



**Monthly Department Reports**

**To: Mayor and Council  
Citizens of the City of Hapeville**

**From: Bill Werner, City Manager  
bwerner@hapeville.org - 404-669-2117**

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**Fire Department**

**Tom Morris, Fire Chief  
tmorris@hapeville.org - 404-766-4399**

*The Department had 25 fire inspections, 6 plan reviews, 98 blood pressure checks, 15 pre-fire plans, and over 200 fire hydrants were tested throughout the city, as required by the National Fire Protection Association. Department personnel continues teaching the Community Emergency Response Team. Personal Protection Equipment class was completed by all personnel as well as Fire Hydraulics training. "To Hell and Back" Burns Prevention lessons learned training were reviewed and completed by Department personnel. Two members of the Department participated in the yearly Red Ribbon Week at the Hapeville Middle Charter School. During their visit they talked to the students about the effects of using drugs. During the month of October the Department conducted Fire Prevention education at both elementary schools. At St. John's Catholic, 190 students participated and Hapeville Elementary approximately 350. The Fairburn Fire Department provided assistance by bringing their Fire Safety Bus which the children were able to experience what would happen and how to handle it in the event there is a fire within their homes. Five firefighters attended the Atlanta Fire Flashover training. Five groups of Kindergarten students visited Fire Station 1 for a tour and fire prevention education.*

*Fire Station #1 - 3468 North Fulton Avenue*

*Fire Call Statistics*

<i>Auto Accidents w/o injuries</i>	<i>0</i>
<i>Auto Accidents w/ injuries</i>	<i>2</i>
<i>EMS</i>	<i>47</i>
<i>Fire</i>	<i>4</i>
<i>Fire Alarm</i>	<i>2</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>Gas Leak</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<i>Wires Down</i>	<i>2</i>
<i>Other Responses Citizen Assist</i>	<i>0</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>57</i></u>

*Fire Station #2 - 870 S. Central Avenue*

*Fire Call Statistics*

<i>Auto Accidents</i>	<i>1</i>
<i>Auto Accidents w/ injuries</i>	<i>2</i>
<i>EMS</i>	<i>40</i>
<i>Fire</i>	<i>3</i>
<i>Fire Alarm</i>	<i>1</i>
<i>Mutual Aid (Given)</i>	<i>1</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>2</i>
<i>Wires Down</i>	<i>0</i>
<i>Gas Leaks</i>	<i>2</i>
<i>Citizen Assist</i>	<i>0</i>
<i>Other Responses</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>1</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>53</i></u>

*Total Average Response Time minutes 3:02*

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**Police Department**

**Rick Glavosek, Police Chief**

**rglavosek@hapeville.org – 404-669-2150**

*In the month of October, the Police Department answered (478) calls for service. There were (4) reports of Assault, (4) Burglaries, (1) Robbery, (10) Auto Thefts, and (37) Other Larcenies.*

*The Department closed (48) cases with arrests and issued (10) additional arrest warrants. There were (384) citations issued, (305) Traffic, (47) General Citations and (32) Parking in an average (3:58) minute response time to calls.*

*The Detective Division received (49) new cases, obtained (17) warrants, and cleared (3) cases with arrests. The unit currently has (30) active or assigned cases and they closed (62) cases.*

*James Carroll and Connie Banks have been promoted to the rank of Sergeant. The Department passed the GCIC audit.*

*Uniform Personnel continue to receive daily roll-call and in-service training on topics such as Legal Reviews, Suspicious Person calls, Security & Integrity, Pursuits, and RADAR & LIDAR Recertification. Officers continue to receive daily training in the areas of the city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures.*

*Code Enforcement handled (158) new calls for service, of which (16) were animal incidents,*

(9) Alcohol Offenses, (3) Graffiti, (6) Information for Officer, and (124) were code compliance issues.

