



Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117

Fire Department
Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399

The Department conducted hands-on operating procedures in service training on the new fire engine. All electronics systems were tested as well. During the month of January a total of 489 hours of Cardiac/Respiratory/OB and Pediatric training were logged. An Officer was appointed as a Board member to the Region 3 Board of EMS.

<i>Fire Station #1 - 3468 North Fulton Avenue</i>		<i>Fire Station #2 - 870 S. Central Avenue</i>	
<u><i>Fire Call Statistics</i></u>		<u><i>Fire Call Statistics</i></u>	
<i>Auto Accidents</i>	<i>3</i>	<i>Auto Accidents</i>	<i>1</i>
<i>Auto Accidents w/injuries</i>	<i>3</i>	<i>Auto Accidents w/injuries</i>	<i>3</i>
<i>EMS</i>	<i>50</i>	<i>EMS</i>	<i>43</i>
<i>Fire</i>	<i>2</i>	<i>Fire</i>	<i>2</i>
<i>Fire Alarm</i>	<i>1</i>	<i>Fire Alarm</i>	<i>2</i>
<i>Mutual Aid (Given)</i>	<i>1</i>	<i>Mutual Aid (Given)</i>	<i>1</i>
<i>Gas Leak</i>	<i>2</i>	<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>	<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>	<i>Trees Down</i>	<i>1</i>
<i>Elevator Rescue</i>	<i>0</i>	<i>Wires Down</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>	<i>Gas Leaks</i>	<i>0</i>
<i>Other Responses Citizen Assist</i>	<i>1</i>	<i>Citizen Assist</i>	<i>0</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>60</i></u>	<i>Other Responses</i>	<i>1</i>
		<i>Elevator Rescue</i>	<i>1</i>
		<u><i>Total Calls at Station #2</i></u>	<u><i>55</i></u>

Total Average Response Time minutes 3:04

Police Department**Rick Glavosek, Police Chief****rglavosek@hapeville.org – 404-669-2150**

In the month of January, the Police Department answered (627) calls for service. There was (7) reports of Assault, (8) Burglaries, (3) Robberies, and (29) Other Larcenies.

The Department closed (45) cases with arrests and issued (4) additional arrest warrants. There were (354) citations written and an average (3:00) minute response time to calls .

The Detective Division received (52) new cases and cleared (2) cases with arrests. The Division obtained (4) arrest warrant and (8) cases were closed without leads.

Uniform Personnel continue to receive daily roll-call & in-service training on topics such as Transporting Prisoners, Legal Updates, the Use of Deadly Force, Taser, and Evidence & Property. Officers also received training in the areas of city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures. The E-ticketing vendor is very close to resolving current issues with the software. The Department continues to work on filling current vacancies, while two Police Officers and two Dispatch Officers have been hired. That leaves two remaining vacancies.

Code Enforcement handled (181) new calls for service, of which (63) were animal incidents and (118) were code compliance issues. The Unit closed (129) cases with compliance and issued (10) citations for code violations.

Community Services**Lee Sudduth, Interim Director****lsudduth@hapeville.org – 404-669-2120**

Please check the city website for information on changes to the Flood Insurance Rate Map.

Work is ongoing for the Virginia Avenue/Doug Davis TE project. This project includes sidewalk pavers, lighting, and new sidewalks.

The City of Hapeville is the recipient of CDBG funds for public facilities use in the amount of \$69,330.36. These Community Development Block Grant funds will be used to renovate the city tennis court. Work has started on this project.

The Virginia Avenue Gateway Streetscape is almost finished. Landscaping has been added to the medians and we are waiting for the lights to be turned on.

Work has started on a new walking track on the lot that sits between Willingham Drive and South Central Avenue.

Building Permits

529 Parkway Drive
619 Cofield Drive
340 Henry Ford II Avenue
3580 Atlanta Avenue

Electrical Permits

3238 Hope Street
529 Parkway Drive
340 Henry Ford II Avenue
3181 Dogwood Drive
Virginia Avenue Streetscape

HVAC Permits

3100 Sylvan Road
3025 Sylvan Road

Tree Permits

3309 North Whitney Avenue
3339 Forrest Hill Drive
3306 Russell Street
3307 Sims Street
3344 Forrest Hill Drive

Plumbing Permits

3066 Hope Street
744 South Central Avenue
850 Custer Street

Economic Development

Allie O'Brien, Main Street & Marketing Manager
aobrien@hapeville.org - 404-669-8269

City Events Planning-please visit www.hapeville.org for events information.

