



Monthly Department Reports
To: Mayor and Council
Citizens of the City of Hapeville
From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117

Fire Department
Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399

The Department conducted 38 inspections, 8 pre-fire plans, 2 plan reviews, 80 blood pressure checks and conducted a fire drill with 75 Hilton Hotel employees. Members of our department assisted the Exchange Club during the sign up and distribution of toys and food for their yearly Toys for Kids event. The new fire engine has been put in service as of Friday, January 6.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

<i>Auto Accidents</i>	<i>0</i>
<i>Auto Accidents w/ injuries</i>	<i>1</i>
<i>EMS</i>	<i>41</i>
<i>Fire</i>	<i>2</i>
<i>Fire Alarm</i>	<i>0</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>Gas Leak</i>	<i>1</i>
<i>Hazardous Conditions</i>	<i>1</i>
<i>Trees Down</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<i>Wires Down</i>	<i>1</i>
<i>Other Responses Citizen Assist</i>	<i>1</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>48</i></u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

<i>Auto Accidents</i>	<i>2</i>
<i>Auto Accidents w/ injuries</i>	<i>1</i>
<i>EMS</i>	<i>31</i>
<i>Fire</i>	<i>1</i>
<i>Fire Alarm</i>	<i>3</i>
<i>Mutual Aid (Given)</i>	<i>4</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Gas Leaks</i>	<i>0</i>
<i>Citizen Assist</i>	<i>0</i>
<i>Other Responses</i>	<i>1</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>43</i></u>

Total Average Response Time minutes 2:37

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

From November 16, 2011 to December 15, 2011, the Police Department answered (627) calls for service. There was (0) report of Assault, (1) Residential Burglaries, (3) Commercial Burglary, (0) Robberies, and (25) Larcenies.

The Department closed (45) cases with arrests and issued (6) additional arrest warrants. There were (354) citations written and an average (3:00) minute response time to calls.

The Detective Division received (62) new cases and cleared (2) cases with arrests. The Division obtained (12) arrest warrant and (9) cases were closed without leads.

Uniform Personnel continue to receive daily roll-call & in-service training on topics such as Transporting Prisoners, Legal Updates, the Use of Deadly Force, Taser, and Evidence & Property. Officers also received training in the areas of city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures, including how to use the new Rapid ID fingerprint system. The E-ticketing vendor is very close to resolving current issues with the software. The Department continues to work on filling current vacancies, while (2) Officers have been hired and two leaving two remaining vacancies.

Code Enforcement handled (167) new calls for service, of which (54) were animal incidents and (113) were code compliance issues. The Unit closed (91) cases with compliance and issued (11) citations for code violations.

Community Services
Lee Sudduth, Interim Director
lsudduth@hapeville.org – 404-669-2120

Please check the city website for information on changes to the Flood Insurance Rate Map.

Work is ongoing for the Virginia Avenue/Doug Davis TE project. This project includes sidewalk pavers, lighting and new sidewalks.

The City of Hapeville is the recipient of CDBG funds for public facilities use in the amount of \$69,330.36. These Community Development Block Grant funds will be used to renovate the city tennis court.

Building Permits

528 Oak Drive

Electrical Permits

514 Oak Drive

Virginia Avenue(Streetscape)

Tree Permits

612 College Street

337 Maple Street

3120 Old Jonesboro Road

3100 Springdale Road

3334 Barnett Circle

HVAC Permits

314 Moreland Way

599 North Central Avenue

3196 Oakdale Road

3637 Elm Street

Plumbing Permits

3344 Old Jonesboro Road

354 Mount Zion Road

535 Parkway Drive

Economic Development

Allie O'Brien, Main Street & Marketing Manager

aobrien@hapeville.org - 404-669-8269

City Events Planning-please visit www.hapeville.org for events information.

The City of Hapeville Events Calendar for 2012 has been posted to the City website.

Department/HATT Activities

Film events in the winter and spring will continue to take place at the Historic Christ Church and Carriage House in Jess Lucas Park. Receptions will be at 6:00 p.m., with the film screening at 7:00 p.m. The Saturday, February 11 Film is "Barbershop Punk," a film that examines critical issues regarding citizen rights and the internet through a landmark case. Visit: www.barbershoppunk.com

Produced and mailed Holiday Business Appreciation cards to all Hapeville businesses.

Sign Program Maintenance: City Gateway Signs/Municipal Building signs have been reviewed, and will be repaired as needed.

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires.

Produced City Newsletter, web updates, and all departmental related advertising and promotional materials.

