



Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Fire Department
Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399

The Department had 25 fire inspections, 2 plan reviews, 95 blood pressure checks, 1 fire investigation, 1 burn permit was issued, and 48 hours of Firefighters on patrol. A total of 10 members of the Department conducted Live Fire training, 8 members reviewed and discussed the new Department Standard of Procedures. 18 members completed their CPR recertification training and 8 members completed a class on Personal Protective Equipment.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

<i>Auto Accidents w/o injuries</i>	<i>0</i>
<i>Auto Accidents w/injuries</i>	<i>1</i>
<i>EMS</i>	<i>51</i>
<i>Fire</i>	<i>2</i>
<i>Fire Alarm</i>	<i>2</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>Gas Leak</i>	<i>2</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Other Responses Citizen Assist</i>	<i>3</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>61</i></u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

<i>Auto Accidents</i>	<i>0</i>
<i>Auto Accidents w/injuries</i>	<i>0</i>
<i>EMS</i>	<i>38</i>
<i>Fire</i>	<i>1</i>
<i>Fire Alarm</i>	<i>2</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Gas Leaks</i>	<i>0</i>
<i>Citizen Assist</i>	<i>0</i>
<i>Other Responses</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>41</i></u>

Total Average Response Time minutes 2:54

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

In the month of January, the Police Department answered (426) calls for service. There were (3) reports of Assault, (8) Burglaries, (4) Robberies, (9) Auto Thefts, and (31) Other Larcenies.

The Department closed (52) cases with arrests and issued (22) additional arrest warrants. There were (348) citations issued, (288) Traffic, (35) General Citations and (23) Parking. An average (3) minute response time to calls .

The Detective Division received (78) new cases, obtained (22) of the Departments warrants, and cleared (1) case with arrest. The unit currently has (42) active or assigned cases and they closed (80) cases.

Department Personnel continue to receive daily roll-call and in-service training on topics such as Legal Reviews, Suspicious Person calls, Security & Integrity, Pursuits, Use of Force Policy, and Taser Recertification and NRA Pistol/Shotgun training. Officers continue to receive daily training in the areas of the city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures.

Code Enforcement handled (184) new calls for service, of which (57) were animal incidents and (127) were code compliance issues. The unit closed (164) active cases, issued (7) citations and delivered (0) recovered animals to the Fulton County Animal Control Facility.

The Department continues to have extra patrols on the street to deter and detect criminal activity. The detail has been effective in reducing crime. The Department will continue to monitor trends closely throughout the new year.

The police department's non-emergency number is (404) 669-2111. In the event of an emergency dial 911!

Community Services
Lee Sudduth, Interim Director
lsudduth@hapeville.org – 404-669-2120

Work has begun on the Depot Renovation TE Project. This project will consist of renovating the existing Depot and adding a new plaza area on the outside of it with landscaping, lighting and a fountain.

Work has been completed on the I-75 LOGO Beautification Project. This landscaping project consists of new trees, plants and sod.

South Central Avenue has new paving from Dogwood Drive to the I-75 bridge. This paving is a result of LMIG funds from the Georgia Department of Transportation.

Building Permits

239 Maple Street
3101 Jackson Street
3384 Dogwood Drive
475 North Central Avenue
3447 Orchard Street
3138 Old Jonesboro Road
218 Maple Street
301 North Central Avenue

Plumbing Permits

421 King Arnold Street

Mechanical Permits

421 King Arnold Street
488 Lake Drive

Electrical Permits

3331 Sims Street Unit 11
3138 Old Jonesboro Road

Tree Permits

713 Campbell Circle
3034 Gordon Circle

Economic Development

Allie O'Brien, Main Street & Marketing Manager

aobrien@hapeville.org - 404-669-8269

City Events Planning--please visit www.hapeville.org for events information.

Save the dates:

February 16 - South Arts Film Series

February feature film is "Girl Model" a documentary that follows a young model and the scout that discovered her through the harsh and unregulated world of international modeling industry. Free Admission. Hapeville Historic Christ Church & Carriage House. 6 p.m. Reception with the Filmmaker, 7 p.m. Film Screening. The series is funded in part by a grant supported by the National Endowment for the Arts. Note: some films may be for mature audiences. Please visit the Hapeville website to read about the upcoming films this Spring!

Vote Online Now at www.hapeville.org for this Spring & Summer's Movie's! The Community Opinion Poll is now live, so be sure to log-on to vote for the movies you and your family would like to see. Hapeville Movies Under the Stars series are held the 3rd Friday of the months of April, May and June--save the dates!

Department/HATT Activities

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events.

Produced City Newsletter, web updates, and all departmental related advertising and promotional materials. The Hapeville Hometown News unveiled a new look, with a

Community Calendar. Submission deadlines remain the 15th of the month prior to the publication date. An online form has been set up for the use of community members who wish to submit events. The newsletter articles will feature City news and happenings.

Assisted businesses with information and assistance regarding local and state incentives and programs.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Represented City at various regional government, business, and development functions.

Continued IEDC Training Initiatives.

Preparing for upcoming South Arts Film Series grant application deadline.

Prepared Annual Opportunity Zone Report. OZ Report includes compilation of valuable community data/GIS mapping of critical statistics including employment figures, available/developable properties, business license figures which will soon be available for community marketing materials.

Main Street Board Activities

The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall . Board volunteers plan to hold a self-assessment meeting in February to stay on-track for program goals. Winter flower service was completed for planters and downtown planter beds; partner businesses have been reminded of plant care program requirements.

