



Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Fire Department

**Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399**

The Department had 30 fire inspections, 3 plan reviews, 8 new constructions and site visits, 24 pre-fire plans, 82 blood pressure checks, 115 hours of Firefighters on patrol and 1 fire investigation. The Community Emergency Response Team is still ongoing, every Monday evening, with 13 participants attending. The Department, in conjunction with staff from Emory University and the Georgia Department of Public Health, hosted a Basic Disaster Life Support (BDLS) and Advance Disaster Life Support (ADLS) training. A total of 105 students attended the class throughout a period of three days. Various students of the CERT program volunteered to be part of the final day exercise in which a mock disaster drill was conducted. All members of the Department participated in extrication training for a total of 24 hours of training per firefighter. Eight members of the Department conducted Basic Life Support training and three members/instructors received their recertification for Advance Cardiac Life Support (ACLS) and Pediatric Advance Life Support (PALS). Two members of the Department were part of the Color Guard during this year's Memorial Day Ceremony.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

Auto Accidents w/o injuries	2
Auto Accidents w/injuries	1
EMS	52
Fire	5
Fire Alarm	3
Mutual Aid (Given)	0
Gas Leak	1
Hazardous Conditions	0
Trees Down	4
Elevator Rescue	0
Wires Down	0
Other Responses Citizen Assist	2
<u>Total Calls at Station #1</u>	<u>70</u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

Auto Accidents	0
Auto Accidents w/injuries	1
EMS	46
Fire	4
Fire Alarm	1
Mutual Aid (Given)	0
HazMat	0
Hazardous Conditions	0
Trees Down	1
Wires Down	0
Gas Leaks	0
Citizen Assist	3
Other Responses	0
Elevator Rescue	0
<u>Total Calls at Station #2</u>	<u>56</u>

Total Average Response Time minutes 3:02

Police Department

Rick Glavosek, Police Chief

rglavosek@hapeville.org – 404-669-2150

In the month of May, the Police Department answered (570) calls for service. There were (5) reports of Assault, (4) Burglaries, (1) Robbery, (35) Larcenies (to include (11) Entering Auto, (7) Stolen Vehicles and (17) Thefts). The Department made (49) arrests. There was a total of (347) tickets to include (261) Traffic tickets, (55) General and (31) Parking.

The Department closed (49) cases with arrests, and issued (22) additional arrest warrants. There were (330) citations issued, (241) Traffic, (61) General Citations and (17) Parking. An average (2:50) minute response time to calls.

The Detective Division received (52) new cases, obtained (3) felony arrest warrants, (1) Search Warrants and cleared (2) cases with arrests. The unit currently has (25) active or assigned cases and closed (230) cases this month.

Department Personnel continue to receive daily roll-call and in-service training on topics such as National Accreditation and State Certification, recertification on Terminal Operator, Security and Integrity, Suspicious Person calls, other police related topics, and Standard Operating Procedure training.

The Department successfully filled vacancies in communications, uniform patrol, and code enforcement.

Code Enforcement handled (210) new calls for service, of which: (148) for tall grass, (20) were animal incidents, (17) for outside storage violations, (10) for parking on the grass, and (15) were other code compliance issues. The unit wrote (2) citations and gained compliance in (115) tall grass cases. The unit closed additional (41) active cases for a total of (156) cases for the month of June.

The Police Department's non-emergency number is (404) 669-2111. In the event of an emergency dial 911!

Community Services

Lee Sudduth, Interim Director

lsudduth@hapeville.org – 404-669-2120

Work has begun on the Depot Renovation TE Project. This project will consist of renovating the existing Depot and adding a new plaza area on the outside of it with landscaping, lighting and a fountain.

*The Department has four streetscape projects that are currently in the engineering stage. They are as follows: **N. Central Avenue** from N. Whitney to Dearborn, **Dogwood Drive** from S. Central to N. Avenue, **Loop Road Access** which includes Atlanta Avenue, Rainey, Union and parts of Virginia Avenue, and the **Rail Facilities Project** which includes all of the railroad right of way. The engineering is complete on the **N. Fulton Ave. Streetscape Project** and we hope to be under*

construction sometime this year.

Building Permits

3440 North Fulton Avenue
461 Oak Drive
2110 Lavista Circle
3234 Old Jonesboro Road
3294 Russell Street
3425 Meadow Road
478 Barnett Drive
612 College Street
3226 Hope Street
3230 North Fulton Avenue
741 Oak Drive
410 Walnut Street

Tree Permits

272 Mt. Zion Road
3440 North Fulton Avenue
421 King Arnold Street
3350 Old Jonesboro Road

Electrical Permits

648 Coleman Street
475 North Central Avenue
407 North Central Avenue
464 Porsche Avenue
3440 North Fulton Avenue
579 North Central Avenue
3289 Myrtle Street
794 South Central Avenue

Mechanical Permits

478 Barnett Drive

Plumbing Permits

3238 Dogwood Drive
478 Barnett Drive

Economic Development

Allie O'Brien, Main Street & Marketing Manager
aobrien@hapeville.org - 404-669-8269

City Events Planning Underway -please visit www.hapeville.org for more events information.