Attended IEDC (International Economic Development Council) Professional Training.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Main Street Board Activities

The Board meets the 3rd Monday of each month at 6:00 p.m. in the City Hall conference room. (January meeting will be re-scheduled in observance of MLK Day, please see website for details.)

Hand-delivered Main Street Holiday Business Appreciation gifts to Main Street District businesses and distributed program manager's card.

The Board is currently working on planning for the following projects: Artist Recruitment for Phase II of the Butterfly/Public Art Project and on development of the Business Recruitment Package--the Board has formed a joint committee with the Development Authority to work on common interests/goals.

Recreation Department

Tod Nichols, Recreation Manager

tnichols@hapeville.org – 404-669-2136

Department Highlight:

Thank you to the Hapeville Exchange Club, Hapeville Service League, Hapeville Fire Department, Hapeville Recreation Department and the countless number of Hapeville citizens who donated items and volunteered their time in the Project C.A.F.E / Toys 4 Kids program. Over 100 Hapeville families received holiday assistance through the efforts of those mentioned and many more.

Athletics:

The Athletic Department has formed a new basketball league called the Youth Basketball Alliance. The league's founding members are Hapeville, East Point and Union City. Hapeville will place 12 youth teams in the league. League play takes place Monday - Saturday at the Hoyt Smith Center. Please call 404-669-2136 for specific age group game times.

Programs:

Ballet is ongoing for children ages 3 – 14 years. Classes meet every Thursday 5:30 - 6:30.

The Busy Bee program continues to meet weekly (Monday thru Friday) from 2:30 to 6:30. Currently there are 21 students in the program made up from those who attend Hapeville Elementary, Main Street Academy and St. John the Evangelist.

Zumba classes are held on Monday, Tuesday, and Saturday.

Self – Defense courses are offered on Thursday's at 11:00 a.m.

Monday's and Wednesday's aerobic class "Fit & Healthy" is from 5:30 p.m. – 6:30 p.m.

'Cardio Pump' and 'Body Toning' is from 6:00 – 7:00 p.m. on the same days.

Seniors:

On December 7, 2011 our annual Senior Appreciation Luncheon was held at the Hoyt Smith Center that was catered by Ask Mary. There was over 50 people in attendance.

On December 14, 2011 our Senior Citizens took a trip to the Blue Willow Inn.

Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m. First Tuesday of each month come and enjoy Bingo with us. The last Thursday of every month the club takes a trip to The Varsity for lunch.

Finance Administration

Mike Clark, Finance Director

mclark@hapeville.org 404-669-2118

Property Tax Collections for 2011 thru December amounted to \$3,626,055 or approximately 91% of the total billed. The Public Utilities 2011 Digest was received during December and the resulting property taxes billed amounted to \$104,206.

Total General Fund Expenditures thru November 2011 amounted to approximately \$4,623,000. The budget on average for the five month period was \$4,570,000.

The Annual Financial Audit for the year ended June 30, 2011, is completed and the report is being drafted. Susan Black, CPA will make a presentation at the mid-month council meeting.

Water Accounts

Commercial 2

Residential 34

Occupational Tax Permits

William Craig Salon 751 Virginia Ave.

Super A Mart at 3266 Dogwood Dr.

Administrative Services

Jennifer Elkins, Acting City Clerk

jelkins@hapeville.org - 404-669-2100

City Clerk

Upcoming Meetings:

Alcohol Review Board – January 19, 2012 at 6:00 p.m.

Board of Appeals – January 26, 2012 at 6:00 p.m.

Design Review Commission – January 18, 2012 at 6:00 p.m.

Hapeville Development Authority – January 5, 2012 at 6:00 p.m.

Main Street Board – Rescheduled TBD - check website for date

*Mayor and Council – January 10, 2012 at 6:00 p.m. at Hapeville Municipal Court and
January 17, 2012 6:00 p.m. at City Hall*

*Please note that attendees at meetings held at City Hall are asked to enter through the
Conference Room Entrance located at the rear of the building.*

*Meeting times and places are subject to change, please visit www.hapeville.org for further
information.*

*If you are interested in serving on a Board or Commission, applications can be found online
at www.hapeville.org on the City Clerk's page or at City Hall.*

Open Records Request

2 Open Records Requests were processed.

Human Resources

*The City is currently accepting applications for the position of Part-Time Maintenance
Worker, Reservation & Events Assistant, and Reserve Police Officer. Applications are
available online (www.hapeville.org) or at City Hall.*