The City of Hapeville Events Calendar for 2012 has been posted to the City website, planning is ongoing and is currently focused on the following events:

February 11: South Arts Independent Film. Film events will continue to take place at the Historic Christ Church and Carriage House in Jess Lucas Park. Receptions will be at 6:00 p.m., with the film screening at 7:00 p.m. The Saturday, February 11 Film is "Barbershop Punk," a film that examines Net Neutrality and the critical issues regarding citizen rights and the internet through a landmark case. Visit: www.barbershoppunk.com.

Save the dates of:

March 17th and April 14th: the next South Arts Independent Films! Visit: www.hapeville.org for Film Series information.

April 14th: the annual Baseball Opening Day Celebration featuring a community parade, 5k, baseball games, and festival!

April 20th: the Movie Night Series! Visit www.hapeville.org to Vote for Movies!

Department/HATT Activities

The City applied for and received grant award notification to host the South Arts Independent Film Series next year!

Completed Opportunity Zone Progress Report, submitted to the DCA.

Promoting/Organizing "If I Were Mayor" Essay Contest in partnership with the GMA, the contest gives students a creative writing assignment and opportunity to learn about government. State and Hapeville awards are offered to students. Visit www.hapeville.org to apply!

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires.

Produced City Newsletter, web updates, and all departmental related advertising and promotional materials.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Main Street Board Activities

The Board meets the 3rd Monday of each month at 6:00 p.m. in the City Hall conference room.

The Board is currently working on planning for the following projects: Artist Recruitment for Phase II of the Butterfly/Public Art Project and on development of the Business Recruitment Package--the Board has formed a joint committee with the Development Authority to work on common interests/goals.

Recreation Department

Tod Nichols, Recreation Manager

tnichols@hapeville.org – 404-669-2136

Athletics:

Youth Basketball season kicked off on January 3, 2012. League play takes place Monday - Saturday at the Hoyt Smith Center. Please call 404-669-2136 for specific age group game times.

Hapeville hosted the Georgia Recreation and Parks Association District Four's Athletic Section kickoff meeting on January 4, 2012. There were 42 professionals representing 24 agencies at the meeting.

Programs:

Registration for the 60 Day Weight Loss Challenge has concluded. There are a total of 19 participants in the challenge the covers the months of February and March.

Seniors:

On January 4, 2012 The Pleasant Hours Club held their monthly meeting at the Hoyt Smith Center.

On January 20, 2012 our Senior Citizens took a trip to the Tanger Outlet in Locust Grove and enjoyed lunch at Buckners.

Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m. First Tuesday of each month come and enjoy Bingo with us. The last Thursday of every month the club takes a trip to The Varsity for lunch.

Finance Administration**Mike Clark, Finance Director****mclark@hapeville.org 404-669-2118**

Property Tax Collections for 2011 thru January 2012 amounted to \$3,701,937 or approximately 93% of the total taxes billed.

Total General Fund Expenditures thru December 2011 amounted to approximately \$5,528,000. The budget on average for the six month period was \$5,394,000.

The Annual Financial Audit for the year ended June 30, 2011, is completed and the report is being drafted. Susan Black, Partner with JK Boatwright CPAs, made a presentation at the mid-month council meeting. The General Fund Balance amounted to \$4,005,925 as of June 30, 2011.

Water Accounts

Commercial 2

Residential 34

Occupational Tax Permits

William Craig Salon 751 Virginia Ave.

Super A Mart at 3266 Dogwood Dr.

Administrative Services**Jennifer Elkins, City Clerk****jelkins@hapeville.org - 404-669-2100****City Clerk***Upcoming Meetings:*

Alcohol Review Board – February 16, 2012 at 6:00 p.m.

Board of Appeals – February 23, 2012 at 6:00 p.m.

Design Review Commission – February 15, 2012 at 6:00 p.m.

Hapeville Development Authority – February 9, 2012 at 6:00 p.m.

Main Street Board – February 20, 2012 at 6:00p.m.

*Mayor and Council – February 7, 2012 at 6:00 p.m. at Hapeville Municipal Court and
February 21, 2012 at 6:00 p.m. at City Hall*

*Please note that attendees at meetings held at City Hall are asked to enter through the
Conference Room Entrance located at the rear of the building.*

*Meeting times and places are subject to change, please visit www.hapeville.org for further
information.*

*If you are interested in serving on a Board or Commission, applications can be found online
at www.hapeville.org on the City Clerk's page or at City Hall.*

Open Records Request

7 Open Records Requests were processed.

Human Resources

Attended training for benefits processing with new payroll system, Paycom.

*The City is currently accepting applications for the position of Communications Supervisor,
Police Officer, Reserve Police Officer, Accounting Manager, and Receptionist. Applications
are available online (www.hapeville.org) or at City Hall.*
