



Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**

**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Fire Department

**Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399**

The Department conducted 35 inspections, 19 pre-fire plans, 1 investigation, 3 plan reviews and 90 blood pressure checks at the Senior Center. Firefighters logged 420 hours of neighborhood patrol. Our Firefighters conducted a boot drive to collect funds for the MDA. Over \$4,200 were raised by our department. During the month of October is Fire Prevention Week. This year's theme is "Protect Your Family From Fire". Our new Engine Truck arrived last week. After all the proper equipment is installed it will be put in service. An extension to the bay at station 2 is currently under way to accommodate all Fire Apparatus. Advance Cardiac Life Support training was completed by 10 members of our Department.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

<i>Auto Accidents</i>	<i>1</i>
<i>Auto Accidents w/injuries</i>	<i>1</i>
<i>EMS</i>	<i>52</i>
<i>Fire</i>	<i>4</i>
<i>Fire Alarm</i>	<i>2</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>Gas Leak</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<i>Wires Down</i>	<i>1</i>
<i>Other Responses</i>	<i>1</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>62</i></u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

<i>Auto Accidents</i>	<i>3</i>
<i>Auto Accidents w/injuries</i>	<i>2</i>
<i>EMS</i>	<i>39</i>
<i>Fire</i>	<i>3</i>
<i>Fire Alarm</i>	<i>4</i>
<i>Mutual Aid (Given)</i>	<i>2</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Gas Leaks</i>	<i>0</i>
<i>Citizen Assist</i>	<i>6</i>
<i>Other Responses</i>	<i>0</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>59</i></u>

Total Average Response Time minutes 3:15

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

From July 16, 2011 to August 15, 2011, the Police Department answered (497) calls for service. There were (3) reports of Assault, (7) Residential Burglaries, (0) Commercial Burglaries, (3) Robberies, (0) Child Molestation and (22) Larcenies.

The Department closed (39) cases with arrests and issued (10) additional arrest warrants. There were (360) citations written and an average (4) minute response time to calls .

The Detective Division received (40) new cases, cleared (1) case with 6 arrests. The Division obtained (3) arrest warrants and (13) cases were closed without leads. Additionally, detectives received additional training in Crime Scene Photography, HIDTA Drug Interdiction, and Inside the Tape- Homicide Management Course.

Uniform Personnel continue to receive daily roll-call training that covers city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures . The E-ticketing vendor is currently in the process of resolving current issues with the software. An Officer recently completed his Field Training and (4) other Officers are currently in the program.

Code Enforcement handled (157) new calls for service, of which (39) were animal incidents and (118) were code compliance issues. The Unit closed (98) cases with compliance and issued (11) citations for code violations.

The Department's Citizen Police Academy is still underway with (8) citizens participating. The academy meets every Thursday from 7PM to 9PM at the Police Department.

Community Services
Lee Sudduth, Interim Director
lsudduth@hapeville.org – 404-669-2120

The Public Works Department is gearing up for leaf season. Please remember to keep your leaves separated from your limbs. Bagged leaves will be picked up every Friday.

Work has begun on the Virginia Avenue/Doug Davis TE project. This project includes sidewalk pavers, lighting and new sidewalks.

The City of Hapeville is the recipient of CDBG funds for public facilities use in the amount of \$56,690. These Community Development Block Grant funds will be used to renovate the city tennis court.

Building Permits

268 Moreland Way
30 Central Park Drive
1155 Virginia Avenue Suite L

Electrical Permits

1155 Virginia Avenue Suites F & G
485 North Central Avenue
30 Central Park Drive
368 North Avenue
755 Virginia Avenue

Plumbing Permits

485 North Central Avenue
1155 Virginia Avenue Suite L

Tree Permits

538 Oak Drive
527 Parkway Drive
3353 Sunset Drive
471 Barnett Drive
882 Custer Street
497 Lake Drive

HVAC Permits

257 Moreland Way
3266 Dogwood Drive Unit B
3604 Atlanta Avenue
224 Barton Drive

Economic Development

Allie O'Brien, Main Street & Marketing Manager
aobrien@hapeville.org - 404-669-8269

City Events Planning-please visit www.hapeville.org for events information.

October 21: Hapeville's Downtown Live Concert Series Finale & Annual Chili Cook-off! The Downtown Live Concerts are held the 3rd Friday of the month through October. The events are held in the Jess Lucas Y-teen park from 7 to 11 p.m. with live music and food vendors! The band line-up is Hapeville's own John Stringer (7 p.m.) and Hudson Road Band (approx. 8-11 p.m.). For Cook-off information contact Linda Murray at 770-789-6985.

Happy Days Festival Thanks to all of the event sponsors and community volunteers, as well as the vendors and musicians that made the festival possible this year.

Department/HATT Activities

South Arts Film Festival film screenings and receptions with the filmmakers Saturday evenings October 29 and November 12. Film events will take place at the Historic Christ Church and Carriage House in Jess Lucas Park. Receptions will be at 6:00 p.m, with the film screening at 7:00 p.m. The October Film is "Louder Than a Bomb," a documentary of an annual Chicago area student poetry slam. There will be a special performance by the Woodruff Alliance Theatre New Youth Poetry Slam Group.