Recreation Department

Tod Nichols, Recreation Manager

tnichols@hapeville.org – 404-669-2136

Athletics:

Youth Basketball season is at it's midway point. The season ends on February 16, 2013 and the Department will host the Georgia Recreation and Parks Association District Four Boys Basketball tournament in the 8 and 14 year old age divisions. Call 404-669-2127 for game times and information.

Boys Baseball and Girls Softball registration is underway. Please contact Alan Dotson at 404-669-2127 for more information. Volunteer coaches are needed!!

Programs:

The Department is having it's annual 60 day weight loss challenge. If you're interested in joining please contact Holli Stephens at 404-669-2134.

The Busy Bee After School group continue to meet daily from 2:30 p.m. to 6:30 p.m.

Seniors:

The Pleasant Hours Club held their monthly meeting on January 2, 2013 at the Hoyt Smith Conference Center. Their next meeting will be held on February 6, 2013.

The "What's For Lunch" group met and went to Buckners for lunch on January 17, 2013 located in Jackson, Georgia.

Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m.

IT and Communication

Corey Daniel, IT Manager -Interim
cdaniel@hapeville.org- 404-669-2167

IT and Communications has continued to focus on expanding the City of Hapeville's technology and communications infrastructure. The IT and Communications Department will continue to implement programs and services that will help provide staff with the ability to provide better service to the citizens of Hapeville.

Police Department :

** APS: The Company is still processing the addition of missing information from the forms (E-citation).*

** Ironsky Server : Moving forward Ironsky will manage their software (accessing the server status & issues). Afterwards, they will make recommendations moving forward to bring server back online.*

** ICOP Server : Assisting with adding more storage space to the Server for recorded video.*

** Arnold Server: Hard Drive replacement.*

Wifi Expansion :

**Currently, Georgia Power has approved tap ups for the metal poles.*

Finance Department :

**Web based -Tax Digest viewing: implementation should be within the next week. Then you will be able to look up properties tax value from the website.*

Bill Johnston, Planning and Zoning Consultant
Strategic Planning Initiatives, LLC
Spi_llc@bellsouth.net 404-684-6588

Planning Commission, January 8, 2013: Site plan review for construction of new single

family dwelling at 3447 Orchard Street; approved.

Design Review Committee, January 16, 2013:

- 3447 Orchard Street-Approved (dwelling next door at 3451 virtually complete)
- 3238 Hope Street- Withdrawn (an accessory dwelling was proposed)
- 496 Radar Drive- Installation of Vinyl Siding; Denied (being appealed to BZA)

Board of Zoning Appeals, January 31, 2013: Canceled due to lack of agenda items

Other planning and zoning actions:

- *South Fulton Comprehensive Transportation Plan. The \$595,000.00 contract has been awarded to Arcadis. It is anticipated that Hapeville will focus on Streetscape enhancements & Bike/Ped improvement projects and the North Central/South Central Avenues rail crossing improvement.*
- *Mayor and Council approved bus sales as a conditional use at 3120 Sylvan Road on January 15, 2013*
- *Three occupational tax permit applications were approved at 3694 Union Avenue (New South), 3381 Dogwood Drive (salon), and 407 North Avenue (home office for demolition company)*
- *Alcoholic beverage license approved at 603 North Central Avenue*
- *Sign application for wall sign at 632 South Central Avenue*
- *Dwelling addition proceeding at 421 King Arnold Street*

Finance Administration

Maria Geter, Accounting Specialist
mgeter@hapeville.org 404-669-2112

2012 City Property Tax Bills were due on November 5th, 2012 property taxes collected thru January 31, 2013, amounted to \$3,751,158. 2012 taxes outstanding amount to \$199,424 as of January 31, 2013. The City expects to receive its Public Utility Digest in early 2013 and the expected tax revenue is approximately \$100,000.

Delinquent Property Taxes from before 2012 as of January 31, 2013, amounted to approximately \$158,790. The City is working with Government Tax Services, LLC (GTS) to reduce the amount of outstanding property taxes. GTS coordinated a delinquent tax sale in December 2012. Follow up collection activities are planned for this Summer.

Total General Fund Expenditures for the seven months ended January 31, 2013, amounted to approximately \$7,094,000. The annual budget on average for the seven month period is \$7,149,000.

Phase Two of the Vehicle and Equipment Replacement Program which began in January 2013. The City is partnering with SunTrust Equipment Finance & Leasing Corporation to replace fully depreciated vehicles and fire safety equipment. Total program

expenditures will be \$303,455. Purchasing activities are underway.

Water Accounts

Commercial 5

Residential 28

Administrative Services

Jennifer Elkins, City Clerk

jelkins@hapeville.org - 404-766-3004

City Clerk

Upcoming Meetings:

Development Authority- February 7, 2013 at 6:00 p.m.

Planning Commission- February 12, 2013 at 6:00 p.m

Main Street Board- February 18, 2013 at 6:00 p.m.

Mayor and Council- February 19, 2013 at 6:00 p.m. at City Hall Conference Room

Alcohol Review Board- February 21, 2013– at 6:00 p.m.

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

If you are interested in serving on a Board or Commission, applications can be found online at www.hapeville.org on the City Clerk's page or at City Hall.

Open Records Request

5 Open Records Requests were processed.

Human Resources

The City is currently accepting applications for the positions of Police Officer, Communication Officer, Accounting Manager, Finance Director, Seasonal Recreation Aide. Applications are available online (www.hapeville.org) or at City Hall.