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**Community Services**

**Lee Sudduth, Interim Director**

**lsudduth@hapeville.org – 404-669-2120**

*Work will begin in December on the Depot Renovation TE Project. This project will consist of renovating the existing Depot and adding a new plaza area on the outside of it with landscaping, lighting and a fountain.*

*Work has started on the I-75 LOGO Beautification Project. This landscaping project will consist of new trees, plants and sod.*

*The Atlanta Gas Light company is replacing gas mains on N. Central Avenue and S. Central Avenue. This work will be ongoing until the end of November. They will have signage out with their phone number if you have any questions or complaints.*

*Work has started on the Marta Bus Shelter Project. The City received a non matching grant in the amount of \$ 164,000 for replacement of 10 Bus Shelters and sidewalk improvements around the shelters.*

**Building Permits**

497 King Arnold Street  
601 North Central Avenue  
3296 Stillwood Drive  
497 Oak Drive  
621 North Avenue  
3036 Commerce Way  
461 North Central Avenue  
3368 North Whitney Avenue  
3240 Jackson Street

**Tree Permits**

3289 North Fulton Avenue  
3276 Myrtle Street  
616 Spring Street  
3427 Elkins Street  
624 South Gordon Circle  
743 Oak Drive  
3338 North Whitney Avenue

**Electrical Permits**

568 Marina Street  
243 Maple Street  
601 North Central Avenue  
3317 Wheeler Street

**Plumbing Permits**

3315 Wheeler Street  
3317 Wheeler Street  
601 North Central Avenue  
3692 Union Avenue  
3414 Louise Street  
3451 Orchard Street  
3413 Hamilton Avenue  
761 South Central Avenue  
340 Henry Ford II Avenue

**Mechanical Permits**

3692 Union Avenue  
214 Maple Street  
3266 Wheeler Street  
601 North Central Avenue  
3315 Wheeler Street  
3317 Wheeler Street

**Demolition Permits**

461 North Central Avenue  
612 College Street

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**Economic Development**

**Allie O'Brien, Main Street & Marketing Manager**  
aobrien@hapeville.org - 404-669-8269

**City Events Planning-please visit [www.hapeville.org](http://www.hapeville.org) for events information.**

Thanks:

Special thanks to all of the volunteers who assisted with the Downtown Live Concert Series Finale!

Save the dates:

November 10 - Hapeville Film Screening & Arts Series: Southern Circuit Tour of Independent Filmmakers--6 films to be shown in Hapeville, October's film will be "Smokin' Fish," Meet the Filmmaker, Luke Griswold-Tergis. Free Admission. Hapeville Historic Christ Church & Carriage House. 6 p.m. Reception with the Filmmaker, 7 p.m. Film Screening. The series is funded in part by a grant supported by the National Endowment for the Arts. Note: some films may be for mature audiences. Please visit the Hapeville website to read about the 3 more films coming to Hapeville this Spring!

*November 20 - Join us Holidays in Hapeville*

*5:30 to 7p.m. Santa & Children's Fair at Jess Lucas Park, with crafts, games, Santa visits, music and much more! (Inclement weather location Carriage House in the Park)*

*7p.m. Community Thanksgiving Service at Hapeville United Methodist Church,*

*8 p.m. Tree Lighting with Mayor Alan Hallman & Santa at the Jess Lucas park! (after Community Thanksgiving Service at HUMC).*

### **Department/HATT Activities**

*Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events.*

*Produced City Newsletter, web updates, and all departmental related advertising and promotional materials.*

*Assisted businesses with information and assistance regarding local and state incentives and programs.*

*Planned and co-hosted the first Tri-Cities b-to-b networking event with College Park and East Point E.D. Departments. The series will continue on a quarterly basis. Hapeville will host the event in Spring/Summer of 2013.*

*Coordinated in-house Planning & Zoning administrative tasks with City Planner.*

*Represented City at various regional government, business, and development functions.*

*Coordinated downtown holiday decorating schedule/install activities with vendor in partnership with Community Services Dept.*

### **Main Street Board Activities**

*The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall (The October Meeting will be held upstairs). The Board participated in the Hapeville Arts Alliance Art Walk on Saturday, Nov. 3rd, by assisting with planning, promotional, restaurant partnership and volunteering for the event. The Phase II concept of the "Hapeville Arts Mural", as presented by the Main Street Board, was approved by the Hapeville Association of Trade & Tourism; Phase II will shortly be underway. Board volunteers are assisting with the South Arts Film series.*

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**Recreation Department**  
**Tod Nichols, Recreation Manager**  
**tnichols@hapeville.org – 404-669-2136**

