

CITY OF HAPEVILLE, GEORGIA
MEETING OF MAYOR AND COUNCIL

AGENDA

August 16, 2011

6:00 PM Work Session

I. Call to Order

II. Roll Call

Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Welcome

IV. Public Hearing

A) 1st Reading, Ordinance 2011-07 Sign Ordinance

Summary and Background

In April 2010, the City of Hapeville was awarded a technical assistance grant from the Atlanta Regional Commission's Community Choices program. The project scope was to revise the City's sign ordinance so that it more effectively regulates signage for existing and potential new development. The attached document is the product of that grant.

Staff Comment

Public Comment

Mayor and Council Comment

V. Presentations

A) Argus Benefits

B) Retirement Plan Presentation - Clark Weeks

VI. Public Comments on Agenda Items

VII. Administrative

A) Consideration to adopt the recommended Health and Dental Plan as presented by Argus benefits and to allow the Mayor to sign all authorized documents pending legal review.

VIII. Old Business

A) Discussion of Parade Route and Safety Policies

B) Discussion of Recycling Center

IX. New Business

A) Consideration to approve the 2011-2015 Short-Term Work Program
Summary and Background

The Short-Term Work Program is a compilation of task, projects, and programs that the City intends to implement.

B) Consideration to apply for deferral of Comprehensive Plan Update and to allow the Mayor to sign all necessary documents.

Summary and Background

The current comprehensive plan has been reviewed by jurisdiction's elected officials and appropriate staff, and that it has been determined to be adequately serving the needs of the jurisdiction and will likely continue to serve the jurisdiction's needs for the next five years.

C) Consideration to reaffirm 4% COLA provided to retirees in 2008.

Summary and Background

This affirmation of COLA will allow for the retirees to maintain their retirement benefit as approved in 2008.

D) Consideration to approve expenditure of \$27,850.00 for Paycom payroll services and for biometric clocks in an amount not to exceed \$5,400.00 and to authorize the Mayor to sign all necessary documents pending legal review.

Summary and Background

The Finance and Human Resources Departments studied the cost savings and other departmental improvements for both Finance and Human Resources by the outsourcing the payroll processing function, including related human resource reporting and record retention enhancements. Both ADP and Paycom have provided proposals that meet the City's criteria. In conjunction with a long-term business plan, the outsourcing enhances the City both in performance, compliance, and cost savings. The proposal amount for ADP is \$68,149.

E) 1st Reading Ordinance 2011-03H Budget Amendment

SUMMARY and BACKGROUND

The Mayor and Council approved the expenditures, subject to related revenues, of \$21,350 for the purchase of a mobile biometric fingerprint I.D. system and \$5,000 for advertising through the Hapeville Arts Alliance. In addition, the Mayor and Council recognized the receipt of \$12,874 from the Hapeville Historical Society's fund raising campaign to move the Historic Christ Church Building.

F) 1st Reading Ordinance 2011- 08 Design Review Residency

Summary and Background

This Ordinance amends section 81-1-4(a) of the Hapeville Code of Ordinances to provides that each member of the Design Review Committee other than the one member of the DRC who is a member of the City staff) shall be a resident of the city or owner of a business within the city at the time of appointment and for at least six months immediately preceding the date of taking office and shall remain a resident of the city or owner of a business within the city while serving as a member of the DRC.

G) 1st Reading Ordinance 2011- 09 Offenses and Miscellaneous Provisions, Personal Conduct

Summary and Background

This Ordinance amends Chapter 26 (Offenses and Miscellaneous Provisions), Article 2 (Personal Conduct) of the Hapeville Code of Ordinances to add sections 26-2-21 (Obstructing, resisting public officers and employees), 26-2-22 (Impersonating public officers and employees), 26-2-23 (False reports of crime), 26-2-24 (Indecency in public prohibited), 26-2-25 (Prostitution), and 26-2-26 (Possession of marijuana).

H) Discussion of No Smoking Policy for Jess Lucas Park

I) Discussion of hours of operation for all Parks

X. Status Update by Departments

XI. Public Comments

XII. Executive Session

XIII. Adjournment