football Field located on King Arnold Street. (Rain location in the Hoyt Smith Center gymnasium.)

July 15th: Save the Date! Hapeville's Downtown Live Concert Series kicks-off in July. The Downtown Live Concerts are held the 3rd Friday of the months of July through October. The events are held in the Jess Lucas Y-teen park from 7:30 to 11:00 p.m. with live music and food vendors! July will feature Hapeville's own John Stringer and the "Last Five Standing."

Special thanks to the volunteers that helped with the May Movie Night and the Memorial Day Service.

Department/HATT Activities

The "If I were Mayor Essay Contest!" essays contest received over 50 submissions from St. John's and the Hapeville Charter Middle School. The winner will be announced at the June Council Meeting.

On May 24th the City received preliminary notification of approval of the City's Opportunity Zone Application with the Georgia Department of Community Affairs. The incentive program will be for new or existing businesses (in the designated areas with the Opportunity Zone Boundaries) which create two or more jobs, and meet the program's standards, to qualify for the State's maximum state job tax credit of \$3,500 per job. Further information, including the Opportunity Zone Boundaries Map, will be provided on www.hapeville.org when it is available.

Presented Proposed Department Budget for FY-2011-2012 at the May Budget Hearings.

Produced City Newsletter and all departmental related advertising and promotional materials.

Main Street Board Activities

The proposed FY-2011-2012 Work Plan and Budget were presented at the May Budget Hearings.

The next Board Meeting is scheduled for Monday, June 20th at 6:00 p.m. at City Hall.

Recreation Department
Tod Nichols, Recreation Manager
tnichols@hapeville.org – 404-669-2136

Athletic Division:

Our youth soccer and baseball / softball regular season has come to a close. The Department is proud to announce that four out of the eight teams fielded have qualified for post season play. Our T – Ball and 13/14 teams have both advanced to the championship game in their respective age divisions.

Cheerleading and Football registration are under way for the upcoming fall season. The Department will be participating in the Youth Football Alliance, in which Hapeville is one of the three founding members. The league now consists of 16 associations and covers five counties including Clayton, Dekalb, Fulton, Gwinnett and Rockdale.

Programs:

The Busy Bees After School Group held its final meeting on May 27, 2011.

The Busy Bees Summer Camp program began on May 31, 2011 and runs through the end of July.

Ballet is ongoing for children ages 3 – 14 years. Classes meet every Thursday 5:30 - 6:30.

Zumba classes are held on Monday, Tuesday, and Saturday.

Self – Defense courses are offered on Thursday's at 11:00 a.m.

*Monday's and Wednesday's aerobic class "Fit & Healthy" is from 5:30 p.m. – 6:30 p.m.
'Cardio Pump' and 'Body Toning' is from 6:00 – 7:00 p.m. on the same days.*

Seniors

The Pleasant Hours Club held their May monthly meeting at the Scout Hut. There was a senior appreciation luncheon given that day to the Hapeville senior citizens that was catered by local Hapeville establishments. The group will break for the months of June and July and will resume their meetings on the 1st Wednesday of August at 10:00 a.m.

On May 26 – 28 our seniors took a trip to visit Charleston, South Carolina. While the group was there they took a boat tour of Ft. Sumpter, a van tour of downtown Charleston and visited The Battery while they were there. The group also visited The Magnolia Plantation.

Our High Stepping Hornets continues to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m. First Tuesday of each month come and enjoy Bingo with us. The last Thursday of every month the club takes a trip to The Varsity for lunch.

IT & Communications

Corey Daniel, IT

cdaniel@hapeville.org – 404-669-2167

Successfully completed 35 of 42 help-desk tickets during the month of May.

*Deployed 8 Android smart phones for the Police Department staff.
Installed and configured CA ArcServe backup solution.*

Installed 4 Dell 380 Workstations.

Deployed HP Slate tablet for Police Department motorcycle unit.

Hapeville Wi-fi:

Replace 7 radios on City Hall tower.

Replaced City Hall backhaul Alvarion radios with Ubiquiti Power Bridges.

Finance Administration
Mike Clark, Finance Director
mclark@hapeville.org 404-669-2118

General Fund expenditures, based on preliminary results of operations, amounted to \$9,133,000 for the ten months ended April 30, 2011. Average budgeted expenditures for the ten month period are \$8,918,000 resulting in a positive budget-variance of \$215,000.

Property tax receipts through April 30, 2011, amounted to \$4,253,880 or approximately 97% of the annual budget for current property taxes. The balance of outstanding 2010 property taxes is \$321,210.

The Finance Department continues to monitor past due property taxes and properties under appeal in order to accelerate collections or payments, as appropriate. City Ordinance requires that a Lien be filed with the Superior Court of Fulton County on all past due taxes. The City will consider, during the next few weeks, collection options under OCGA Title 48 including the transfer of liens to outside parties.

The Property Tax Digest for 2011 is expected to be released by Fulton County June 2011. The Tax Assessors Office, under the direction of Burt Manning, work directly with the Tax Commissioner's Office in constructing the digest.

The Vehicle Replacement Program Update The Pumper Fire Truck is expected to be delivered several months from now. The garbage truck is expected to be received in June.

	<u>Cost</u>	<u>Date Received</u>
Ambulance	\$129,575	January 2011
Pumper Fire Truck	349,366	
5 Police Vehicles	200,000	March 2011
Garbage Truck	116,000	
F-150 Pickup Truck	<u>18,000</u>	March 2011
Total	<u>\$812,941</u>	

The Budget for the Fiscal Year Ending June 30, 2012, has been proposed and was discussed at two public hearings on May 24th and May 31st. The final public hearing will be at the City Council Meeting on June 7, 2011.

The Fiscal Year End of the City is June 30, 2011.

New Business Licenses issued in April 2011 include:

<i>Dag Am Inc, dba J Bufflo's</i>	<i>655 N. Central Ave.</i>
<i>Inside Out Contracting</i>	<i>344 Maple Street</i>
<i>Doo U "Boo" Tique</i>	<i>3437 Dogwood Drive</i>
<i>Community Care Homes, Inc.</i>	<i>3066 Hope Street</i>

Water Accounts

<i>Commercial</i>	<i>2</i>
<i>Residential</i>	<i>34</i>

Administrative Services

Jennifer Elkins, Deputy City Clerk
jelkins@hapeville.org - 404-669-2100

City Clerk

Upcoming Meetings:

Alcohol Review Board – June 16, 2011 at 6:00 p.m.

Board of Appeals – June 30, 2011 at 6:00 p.m.

Design Review Commission – June 15, 2011 at 6:00 p.m.

Hapeville Development Authority – June 9, 2011 at 6:00 p.m.

Main Street Board – June 20, 2011 at 6:00 p.m.

Mayor and Council – June 7, 2011 at 6:00 p.m. at Hapeville Municipal Court and June 21, 2011 at City Hall

Planning Commission – June 14, 2011 at 6:00 p.m.

The Mayor and Council meeting scheduled for July 5th, 2011 at 6:00p.m. has been cancelled.

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

Open Records Request

3 Open Records Requests were processed.

Human Resources

The City currently has the following employment opportunities:

IT & Communications Manager - applications will be received through June 30, 2011

Applications are available on online (www.hapeville.org) or at City Hall.

Congratulations to the following employees for their years of service and dedications to the City:

Community Service:

Leonardo Marquez 15 Years

Police Department:

Barry Barnes 15 Years