June 21 - Hapeville Movies Under the Stars Finale! Movies are held at the Hoyt-Smith Recreation Center Football Field. Free Admission. Event begins at 7:30 p.m. with DJ, fun and games, movie shown at dusk. Your votes were counted and June's Movie is Men in Black 3!

July 19th-- Downtown Live Concert Series Kick-off, featuring "The Foxes & The Fossils!" The series takes place the 3rd Friday of the months of July - October: July 19th, August 16th, September 20th and October 18th, from 7 p.m. to 11 p.m. at the Jess Lucas Y-Teen Park. Live bands and an assortment of food vendors. Free Admission and Parking.

Memorial Day Service-THANKS! Thank you to all of the volunteers that assisted with this service for the community. Special thanks to our Guest Speaker, and Hapeville resident, Kenneth Paul Wellington, Sergeant USMC, Retired.

Department/HATT Activities

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events.

Produced City Newsletter, web updates, and all departmental related advertising and promotional

materials. The Hapeville Hometown News Submission deadlines remain the 15th of the month prior to the publication date. An online form has been set up for the use of community members who wish to submit events.

Assisted businesses with information and assistance regarding local and state incentives and programs.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Currently preparing the Final Report as required by the South Arts organization for the 2012 Film Series that has recently concluded.

Main Street Board Activities

The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall . The May meeting was canceled due to lack of quorum, however, board volunteers attended the 2014 South Arts Film Series selection meeting--a 2-day event--as part of the selection process required by host cities/grantees. The Board supported the launch of the Georgia Main Street Program Facebook Page, please visit <https://www.facebook.com/gainst> to support Georgia downtowns!

Recreation Department

Tod Nichols, Recreation Manager

tnichols@hapeville.org – 404-669-2136

Athletics:

There will be five teams from Hapeville headed to the Youth Baseball Alliance playoffs for the 2013 season. The Hornets will be represented in the T - Ball (Coach Uriah), 7/8 (Coach Carlos - Green, Coach Mitch - Gold), 9/10 (Coach Jimmy) and 11/12 (Coach Ray) divisions. Good luck to all of our teams!!

Registration is underway for Youth Cheerleading and Football. Also we will be having Fall Baseball this year as well. Please contact Alan Dotson at 404-669-2127 for more information.

Programs:

The Busy Bee Summer Camp begins on June 3, 2013.

The Busy Bee After School held their final meeting on May 24, 2013 and ended the year with a party celebration.

Seniors:

The Pleasant Hours Club held their monthly meeting on May 1, 2013 at the Hoyt Smith Conference Center. The group was treated to a luncheon sponsored by the Recreation Department. The group will take off the months of June and July before they meet again in August 2013.

On May 16, 2013 along with a group from Spalding County Parks and Recreation, we took a chartered bus and traveled to Washington D.C. The group toured our nation's capital and returned safely to Hapeville on May 21, 2013.

Our High Stepping Hornets continue to walk every Tuesday, Thursday, and Friday at Southlake Mall

from 7:45 – 9:00 a.m.

IT and Communication

Corey Daniels, IT Manager -Interim
cdaniels@hapeville.org -404-669-2167

IT and Communications has continued to focus on expanding the City of Hapeville's technology and communications infrastructure. The Department will continue to implement programs and services that will help provide staff with the ability to provide better service to the citizens of Hapeville.

* **City Wide Email**: *The bounce back/blocked emails has been resolved. The IT Department has taken corrective action to resolve the City Wide email bounce-backs issue due to a virus. The Department is also taking action to deploy a new Antivirus Program on the City computers.*

* **VOIP**: *The City's Call-Manager (phone system) is at end of life at ver4.2. I am accepting competitive bids for an upgrade to ver7.1*

* **Police Dept**: *The IT Department is also accepting quotes from vendors to upgrade the Spillman Server.*

Bill Johnston, City Planner
Strategic Planning Initiatives, LLC
Spi llc@bellsouth.net
404.684.6588

Planning Commission, April 9, 2013:

- *Meeting cancelled due to lack of items*

Design Review Committee, March 20, 2013:

- *Meeting cancelled due to lack of items*

Board of Zoning Appeals Meeting, April 25, 2013

- *An application to appeal the zoning administrator's denial of permitted use of a banquet hall at 377 North Central Avenue. BZA reversed the denial, thereby approving the banquet hall subject to a closing of 1:00 AM and landscaping.*

Other planning and zoning actions:

