



**Monthly Department Reports**

**To: Mayor and Council  
Citizens of the City of Hapeville**  
**From: Bill Werner, City Manager**  
**bwerner@hapeville.org – 404-669-2117**

**Fire Department**  
**Tom Morris, Fire Chief**  
**tmorris@hapeville.org – 404-766-4399**

The Department had 27 fire inspections, 2 plan reviews, 27 pre-fire plans, 90 blood pressure checks, 2 burn permit were issued, and 98 hours of Firefighters on patrol. The Department completed 634 total hours of training. One firefighter attended the Introduction to National Fire Incident Reporting System 5.0 class at the Georgia Public Safety Training Center (GPSTC). All members of the Department completed the CPR/ACLS training requirements to maintain their bi-yearly certification. Also, all Firefighters completed 4 hours of search & rescue training in the class room as well as the practicals. Ten members participated in Sprinkler and Fire Department Connections training and Equipment Familiarization.

*Fire Station #1 - 3468 North Fulton Avenue*

Fire Call Statistics

Auto Accidents w/o injuries	0
Auto Accidents w/injuries	1
EMS	49
Fire	2
Fire Alarm	3
Mutual Aid (Given)	0
Gas Leak	0
Hazardous Conditions	0
Trees Down	0
Elevator Rescue	0
Wires Down	0
Other Responses Citizen Assist	2
<u>Total Calls at Station #1</u>	<u>57</u>

*Fire Station #2 - 870 S. Central Avenue*

Fire Call Statistics

Auto Accidents	0
Auto Accidents w/injuries	2
EMS	41
Fire	1
Fire Alarm	3
Mutual Aid (Given)	1
HazMat	0
Hazardous Conditions	0
Trees Down	0
Wires Down	0
Gas Leaks	0
Citizen Assist	2
Other Responses	0
Elevator Rescue	0
<u>Total Calls at Station #2</u>	<u>50</u>

*Total Average Response Time minutes 2:33*

**Police Department**  
**Rick Glavosek, Police Chief**  
**rglavosek@hapeville.org – 404-669-2150**

*In the month of February, the Police Department answered (411) calls for service. There was (1) report of Assault, (2) Burglaries, (3) Robberies, (8) Auto Thefts, and (37) Other Larcenies.*

*The Department closed (33) cases with arrests and issued (22) additional arrest warrants. There were (348) citations issued, (215) Traffic, (20) General Citations and (10) Parking. An average (3) minute response time to calls .*

*The Detective Division received (51) new cases, obtained (8) of the Departments warrants, and cleared (0) case with arrest. The unit currently has (35) active or assigned cases and they closed (41) cases.*

*Department Personnel continue to receive daily roll-call and in-service training on topics such as Legal Reviews, Suspicious Person calls, Security & Integrity, Pursuits, Use of Force and Standard Operating Procedure training.*

*The Department underwent a mandatory audit of its State of Georgia Law Enforcement Certification and was given a recommendation from the Audit Team!*

*Sergeant James Carroll and his team assisted a motorist off the Train Track on N. Central Avenue. The driver apparently had a seizure and passed out on the tracks while the train was traveling toward the stranded vehicle. Sergeant Carroll called to stop the train, removed the driver and her grandchild from the the car and then drove the car off the tracks, all before the train arrived. The driver hailed Sergeant Carroll as an Angel and a true Hero!*

*Code Enforcement handled (215) new calls for service, of which (61) were animal incidents and (154) were code compliance issues. The unit closed (177) active cases, issued (4) citations and delivered (2) recovered animals to the Fulton County Animal Control Facility.*

*The police department's non-emergency number is (404) 669-2111. In the event of an emergency dial 911!*

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**Community Services**  
**Lee Sudduth, Interim Director**  
**lsudduth@hapeville.org – 404-669-2120**

*Work has begun on the Depot Renovation TE Project. This project will consist of renovating the existing Depot and adding a new plaza area on the outside of it with landscaping, lighting and a fountain.*

Work has been completed on the I-75 LOGO Beautification Project. This landscaping project consists of new trees, plants and sod.

South Central Avenue has new paving from Dogwood Drive to the I-75 bridge. This paving is a result of LMIG funds from the Georgia Department of Transportation.