**Athletics:**

*The 2012 Youth Football regular season has come to an end. We have five teams competing in the Youth Football Alliance playoffs. Hapeville will host the first round of the playoffs on November 3rd and the second round on November 10th. Call 404-669-2136 for game times.*

*Youth Basketball registration is underway for boys and girls ages 4 - 14. The cost is \$85.00 for Hapeville residents. Call 404-669-2127 for more information.*

**Programs:**

*On October 17, 2012 the department hosted the Service League's annual fashion show.*

*The Busy Bee After School group continue to meet daily from 2:30 p.m. to 6:30 p.m.*

**Seniors:**

*The Pleasant Hours Club held their monthly meeting on October 3, 2012 at the Hoyt Smith Conference Center. Their next meeting is November 7, 2012 at 10:00 a.m. at the center.*

*On October 24, 2012 our High Steppin Hornets group took a trip to Merciers Apple Farm in Blueridge, Georgia.*

*On October 29, 2012 the "What's For Lunch" group visited Agatha's Dinner Theatre.*

*Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m.*

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**IT and Communication**

**Corey Daniel, IT Manager -Interim**  
**cdaniel@hapeville.org- 404-669-2167**

*IT and Communications has continued to focus on expanding the City of Hapeville's technology and communications infrastructure. The IT and Communications Department will continue to implement programs and services that will help provide staff with the ability to provide better service to the citizens of Hapeville.*

**Wifi Expansion :** *The Poles for the City Wifi Expansion are in the process of being installed. Once all the Poles are installed, the Radios will be installed on the poles.)*

**Finance Department :** *Working on implementation of the Web based -Tax Digest viewing.*

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## **Finance Administration**

**Mike Clark, Finance Director**

**mclark@hapeville.org 404-669-2118**

**2012 City Property Tax Bills** were due on November 5th. There were 2,700 bills mailed, totaling approximately \$3,960,000. Property taxes collected by the due date amounted to \$3,560,687, a 90% collection rate.

**Delinquent Property Taxes from before 2012** as of October 31, 2012, amounted to approximately \$314,000. The City is working with Government Tax Services, LLC (GTS) to reduce the amount of outstanding property taxes. GTS will publish information on delinquent properties in the South Fulton Neighbor on November 7, 2012. A tax collection auction is scheduled for December 5, 2012, at City Hall.

**Total General Fund Expenditures** for the four months ended October 31, 2012, amounted to \$3,675,113. Expenditures include bond payments of \$465,205 which were due on August 1, 2012. The annual budget on average for four months is \$3,951,797.

**Insurance Premium Taxes** which are collected by the Georgia Insurance Commissioner and remitted annually to the City were received in October and amounted to \$317,503; a favorable budget variance of \$17,503.

## **Water Accounts**

Commercial 1

Residential 37

## **Occupational Tax Permits**

Citgo Food Mart LLC. 417 N. Central Ave. - Grocery

SM Soho, LLC/DBA SM Soho 832 Virginia Ave. - Restaurant

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## **Administrative Services**

**Jennifer Elkins, City Clerk**

**jelkins@hapeville.org - 404-766-3004**

## **City Clerk**

*Upcoming Meetings:*

*Alcohol Review Board – November 15, 2012 at 6:00 p.m.*

*Board of Appeals – November 15, 2012 at 6:00 p.m.*

*Development Authority - November 8, 2012 at 6:00 p.m.*

*Design Review Commission – November 14, 2012 at 6:00 p.m.*

*Main Street Board – November 19, 2012 at 6:00p.m.*

*Mayor and Council – November 6, 2012 at 6:00 p.m. at Hapeville Municipal Court*

*Planning Commission - November 13, 2012 at 6:00 p.m.*

*Please note that attendees at meetings held at City Hall are asked to enter through the*

*Conference Room Entrance located at the rear of the building.*

*Meeting times and places are subject to change, please visit [www.hapeville.org](http://www.hapeville.org) for further information.*

*If you are interested in serving on a Board or Commission, applications can be found online at [www.hapeville.org](http://www.hapeville.org) on the City Clerk's page or at City Hall.*

**Open Records Request**

*3 Open Records Requests were processed.*

**Human Resources**

*The City is currently accepting applications for the position of Police Officer, and Communication Officer. Applications are available online ([www.hapeville.org](http://www.hapeville.org)) or at City Hall.*

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