



Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Fire Department
Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399

All three shifts have been working on their core competencies to maintain certification as required by State Standards and Training. We had 30 fire inspections, 3 plan reviews, 4 fire investigations, 90 blood pressures checked, and 1 burn permit issued. We met with City of Atlanta and all Metro Fire Departments concerning Mutual Aid Agreements. One person completed his NPQ(National Professional Qualifications) Hazardous Materials Technician course. Nine personnel completed a 10 hour course; The Art of Reading Smoke. All three shifts attended "Fire Departments Safety & Railcar Orientation" class for MARTA at the rail yard. We had 18 pre-fire plans and 76 hours of firemen on patrol.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

| | |
|---|------------------|
| <i>Auto Accidents</i> | <i>3</i> |
| <i>Auto Accidents w/injuries</i> | <i>1</i> |
| <i>EMS</i> | <i>75</i> |
| <i>Fire</i> | <i>3</i> |
| <i>Fire Alarm</i> | <i>0</i> |
| <i>Mutual Aid (Given)</i> | <i>3</i> |
| <i>Gas Leak</i> | <i>2</i> |
| <i>Hazardous Conditions</i> | <i>1</i> |
| <i>Trees Down</i> | <i>2</i> |
| <i>Elevator Rescue</i> | <i>0</i> |
| <i>Wires Down</i> | <i>1</i> |
| <i>Other Responses Citizen Assist</i> | <i>3</i> |
| <u><i>Total Calls at Station #1</i></u> | <u><i>94</i></u> |

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

| | |
|---|------------------|
| <i>Auto Accidents</i> | <i>1</i> |
| <i>Auto Accidents w/injuries</i> | <i>1</i> |
| <i>EMS</i> | <i>36</i> |
| <i>Fire</i> | <i>1</i> |
| <i>Fire Alarm</i> | <i>1</i> |
| <i>Mutual Aid (Given)</i> | <i>0</i> |
| <i>HazMat</i> | <i>0</i> |
| <i>Hazardous Conditions</i> | <i>0</i> |
| <i>Trees Down</i> | <i>0</i> |
| <i>Wires Down</i> | <i>1</i> |
| <i>Gas Leaks</i> | <i>0</i> |
| <i>Citizen Assist</i> | <i>0</i> |
| <i>Other Responses</i> | <i>4</i> |
| <i>Elevator Rescue</i> | <i>0</i> |
| <u><i>Total Calls at Station #2</i></u> | <u><i>45</i></u> |

Total Average Response Time minutes 3:07

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

In the month of April, the Police Department answered (509) calls for service. There was (2) reports of Assault, (6) Burglaries, (0) Robberies, and (19) Other Larcenies.

The Department closed (50) cases with arrests and issued (23) additional arrest warrants. There were (354) citations written and an average (3:00) minute response time to calls .

The Detective Division received (26) new cases and cleared (3) cases with arrests. The Division obtained (4) arrest warrants, (5) Search Warrants and (8) cases were closed without leads.

Uniform Personnel continue to receive daily roll-call & in-service training on topics such as Transporting Prisoners, Juvenile Offenders, Fundamentals of Preliminary Investigations, RADAR Recertification, etc. Officers also received training in the areas of city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures.

Officer Demond Conner graduated from Fulton County Public Safety Training Academy and is currently in the Field Training Officer Training program. Detective Stephen Cushing and Jeff Wilkerson taught students (grades 6th-8th) at the Hapeville Charter Middle School about collecting fingerprints for a science project.

The Department is also looking forward to hosting Safetyville (June) and the Citizen's Police Academy (July).

Code Enforcement handled (108) new calls for service, of which (36) were animal incidents and (118) were code compliance issues. The Unit closed (65) cases with compliance and issued (9) citations for code violations.

Community Services
Lee Sudduth, Interim Director
lsudduth@hapeville.org – 404-669-2120

Please check the city website for information on changes to the Flood Insurance Rate Map.

Work has been completed on the Virginia Avenue/Doug Davis TE project. This project includes sidewalk pavers, lighting, and new sidewalks.

The City of Hapeville is the recipient of CDBG funds for public facilities use in the amount of \$69,330.36. These Community Development Block Grant funds were used to renovate the

city tennis courts on Claire Drive. This project has been completed.

The Virginia Avenue Gateway Streetscape has been completed. New sidewalks, lighting, landscaping and street furniture has been installed.

