



Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Fire Department
Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399

The Department had 35 fire inspections, 5 plan reviews, 95 blood pressure checks, 1 fire investigation, 4 burn permits were issued, and 85 hours of Firefighters on patrol, for a total of 1916 hours for the year. During the month of December our department completed a total of 264 hours of training. All members of the Department completed their Core Competencies to meet the requirements of the state. Other training completed during the month were: Fire Grounds Hydraulics, Incident Command training, Search and Rescue, Night Fire Simulation, Foam Familiarization Tactics, Ventilation and Territory Familiarization. One member of the Department completed 16 hours of Pre-hospital Life Support Class and another attended the Hazmat Technician training at the Georgia Public Safety Training Center in Forsyth, GA. .

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

<i>Auto Accidents w/o injuries</i>	<i>1</i>
<i>Auto Accidents w/injuries</i>	<i>3</i>
<i>EMS</i>	<i>46</i>
<i>Fire</i>	<i>1</i>
<i>Fire Alarm</i>	<i>2</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>Gas Leak</i>	<i>1</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Other Responses Citizen Assist</i>	<i>0</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>54</i></u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

<i>Auto Accidents</i>	<i>0</i>
<i>Auto Accidents w/injuries</i>	<i>1</i>
<i>EMS</i>	<i>40</i>
<i>Fire</i>	<i>4</i>
<i>Fire Alarm</i>	<i>3</i>
<i>Mutual Aid (Given)</i>	<i>3</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>1</i>
<i>Wires Down</i>	<i>0</i>
<i>Gas Leaks</i>	<i>0</i>
<i>Citizen Assist</i>	<i>1</i>
<i>Other Responses</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>53</i></u>

Total Average Response Time minutes 2:50

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

In the month of November, the Police Department answered (435) calls for service. There were (0) reports of Assault, (9) Burglaries, (1) Robbery, (9) Auto Thefts, and (44) Other Larcenies.

The Department closed (53) cases with arrests and issued (10) additional arrest warrants. There were (327) citations issued, (249) Traffic, (49) General Citations and (32) Parking in an average (3) minute response time to calls.

The Detective Division received (47) new cases, obtained (27) warrants, and cleared (0) cases with arrests. The unit currently has (32) active or assigned cases and they closed (71) cases.

Department Personnel continue to receive daily roll-call and in-service training on topics such as Legal Reviews, Suspicious Person calls, Security & Integrity, Pursuits, Use of Force Policy, and Taser Recertification. Officers continue to receive daily training in the areas of the city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures.

Code Enforcement handled (148) new calls for service, of which (35) were animal incidents and (113) were code compliance issues. The unit closed (125) active cases, issued (4) citations and delivered (4) recovered animals to the Fulton County Animal Control Facility.

The Department continues to have extra patrols on the street to deter and detect criminal activity. The detail has been effective in reducing crime throughout the holiday's. We will continue to monitor trends closely as we start the new year.

The police department's non-emergency number is (404) 669-2111. In the event of an emergency dial 911!

Community Services
Lee Sudduth, Interim Director
lsudduth@hapeville.org – 404-669-2120

Work has begun on the Depot Renovation TE Project. This project will consist of renovating the existing Depot and adding a new plaza area on the outside of it with landscaping, lighting and a fountain.

Work has been completed on the I-75 LOGO Beautification Project. This landscaping project consists of new trees, plants and sod.

Work has been completed on the Marta Bus Shelter Project. The City received a non matching grant in the amount of \$164,000 for replacement of 10 Bus Shelters and sidewalk improvements around the shelters.

Building Permits

3420 Norman Berry Drive
493 King Arnold Street
411 King Arnold Street
528 Oak Drive
3371 Old Jonesboro Road
365 North Avenue
421 King Arnold Street
542 Walnut Street
620 South Central Avenue
3338 North Whitney Avenue

Plumbing Permits

3420 Norman Berry Drive
603 North Central Avenue
3185 Jackson Street
856 Custer Street
451 Moreland Way

Demolition Permits

497 King Arnold Street
3641 Elm Street

Mechanical Permits

612 College Street
3420 Norman Berry Drive
3411 Hamilton Avenue
761 South Central Avenue
826 Custer Street
603 North Central Avenue
3270 North Fulton Avenue
3451 Orchard Street

Electrical Permits

3420 Norman Berry Drive
798 South Central Avenue
794 South Central Avenue
796 South Central Avenue
3388 Dogwood Drive
603 North Central Avenue

Tree Permits

555 Marina Street

Economic Development

Allie O'Brien, Main Street & Marketing Manager
aobrien@hapeville.org - 404-669-8269

City Events Planning-please visit www.hapeville.org for events information.

Save the dates:

February 16 - South Arts Film Series

February feature film is "Girl Model" a documentary that follows a young model and the scout that discovered her through the harsh and unregulated world of international modeling industry. Free Admission. Hapeville Historic Christ Church & Carriage House. 6 p.m. Reception with the Filmmaker, 7 p.m. Film Screening. The series is funded in part by a grant supported by the National Endowment for the Arts. Note: some films may be for mature audiences. Please visit the Hapeville website to read about the 2 more films coming to Hapeville this Spring!

