



Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**

**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Fire Department

**Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399**

The Department had 30 fire inspections, 4 plan reviews, 90 blood pressure checks, 1 fire investigation, 15 pre-fire plans and 150 hours of firemen on patrol. Department personnel completed the Personal Protective Equipment training, Hydraulics training and Hose training. EMS personnel have been assigned as a detail to the Friday Night Football games for the Hapeville Charter High School. Various shifts have participated in the Boot Drive for the Muscular Dystrophy Association. The Department is currently conducting the Community Emergency Response Teams (CERT) training, to last for nine weeks.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

Auto Accidents w/o injuries	2
Auto Accidents w/ injuries	1
EMS	46
Fire	5
Fire Alarm	1
Mutual Aid (Given)	0
Gas Leak	1
Hazardous Conditions	1
Trees Down	0
Elevator Rescue	0
Wires Down	1
Other Responses Citizen Assist	2
<u>Total Calls at Station #1</u>	<u>60</u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

Auto Accidents	2
Auto Accidents w/ injuries	1
EMS	45
Fire	1
Fire Alarm	3
Mutual Aid (Given)	1
HazMat	0
Hazardous Conditions	0
Trees Down	0
Wires Down	2
Gas Leaks	0
Citizen Assist	0
Other Responses	1
Elevator Rescue	0
<u>Total Calls at Station #2</u>	<u>56</u>

Total Average Response Time minutes 3:21

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

In the month of August, the Police Department answered (438) calls for service. There were (6) reports of an Assault, (10) Burglaries, (0) Robberies, and (30) Other Larcenies.

The Department closed (44) cases with arrests and issued (6) additional arrest warrants. There were (313) citations written and an average (3:00) minute response time to calls.

The Detective Division received (57) new cases, obtained (6) warrants, and cleared (4) cases with arrests. The unit currently has (38) active or assigned cases and they closed (18) cases. The unit completed a overview of Less Lethal Force training provided by the National Tactical Officers Association.

As the Chief, I was invited to participate in the Georgia Association of Chiefs of Police's State Certification Standards Review board. The board meets each month and reviews submitted standards for compliance from certified agencies.

Uniform Personnel continue to receive daily roll-call & in-service training on topics such as Legal Reviews, Suspicious Person calls, Security & Integrity, Pursuits, RADAR Recertification, Firearms training etc. Officers continue to receive training in the areas of the city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures.

Code Enforcement handled (226) new calls for service, of which (71) were animal incidents and (155) were code compliance issues. The Unit closed (144) cases with compliance and issued (13) citations for code violations. Additionally, the unit has captured and taken (6) animals to Fulton County Animal Control Center and is working with several neighbors to capture some coyotes that have been preying on local cats.

Community Services
Lee Sudduth, Interim Director
lsudduth@hapeville.org – 404-669-2120

Please check the city website for information on changes to the Flood Insurance Rate Map.

Work will begin on the I-75 LOGO Beautification Project during the month of September. This landscaping project will consist of new trees, plants and sod.

The Atlanta Gas Light company is replacing gas mains on N. Central Avenue and S. Central Avenue. This work will be ongoing until sometime in the fall. They will have signage out with their phone number if you have any questions or complaints.

Building Permits

579 Parkway Drive
418 Lake Drive
3070 Jackson Street
3088 Jackson Street
3315/3317 Wheeler Street
3345 Myrtle Street
3692 Union Avenue
411 North Avenue

Tree Permits

855 Custer Street
613 Cofield Drive
3318 Russell Street
3060 Hope Street
3397 Old Jonesboro Road
3370 Myrtle Street

Electrical Permits

713 Campbell Circle
3451 Orchard Street
3692 Union Avenue

Demolition Permits

3451 Orchard Street

HVAC Permits

3062 Springdale Road

Economic Development

Allie O'Brien, Main Street & Marketing Manager
aobrien@hapeville.org - 404-669-8269

City Events Planning--please visit www.hapeville.org for events information.