**Building Permits**

484 Radar Drive  
3287 Dogwood Drive  
512 King Arnold Street, Bldg. M  
3034 Gordon Circle  
453 Oak Drive  
3120 Sylvan Road

**Electrical Permits**

3120 Sylvan Road  
3447 Orchard Street  
620 South Central Avenue  
3240 Lake Avenue, Apt. A  
488 Lake Drive  
3380 Sunset Avenue

**Plumbing Permits**

488 Lake Drive  
780 North Avenue  
488 Lake Drive  
3447 Orchard Street

**Mechanical Permits**

3244 North Fulton Avenue, Apt. D-5  
209 Maple Street

**Tree Permits**

407 North Avenue  
3479 Elkins Street  
624 South Gordon Circle

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**Economic Development**

**Allie O'Brien, Main Street & Marketing Manager**

**aobrien@hapeville.org - 404-669-8269**

**City Events Planning--please visit [www.hapeville.org](http://www.hapeville.org) for events information.**

Save the dates:

March 16 - South Arts Film Series

March feature film is *Free China: The Courage to Believe*, a documentary written and produced by Michael Perlman. *Free China: The Courage to Believe* examines widespread human rights violations in China through the stories of individuals featured. Free Admission. Hapeville Historic Christ Church & Carriage House. 6 p.m. Reception with the Filmmaker, 7 p.m. Film Screening. The series is funded in part by a grant supported by the National Endowment for the Arts. Note: some films may be for mature audiences. Please visit the Hapeville website to read about the upcoming films this Spring!

Vote Online Now at [www.hapeville.org](http://www.hapeville.org) for this Spring & Summer's Movie's! The Community Opinion Poll is now live, so be sure to log-on to vote for the movies you and your family would like to see. Hapeville Movies Under the Stars series are held the 3rd Friday of the months of April, May and June--save the dates April 19, May 17 and June 21!

*April 13 - Save the Date: Hapeville Spring Into Action! Join us for the annual Hapeville Spring Into Action Event including: Festival, Parade, 5K Run/Walk, Soccer, & Baseball Games--new this year Tennis Tournament--at the Tom E. Morris Sports Complex located at 3415 Claire Drive, Hapeville, GA 30354! Sign-up now to participate in the activities.*

**Department/HATT Activities**

*Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events.*

*Produced City Newsletter, web updates, and all departmental related advertising and promotional materials. The Hapeville Hometown News Submission deadlines remain the 15th of the month prior to the publication date. An online form has been set up for the use of community members who wish to submit events.*

*Assisted businesses with information and assistance regarding local and state incentives and programs.*

*Coordinated in-house Planning & Zoning administrative tasks with City Planner.*

*Represented City at various regional government, business, and development functions.*

*The City received notification from the South Arts Film Series organization that the City's grant application had been accepted and that Hapeville was awarded to be a host city for the 2013 - 2014 series!*

**Main Street Board Activities**

*The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall . Board volunteers held a self-assessment meeting in February to stay on-track for program goals. Members also had an opportunity to provide feedback on the city-wide Economic Development Study draft goals.*

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**Recreation Department**

**Tod Nichols, Recreation Manager**

**tnichols@hapeville.org – 404-669-2136**

**Athletics:**

*The Department hosted the Georgia Recreation and Parks Association District Four Boys Basketball tournament in the 8 and 14 year old age divisions on February 23, 2013. Both our 8 year old team and 14 year old team won their respective tournaments and will compete for the State Championship in Effingham County. Good luck to the teams!*

*Boys Baseball and Girls Softball registration is underway. Please contact Alan Dotson at 404-669-2127 for more information. Volunteer coaches are needed!!*

Soccer registration is also underway. Volunteer coaches are needed as well.

**Programs:**

The Department hosted a Mardi Gras celebration on Friday February 15, 2013. Thank you to all of those who attended.

The Busy Bee After School group continue to meet daily from 2:30 p.m. to 6:30 p.m.

**Seniors:**

The Pleasant Hours Club held their monthly meeting on February 6, 2013 at the Hoyt Smith Conference Center. Their next meeting will be held on March 6, 2013.

Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m.