Coordinated with Historical Society and Main Street Board to assist with promotional efforts for the Film Series.

Maintained the Historic Christ Church Building rental log and coordinated venue showings and handled inquires.

Produced City Newsletter and all departmental related advertising and promotional materials.

Main Street Board Activities

Continued work with Board Members on promotional efforts for the South Arts Film Series, and the possibility of hosting an Atlanta Underground Food Market event in the City. The event will likely take place in the Fall.

The Board is currently working on planning logistics for Phase II or the Butterfly/Public Art Project.

The next Board Meeting is scheduled for Monday, October 17th at 6:00 p.m. at the Police Department, Municipal Court. (The Board will attend the 5:15 p.m. "Meet the Businesses Event" hosted at the P.D., and will convene following the event, in the Police Dept.)

Recreation Department

Tod Nichols, Recreation Manager

tnichols@hapeville.org – 404-669-2136

Athletic Division:

We are halfway through the youth football season. The regular season concludes on October 29, 2011. Please contact the Recreation Department at 404-669-2136 for game times.

Programs:

Ballet is ongoing for children ages 3 – 14 years. Classes meet every Thursday 5:30 - 6:30.

The Busy Bee program continues to meet weekly (Monday thru Friday) from 2:30 to 6:30. Currently there are 21 students in the program made up from those who attend Hapeville Elementary, Main Street Academy and St. John the Evangelist.

Zumba classes are held on Monday, Tuesday, and Saturday.

Self – Defense courses are offered on Thursday's at 11:00 a.m.

Monday's and Wednesday's aerobic class "Fit & Healthy" is from 5:30 p.m. – 6:30 p.m. 'Cardio Pump' and 'Body Toning' is from 6:00 – 7:00 p.m. on the same days.

Seniors:

The Pleasant Hours Club will hold their monthly meeting on October 5th at the Hoyt Smith Conference Center. On September 29, 2011 the group took a trip to the Greek Orthodox Cathedral on Clairmont Road for the Atlanta Greek Festival.

Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m. First Tuesday of each month come and enjoy Bingo with us. The last Thursday of every month the club takes a trip to The Varsity for lunch.

Finance Administration

Mike Clark, Finance Director

mclark@hapeville.org 404-669-2118

Property Tax Bills for 2011 were mailed on September 7th. The millage rate remained the same at 16.61. The total of the 2,560 property taxes billed amounted to \$3,884,095.

The due date for property taxes is October 24, 2011.

The 2011 Property Tax Digest indicates that 295 property owners appealed their property's valuation by the Fulton County Board of Assessors. Properties under appeal will receive a tax bill based on 85% of value assessed by Fulton County. The property tax bill for properties under appeal will show "Temporary Tax Bill." **The taxes of all Temporary Tax Bills will be due October 24, 2011.**

Property Taxes Received After October 24, 2011, will be considered late and a 10% late fee will be added. In addition, those properties will be subject to liens and other action.

The Vehicle Replacement Program Update –The Fire Department has received its new Pumper Fire Truck at a cost of \$350,000 during September. The Pumper Fire Truck is the last vehicle of the \$812,941 replacement program that started during the fiscal year ended June 30, 2011.

Total General Fund Expenditures for August 2011 amounted to approximately \$741,000, as indicated on preliminary close-out financials. The average budget for the month was approximately \$878,000.

The Annual Financial Audit for the year ended June 30, 2011, is in progress. J.K. Boatwright, CPAs is conducting the audit.

Water Accounts

Commercial 2

Residential 32

Administrative Services

Jennifer Elkins, Acting City Clerk

jelkins@hapeville.org - 404-669-2100

City Clerk

Upcoming Meetings:

Alcohol Review Board – October 20, 2011 at 6:00 p.m.

Board of Appeals – , 2011 at 6:00 p.m.

Design Review Commission – October 19, 2011 at 6:00 p.m.

Hapeville Development Authority – October 6, 2011 at 6:00 p.m.

Main Street Board – October 17, 2011 at 6:00 p.m.

*Mayor and Council – October 4, 2011 at 6:00 p.m. at Hapeville Municipal Court and
October 18, 2011 at City Hall*

Planning Commission – October 11, 2011 at 6:00 p.m.

*Please note that attendees at meetings held at City Hall are asked to enter through the
Conference Room Entrance located at the rear of the building.*

*Meeting times and places are subject to change, please visit www.hapeville.org for further
information.*

*If you are interested in serving on a Board or Commission, applications can be found online
at www.hapeville.org on the City Clerk's page or at City Hall.*

*Alcohol Beverage License renewals will be going out this week and will be due back by
October 15th.*

Attending training for City Clerk's and E-Verify.

Open Records Request

8 Open Records Requests were processed.

Human Resources

*Congratulations to the following employee for his years of service and dedications to the
City:*

Kevin Rochford 15 Years

*The City is currently accepting applications for the position of Municipal Court Clerk,
Communications Officer and Part-Time Custodian. Applications are available online
(www.hapeville.org) or at City Hall.*
