

CITY OF HAPEVILLE, GEORGIA
MEETING OF MAYOR AND COUNCIL

AGENDA

October 18, 2011

6:00 PM Work Session

I. Call to Order

II. Roll Call

Mayor Alan Hallman
Alderman at Large Ann Ray
Councilman at Large Richard Murray
Councilman Ward 1 Jimmy Lovern
Councilman Ward 2 Lew Valero

III. Welcome

IV. Presentations

V. Public Comments on Agenda Items

VI. Administrative

VII. Old Business

A) Consideration to approve expenditure of \$27,850.00 for Paycom payroll services and for biometric clocks in an amount not to exceed \$5,400.00 and to authorize the Mayor to sign all necessary documents pending legal review.

Summary and Background

The Finance and Human Resources Departments studied the cost savings and other departmental improvements for both Finance and Human Resources by the outsourcing the payroll processing function, including related human resource reporting and record retention enhancements. Both ADP and Paycom have provided proposals that meet the City's criteria. In conjunction with a long-term business plan, the outsourcing enhances the City both in performance, compliance, and cost savings. The proposal amount for ADP is \$68,149.

B) Consideration to approve HGOR in the amount of \$ 30,500 for additional survey work on the Loop Access Road project. Project # 0007532.

Summary and Background

This allows HGOR to complete survey work that was not included on the initial Loop Road Access scope of work. This amount is 80%reimbursable. Total amount of funding for this project is \$ 5.1 million with a \$1 million match by the city.

C) Consideration to approve a Right of Way Mowing and Maintenance Agreement between the City of Hapeville and the Georgia Department of Transportation. Project # 0010404

Summary and Background

This agreement is for the LOGO project on I-75. This allows the City of Hapeville to mow and maintain the GDOT ramp areas on I-75.

D) Discussion of the Audit Committee.

VIII. New Business

A) Discussion of removal of traffic signals on Virginia Avenue at Oakridge.

B) Discussion of amendments to the Alcohol Beverage Ordinance.

IX. Status Update by Departments

X. Public Comments

XI. Executive Session

XII. Adjournment