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**IT and Communication**

**Corey Daniel, IT Manager -Interim**  
**cdaniel@hapeville.org- 404-669-2167**

IT and Communications has continued to focus on expanding the City of Hapeville's technology and communications infrastructure. The IT and Communications Department will continue to implement programs and services that will help provide staff with the ability to provide better service to the citizens of Hapeville.

**Police Department:**

\* **APS:** The Company is still making changes to the form ( E-citation).

\* **Ironsky Server:** Online & functioning.

\* **ICOP Server:** The Drobo software and storage unit are in the process of being installed.

\* **Arnold Server:** Hard Drive replaced.

\* **Appnet:** Hard Hard replaced.

\* **Wifi Expansion:**

The Wifi Expansion has been completed.

**Finance Department:**

\***Web based -Tax Digest:** Property taxes are available to be viewed online only in the online services tab on the City of Hapeville's website.

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**Bill Johnston, Planning and Zoning Consultant**

**Strategic Planning Initiatives, LLC**  
**Spi\_llc@bellsouth.net 404-684-6588**

**Planning Commission**, February 12, 2013:

•No agenda items, meeting cancelled

**Design Review Committee**, February 20, 2013:

•No agenda items, meeting cancelled

**Board of Zoning Appeals**, February 28, 2013

•Homeowner at 496 Radar Street approved by a 3-2 vote for a variance to allow vinyl siding. Considerable debate and public comment characterized the hearing.

**Other planning and zoning actions:**

•Mayor and Council held first reading of a text amendment to allow airport parking, commercial parking and car rental on February 19, 2013

•Five occupational tax permit applications were approved at 221 Victoria Lane (Home office use), 798 South Central (Dry Cleaners), 798 South Central (Salon), 798 South Central (Apparel), and 603 North Central (Bistro)

Sign applications for 3443 Dogwood, 3266 Dogwood, and 785 Virginia were also approved. South Fulton Comprehensive Transportation Plan meeting was held February 19 in Chattahoochee Hills. A list of projects will be issued for our review and comment. The next meeting will be in Fairburn.

**New Business:**

•The Airport Area Task Force meeting was held at the Tech Campus March 1, 2013. The meeting was well attended and the group appears to be gathering momentum. Presentations were made by Al Nash, with Progress Partners (A North Fulton development agency) and Kevin Kern, Grove Street Partners. Jon Tuley with ARC announced "Atlanta Aerotropolis Alliance" as a possible name for the group. Greater participation by developers will be emphasized for the next meeting.

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**Finance Administration**

**Maria Geter, Accounting Specialist**  
**mgeter@hapeville.org 404-669-2112**

**Water Accounts**

Commercial 1

Residential 29

**Occupational Tax Permits**

**Barber** -Divine Experience Hair Salon 1031 Virginia Ave.

**Restaurant** -Drip, LLC 601 N. Central Ave.

**Beauty** -Lailah's Beauty & Boutique 3388 Dogwood Drive

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**Administrative Services**

**Jennifer Elkins, City Clerk**

**jelkins@hapeville.org - 404-766-3004**

**City Clerk**

*Upcoming Meetings:*

*Development Authority- March 7, 2013 at 6:00 p.m.*

*Planning Commission- March 12, 2013 at 6:00 p.m*

*Main Street Board- March 18, 2013 at 6:00 p.m.*

*Alcohol Review Board- March 21, 2013- at 6:00 p.m.*

*Board of Appeals- March 28, 2013 at 6:00 p.m*

*Mayor and Council- March 5, 2013 at 6:00 p.m. at Municipal Court and March 19, 2013 at 6:00 p.m. at City Hall*

*Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.*

*Meeting times and places are subject to change, please visit [www.hapeville.org](http://www.hapeville.org) for further information.*

*If you are interested in serving on a Board or Commission, applications can be found online at [www.hapeville.org](http://www.hapeville.org) on the City Clerk's page or at City Hall.*

**Open Records Request**

*7 Open Records Requests were processed.*

**Human Resources**

*The City is currently accepting applications for the position of Code Enforcement Officer and Part-Time Recreational Aide. Applications are available online ([www.hapeville.org](http://www.hapeville.org)) or at City Hall.*

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