



Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Fire Department
Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399

The Department had 37 fire inspections, 3 plan reviews, 42 pre-fire plans, 17 consultations, 80 blood pressure checks, and 120 hours of Firefighters on patrol. The Department completed a total of 800+ hours of training. Some of the training received was: Engineer Training and Equipment Familiarization, and Water Supply IFSTA chapter 12. The Chief attended the GA Fire Chiefs Association Conference in Savannah. One member of the Department attended Fire Instructor 1 class at Georgia Public Safety Training Center (GPSTC) to bring the Department total of instructors to 7. Also, a Paramedic attended the 2013 Emergency Management Summit and Training Session in Savannah. The Kindergarten class from St. John's Catholic School visited Station 1 for fire safety training with a total of 29 students were present. The Community Emergency Response Team training begun on Monday, April 29, currently there are 13 students enrolled.

Fire Station #1 - 3468 North Fulton Avenue

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

Fire Call Statistics

<i>Auto Accidents w/o injuries</i>	<i>0</i>
<i>Auto Accidents w/injuries</i>	<i>0</i>
<i>EMS</i>	<i>56</i>
<i>Fire</i>	<i>5</i>
<i>Fire Alarm</i>	<i>1</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>Gas Leak</i>	<i>2</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Other Responses Citizen Assist</i>	<i>3</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>67</i></u>

<i>Auto Accidents</i>	<i>0</i>
<i>Auto Accidents w/injuries</i>	<i>0</i>
<i>EMS</i>	<i>45</i>
<i>Fire</i>	<i>2</i>
<i>Fire Alarm</i>	<i>1</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Gas Leaks</i>	<i>0</i>
<i>Citizen Assist</i>	<i>0</i>
<i>Other Responses</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>48</i></u>

Total Average Response Time minutes 3:56

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

In the month of April, the Police Department answered (501) calls for service. There was (4) reports of Assault, (1) Rape (1) Burglary, (5) Robberies, (12) Auto Thefts, and (19) Other Larcenies.

The Department closed (49) cases with arrests, and issued (22) additional arrest warrants. There were (330) citations issued, (241) Traffic, (61) General Citations and (17) Parking. An average (2:50) minute response time to calls.

The Detective Division received (60) new cases, obtained (9) Felony arrest warrants, and cleared (2) cases with arrests. The unit currently has (40) active or assigned cases and they closed (64) cases. The detectives conducted an Alcohol Inspection Operation and issued (11) citations for underage sales and not having proper permits.

Department Personnel continue to receive daily roll-call and in-service training on topics such as Legal Reviews, Suspicious Person calls, Security & Integrity, Pursuits, Standard Operating Procedure training, Pistol/Shotgun Instructor Training, Evidence Presentation Course, and Glock Inc. Armorer's certification.

The Department successfully filled vacancies in communications and uniform patrol.

Code Enforcement handled (98) new calls for service, of which (19) were animal incidents and (79) were code compliance issues. The unit closed (53) active cases, issued (1) citation. The Department is actively screening applicants for one vacancy in code enforcement.

The Police Department's non-emergency number is (404) 669-2111. In the event of an emergency dial 911!

Community Services
Lee Sudduth, Interim Director
lsudduth@hapeville.org – 404-669-2120

Work has begun on the Depot Renovation TE Project. This project will consist of renovating the existing Depot and adding a new plaza area on the outside of it with landscaping, lighting and a fountain.

The Department completed Clean Sweep last month and had a total of 52 tons of trash and recycled 220 tires and recycled 2,009 pounds of electronics.

*The Department has four streetscape projects that are currently in the engineering stage. They are as follows: **N. Central Avenue** from N. Whitney to Dearborn, **Dogwood Drive** from S. Central to N. Avenue, **Loop Road Access** which includes Atlanta Avenue, Rainey, Union and parts of Virginia Avenue, and the **Rail Facilities Project** which includes all of the railroad right of way. The engineering is complete on the **N. Fulton Ave. Streetscape Project** and hope to be under construction sometime this year.*

Building Permits

475 North Central Avenue
45 Central Park Drive
3224 Lake Avenue
3247 Jackson Street
3409 Northside Drive

Tree Permits

3105 Grove Circle
3421 Louise Street
3360 Old Jonesboro Road
312 Mt. Zion Road
3247 Jackson Street
3329 Wheeler Street
3311 Lavista Drive
240 Arnold Street
3104 Grove Circle

Electrical Permits

488 Oak Drive

Mechanical Permits

407 North Central Avenue

Plumbing Permits

3328 Old Jonesboro Road
488 Oak Drive
407 North Central Avenue

Economic Development**Allie O'Brien, Main Street & Marketing Manager****aobrien@hapeville.org - 404-669-8269****City Events Planning Underway -please visit www.hapeville.org for more events information.**

May 17 and June 21 - Hapeville Movies Under the Stars. Movies are held at the Hoyt-Smith Recreation Center Football Field. Free Admission. Events begin at 7:30 p.m. with DJ, fun and games, movie shown at dusk. Your votes were counted and May's Movie is Wreck-it Ralph!