Vote On-Line Now at www.hapeville.org for this Spring & Summer's Movie's! The Community Opinion Poll is now live, so be sure to log-on to vote for the movies you and your family would like to see. Hapeville Movies Under the Stars series are held the 3rd Friday of the months of April, May and June--save the dates!

Department/HATT Activities

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events.

Produced City Newsletter, web updates, and all departmental related advertising and promotional materials. The Hapeville Hometown News unveiled a new look, with a Community Calendar. Submission deadlines remain the 15th of the month prior to the publication date. An on-line form has been set up for the use of community members who wish to submit events. The newsletter articles will feature City news and happenings.

Assisted businesses with information and assistance regarding local and state incentives and programs.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Represented City at various regional government, business, and development functions.

Continued IEDC Training Initiatives, management.

Preparing for upcoming South Arts Film Series grant application deadline.

Prepared Annual Opportunity Zone Report.

Main Street Board Activities

The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall . Board volunteers plan to hold a self-assessment meeting in February to stay on-track for program goals. Winter service was provided, for planters and downtown planter bed.

Recreation Department

Tod Nichols, Recreation Manager

tnichols@hapeville.org – 404-669-2136

Athletics:

Youth Basketball season kicked off on January 2 , 2013. There are 11 total teams from Hapeville ranging from ages 5 - 14 years that are playing in the Youth Basketball Alliance. Call 404-669-2127 for game times and information.

Programs:

The department teamed up with the Fire and Police department's along with the Service League to help with the Hapeville Exchange Club's Project C.A.F.E. / Toys 4 Kids program. There were a total of 110 families from Hapeville that received assistance. Thank you to all of those citizens who volunteered their time and donations that they gave. It was a total group effort!

The Busy Bee After School group continue to meet daily from 2:30 p.m. to 6:30 p.m.

Seniors:

The Pleasant Hours Club held their monthly meeting on December 5, 2012 and January 2, 2013 at the Hoyt Smith Conference Center. A Senior Appreciation Christmas luncheon was provided after the December meeting. Their next meeting will be held on February 6, 2013.

Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m.

IT and Communication

Corey Daniel, IT Manager -Interim
cdaniel@hapeville.org- 404-669-2167

IT and Communications has continued to focus on expanding the City of Hapeville's technology and communications infrastructure. The IT and Communications Department will continue to implement programs and services that will help provide staff with the ability to provide better service to the citizens of Hapeville.

Police Department : Assisting the Department with the implementation of Mobile forms for Spillman and with the APS project of automatically uploading Citations into Incode.

* Ironsky Server : Undergoing a network assessment and changes. The Ironsky Server should function properly upon completion.

* ICOP Server : Assisting with adding more storage space to the Server for recorded video.

The Network Infrastructure: A network assessment will performed on the network top down regarding vlans, switch configurations, port descriptions, spanning tree, and diagram to provide better access to resources and use of bandwidth.

Wifi Expansion : Currently, Georgia Power has approved tap ups for the metal poles. However, the pole for the Scout Hut has not yet to been installed which should be done next week.

Finance Department : Working on implementation of the Web based -Tax Digest viewing.

Public Works: Purchases of a couple of computers will be made to replace a couple of outdated pcs for the department.

Finance Administration

Mike Clark, Finance Director

mclark@hapeville.org 404-669-2118

2012 City Property Tax Bills were due on November 5th, 2012 property taxes collected thru December 31, 2012, amounted to \$3,749,282. 2012 taxes outstanding amounted to \$201,164 as of December 31, 2012. The City should receive its Public Utility Digest in early 2013; billable tax revenues will be approximately \$100,000.

Delinquent Property Taxes from years before 2012 as of January 14, 2013, amounted to approximately \$158,790. The City is working with Government Tax Services, LLC (GTS) to reduce the amount of outstanding property taxes. GTS coordinated a tax sale in December 2012, and collected approximately \$58,000 during the month.

Total General Fund Expenditures for the six months ended December 31, 2012, amounted to approximately \$5,698,951. The annual budget on average for six months is \$6,207,923.

Phase Two of the Vehicle and Equipment Replacement Program will begin in January 2013. The City will partner with SunTrust Equipment Finance & Leasing Corporation to replace fully depreciated vehicles and fire safety equipment. Total program expenditures will be \$303,455.

Water Accounts

Commercial 0

Residential 22

Administrative Services

Jennifer Elkins, City Clerk

jelkins@hapeville.org - 404-766-3004

City Clerk

Upcoming Meetings:

Alcohol Review Board January 17, 2013– at 6:00 p.m.

Main Street Board – January 21, 2013 at 6:00p.m. (To be re-schedule due to MLK Holiday)

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

If you are interested in serving on a Board or Commission, applications can be found online at www.hapeville.org on the City Clerk's page or at City Hall.

Open Records Request

7 Open Records Requests were processed.

Human Resources

The City is currently accepting applications for the positions of Police Officer and Communication Officer. Applications are available online (www.hapeville.org) or at City Hall.