- *Zoning administrator presented the Executive Suite Hotel development standards to Mayor & Council on April 16, 2013.*
- *CBS Outdoor also presented information to Mayor & Council on April 16, 2013 concerning a digital billboard on I-85.*
- *11 occupational tax permit applications were approved at (1) 583-A North Avenue-Beauty Salon, (2) 1003 Virginia Avenue-Technical Academy, (3) 415 North Central Avenue-Coffee Shop, (4) 1001 Virginia Avenue-Retail, (5) 407 North Central Avenue-Restaurant, (6) 3439 Dogwood Avenue-Beauty Salon, (7) 579 Parkway Drive-Home Occupation (8) 3400 North*

- Inner Loop Road-Ground Airport Services, (9) 581 North Central Avenue-Production Studio, (10) 3058 Sylvan Road-Home Occupation, (11)3253 Dogwood Drive-Insurance Sales.*
- *Three Sign Applications at (1) 601 North Central Avenue, (2) 1001 Virginia Avenue, (3) 768 South Central Avenue-pending*
 - *ARC LUCC Meeting was held on April 25. Terry Pylant & Chris Carrigan of architecture and planning firm Historical Concepts and Scott Tigchelaar of Raleigh Studios developer of downtown Senoia presented the process, development standards and experiences in Senoia. Many parallels can be found between Hapeville & Senoia.*
 - *SFCTP Needs Assessment Comments to ARC on April 18, 2013*

New Business:

- **Community Choices Application for Implementation Assistance 2013**
Hapeville plans to modernize its zoning ordinance, much of which was adopted in 1981. The project proposed for Community Choices Program assistance consists of generating Form Based Code districts for strategic locations. These locations are poised for growth, including commercial properties near the Virginia Park neighborhood and Porsche's property. These strategic locations are ripe for development in land uses consistent with the "Aerotropolis" themes being promoted by area planners. An infill housing ordinance project that will serve to protect the historic character and scale of Hapeville neighborhoods is also proposed.
ARC did not award the assistance, but had the following response:
"Thank you for submitting the City of Hapeville's recent ARC Community Choices application. Unfortunately, this application was not selected to receive assistance. While this project and its alignment with current regional goals and strategies are compelling, it is simply beyond the scope of what can be accomplished through the Community Choices Program. We would like to speak with you regarding other ways ARC may offer assistance on this project. Please let us know when you are available to meet."
We will endeavor to secure assistance with providing model ordinances and reviewing drafts generated by the City through a stakeholder committee process.
- **GPA Spring Conference**
Hapeville hosted Georgia's planning Association attendees of the Spring Conference. Planners were given a tour organized by College Park and supported by Hapeville and East Point. May 1, 2013
- **Sign ordinance revisions being considered.**

Planning Commission, May 14, 2013:

- *Meeting cancelled due to lack of items*

Design Review Committee, May 15, 2013:

- 214 Maple Street, Construction of a front porch-Tabled due to lack of quorum. Scheduled for June 2013
- 233 Colorado Avenue, Addition of a deck--Approved
- 503 Woodrow Avenue, Addition of a corner dwelling-Approved

Board of Zoning Appeals Meeting, May 23, 2013

- Meeting cancelled due to lack of items

Other planning and zoning actions:

- 7 occupational tax permit applications were approved at (1)377 N. Central Ave, Banquet Hall/Events Center (2) 1001 Virginia Ave Ste 315, Consulting (3) 1007 Virginia Ave Ste 150, Retail (4) 3335 Dogwood Dr Ste B, Construction office (5) 794 S. Central Ave, Cleaners (6) 3244 N. Fulton Ave, Home Occupation (7) 3335 Dogwood Ave Ste A, Construction office
- Three Sign Applications at (1) 768 S. Central Ave, (2) 1007 Virginia Ave Ste 150, (3) 407 N. Central
- SF Plan 2040 Meeting on May 21, 2013
- ARC LUCC Meeting at ARC on May 30, 2013

Old Business:

- Sign ordinance revisions being considered by staff

New Business:

- Accessory Building Amendment to the ordinance in progress
- Stormwater Code Amendments going to June Planning Commission
- 421 King Arnold Plats going to Planning Commission June 2013
- Porsche Subdivision Plats going to Planning Commission June 2013
- Subdivision Regulation Amendments to ordinance in progress

Administrative Services

Jennifer Elkins, City Clerk

jelkins@hapeville.org - 404-766-3004

City Clerk

Upcoming Meetings:

Development Authority- June 6, 2013 at 6:00 p.m.

Planning Commission- June 11, 2013 at 6:00 p.m

Main Street Board- June 17, 2013 at 6:00 p.m.

Alcohol Review Board- June 20, 2013 at 6:00 p.m.

Mayor and Council- June 18, 2013 at 6:00 p.m. at City Hall

Board of Appeal- June 27, 2013 at 6:00 p.m at Municipal Court

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

If you are interested in serving on a Board or Commission, applications can be found online at www.hapeville.org on the City Clerk's page or at City Hall.

Open Records Request

11 Open Records Requests were processed.

Human Resources

The City is currently accepting applications for the position of Firefighter EMT and Seasonal Recreational Aide. Applications are available online (www.hapeville.org) or at City Hall.