May 27th-- Memorial Day Service at 10AM at the Hoyt Smith Center, in the gymnasium.

Department/HATT Activities

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events.

Produced City Newsletter, web updates, and all departmental related advertising and promotional materials. The Hapeville Hometown News Submission deadlines remain the 15th of the month prior to the publication date. An online form has been set up for the use of community members who wish to submit events.

Assisted businesses with information and assistance regarding local and state incentives and programs.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Represented City at various regional government, business, and development functions, including collaborating with planning & zoning to present a mobile workshop, which included a tour of the City for planners attending the GPA Spring Conference.

Main Street Board Activities

The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall . Board volunteers are beginning to review preliminary films for the 2014 South Arts Film Series as part of the selection process required by host cities/grantees.

Recreation Department**Tod Nichols, Recreation Manager****tnichols@hapeville.org – 404-669-2136****Athletics:**

Youth Baseball and Girls Softball Opening Day was held April 13, 2013 at the Tom Morris Sports Complex. The season got off to a great start beginning with our parade led by the Grand Marshall Ken Cook. A big THANK YOU to Mayor and Council, all of the volunteer coaches, Norma Shaw, Recreation and Public Works staff and everyone else that made the day special. Please contact Alan Dotson at 404-669-2127 for game dates and times.

Soccer season also began on April 13, 2013. Our teams are participating in the Clifftondale Soccer League in the 8, 10, 12 and 14 year old age divisions. Please contact Alan Dotson at 404-669-2127 for more information.

Programs:

The Busy Bee Summer Camp begins on June 3, 2013.

The Busy Bee After School group continue to meet daily from 2:30 p.m. to 6:30 p.m.

Seniors:

The Pleasant Hours Club held their monthly meeting on April 3, 2013 at the Hoyt Smith Conference Center. The group was given a presentation by The Hapeville Police Department. Their next meeting will be held on May 1, 2013.

On April 3, 2013 the High Stepping Hornets along with the "What's For Lunch" group took a joint trip to Rays on the River and the Georgia Capital.

Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 – 9:00 a.m.

IT and Communication**Corey Daniels, IT Manager -Interim****cdaniels@hapeville.org -404-669-2167**

IT and Communications has continued to focus on expanding the City of Hapeville's technology and communications infrastructure. The IT and Communications Department will continue to implement programs and services that will help provide staff with the ability to provide better service to the citizens of Hapeville.

*** City Wide Email :** *The IT department has taken corrective action to resolve the City Wide email bounce-backs issue due to a virus. The IT Department is also taking action to deploy a new*

Antivirus Program on the City computers.

* **VOIP:** The City's Call-Manager (phone system) is at end of life at ver4.2. I am accepting competitive bids for an upgrade to ver7.1

* **Police Dept:** The IT department is also accepting quotes from vendors to upgrade the Spillman Server.

* **City Wide Phones:** Last week for a couple of days the City experienced call drops, outside calls into the City not completed, etc. This was due to our ISP provider experiencing network issue which affected the City entirely.

* **Public Works:** The City Hall elevator now has a working phone.

Administrative Services

Jennifer Elkins, City Clerk

jelkins@hapeville.org - 404-766-3004

City Clerk

Upcoming Meetings:

Development Authority- May 16, 2013 at 6:00 p.m.

Planning Commission- May 14, 2013 at 6:00 p.m

Main Street Board- May 20, 2013 at 6:00 p.m.

Alcohol Review Board- May 16, 2013- at 6:00 p.m.

Mayor and Council- May 23, 2013 at 6:00 p.m. at City Hall

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

If you are interested in serving on a Board or Commission, applications can be found online at www.hapeville.org on the City Clerk's page or at City Hall.

Open Records Request

3 Open Records Requests were processed.

Human Resources

The City is currently accepting applications for the position of Firefighter . Applications are available online (www.hapeville.org) or at City Hall.