Event planning is ongoing activities included:

Happy Days Festival. Thanks to all of the volunteers, sponsors and vendors who participated in the festival on Friday & Saturday!

Save the dates:

September 22nd. Hapeville Film Screening & Arts Series: Southern Circuit Tour of Independent Filmmakers--6 films to be shown in Hapeville, September's film will be "Small, Beautifully Moving Parts," Meet the Filmmaker, Annie Howell. Free Admission. Hapeville Historic Christ Church & Carriage House. 6 p.m. Reception with the Filmmaker, 7 p.m. Film Screening. The series is funded in part by a grant supported by the National Endowment for the Arts. Note: some films may be for mature audiences.

October 19 - Downtown Live Concert Series, The series finale featuring John Stringer in The Last Five Standing, 7 to 11 p.m. in Jess Lucas Park! Sign-up now for the Chili Cook-off at the October concert. Visit the City's website for more information!

Department/HATT Activities

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events. Website pages regarding the venue have been posted and policies are in place. Promoted venue during the Happy Days Festival.

Produced City Newsletter, web updates, and all departmental related advertising and promotional materials.

Assisted businesses with information and assistance regarding local and state incentives and programs.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Main Street Board Activities

The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall (The October Meeting will be held upstairs). The Board participated in the Happy Days Festival with a promotional booth highlighting public art and the upcoming film festival. Phase I of the "Hapeville Arts Mural" is complete--see the newsletter or website for updates. Phase II concept planning is underway.

IT and Communication

Corey Daniel, IT Manager -Interim
cdaniel@hapeville.org- 404-669-2167

IT and Communications has continued to focus on expanding the City of Hapeville's technology and communications infrastructure. The IT and Communications Department will continue to implement programs and services that will help provide staff with the ability to provide better service to the citizens of Hapeville.

Wifi Expansion : *BrightLan has forwarded the City plans to move forward with the Wifi - Expansion. The Public Works Department has been given the plans as well in order to proceed with the installation of the poles.*

Finance Department : *Working on implementation of the Web based -Tax Digest viewing.*

Finance Administration

Mike Clark, Finance Director
mclark@hapeville.org 404-669-2118

Property Tax Collections *for the two months ended August 31, 2012, amounted to \$55,465. Uncollected property taxes amounted to \$355,289 as of August 31, 2012. The City is working with Government Tax Services, LLC (GTS) to reduce the amount of outstanding property taxes. GTS will work to publish information on delinquent properties in the South Fulton Neighbor on November 7, 2012.*

2012 City Property Tax Bills *are expected to be mailed during the week of September 17th following the Council Meeting setting the City millage rate. Approximately 2,650 property tax bills will be mailed. 2012 property taxes will be due on November 5, 2012.*

The City Tax Digest will be available to view on-line soon, hopefully by the end of October 2012. The City is working with Tyler Technologies to make this possible.

Total General Fund Expenditures for the two months ended August 31, 2012, amounted to \$2,388,252. Expenditures include bond payments of \$465,205 which were due on August 1, 2012. Budgeted expenditures on average for the two months amounted to \$1,975,898.

Water Accounts

Commercial 3
Residential 36

Occupational Tax Permits

Maken Scents Online 3024 Sylvan Rd.

Administrative Services

Jennifer Elkins, City Clerk

jelkins@hapeville.org - 404-766-3004

City Clerk

Upcoming Meetings:

Alcohol Review Board – September 20, 2012 at 6:00 p.m.

Board of Appeals – September 27, 2012 at 6:00 p.m.

Design Review Commission – September 19, 2012 at 6:00 p.m.

Main Street Board – September 17, 2012 at 6:00p.m.

Mayor and Council –September 18, 2012 at 6:00 p.m. at City Hall

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

If you are interested in serving on a Board or Commission, applications can be found online at www.hapeville.org on the City Clerk's page or at City Hall.

Open Records Request

7 Open Records Requests were processed.

Human Resources

The City is currently accepting applications for the position of Communication Officer, and Police Sergeant. Applications are available online (www.hapeville.org) or at City Hall.