Building Permits

1005 Virginia Avenue, Suite 100
3412 Orchard Street
383 North Central Avenue

Tree Permits

3269 North Fulton Avenue
260 Mt. Zion Road
407 North Avenue
3275 Russell Street

Electrical Permits

1005 Virginia Avenue
724 North Avenue Apt. C

Plumbing Permits

224 Mt. Zion Road
407 North Avenue

HVAC Permits

3243 Old Jonesboro Road

Economic Development

Allie O'Brien, Main Street & Marketing Manager
aobrien@hapeville.org - 404-669-8269

City Events Planning-please visit www.hapeville.org for events information.

The City of Hapeville Events Calendar for 2012 has been posted to the City website, planning is ongoing and is currently focused on the following events:

Save the dates of:

May 5th: Cinco de Mayo Celebration with music, face painting, games, and much more!
Celebration will be held at the Hapeville Football Stadium from 12 p.m. to 5 p.m.

May 18th: the Movie Night Series! Visit www.hapeville.org to Vote for Movies!

May 28th: Memorial Day Service at Hoyt Smith

Department/HATT Activities

The City applied for and received grant award notification to host the South Arts Independent Film Series next year!

Completed Opportunity Zone Progress Report, submitted to the DCA.

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires.

Produced City Newsletter, web updates, and all departmental related advertising and promotional materials.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Finalized the Film Series selection for South Arts

Main Street Board Activities

The Board meets the 3rd Monday of each month at 6:00 p.m. in the City Hall conference room.

The Board is currently working on planning for the following projects: Artist Recruitment for Phase II of the Butterfly/Public Art Project and on development of the Business Recruitment Package--the Board has formed a joint committee with the Development Authority to work on common interests/goals.

Recreation Department

Tod Nichols, Recreation Manager

tnichols@hapeville.org – 404-669-2136

Athletics:

Youth Baseball season kicked off on April 14, 2012 with a fantastic opening day parade and ceremony. League play takes place Tuesday, Thursday and Saturday at the Tom Morris Complex. Please call 404-669-2136 for specific age group game times.

Adult Coed and Men's softball leagues have begun. Coed play is on Monday and Men's play is on Thursday. Game times begin at 7:00 p.m for each league.

Programs:

The 60 Day Weight Loss Challenge has concluded. Congratulations to women's champion Brooke Hall and men's champion Shannon Short!!

The Recreation Department hosted Casino Night presented by The Hapeville Exchange Club on April 28, 2012.

Seniors:

On April 4, 2012 The Pleasant Hours Club held their monthly meeting at the Hoyt Smith Center.

On April 25, 2012 our Senior Citizens took a trip to the Tara Plantation and enjoyed lunch at the Hibachi Grill.

Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m. First Tuesday of each month come and enjoy Bingo

with us. The last Thursday of every month the club takes a trip to The Varsity for lunch.

Finance Administration

Mike Clark, Finance Director

mclark@hapeville.org 404-669-2118

Property Tax Collections for the 2011 Tax Digest thru April 2012 amounted to \$3,979,949. Uncollected 2011 property taxes amounted to \$151,648 as of April 30, 2012. Properties with delinquent property tax balances are subject to tax collection activities including tax sales.

Total General Fund Expenditures thru March 2012 amounted to approximately \$8,627,703. The average annual budget for the nine month period was \$7,902,000.

The Annual Budget for Fiscal Year 2012-2013 is being drafted. Preliminary budget numbers are expected to be submitted to city management in early May, 2012.

Water Accounts

Commercial 2

Residential 34

Occupational Tax Permits

William Craig Salon 751 Virginia Ave.

Super A Mart at 3266 Dogwood Dr.

Administrative Services

Jennifer Elkins, City Clerk

jelkins@hapeville.org - 404-669-2100

City Clerk

Upcoming Meetings:

Alcohol Review Board – May 17, 2012 at 6:00p.m.

Board of Appeals – May 24, 2012 at 6:00 p.m.

Design Review Commission –May 16, 2012 at 6:00p.m.

Planning Commission -May 8, 2012 at 6:00p.m.

Hapeville Development Authority – May 3, 2012 at 6:00p.m.

Main Street Board – May 21, 2012 at 6:00p.m.

Mayor and Council – May 1, 2012 at 6:00 p.m. at Hapeville Municipal Court and May 15, 2012 at 6:00p.m. at City Hall

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

If you are interested in serving on a Board or Commission, applications can be found online at www.hapeville.org on the City Clerk's page or at City Hall.

Open Records Request

4 Open Records Requests were processed.

Human Resources

The City is currently accepting applications for the position of Police Officer. Applications are available online (www.hapeville.org) or at City Hall.
