



Administrative Services Department
3468 North Fulton Avenue
Hapeville, Georgia 30354
Phone: (404) 669-2100
Fax: (404) 669-3302

Mobile Food Vendor Application

Please check which permit you are applying for: **Ninety Day Permit - \$100** **Three Day Permit - \$50**

Mobile Food Vendor Shall mean a retail food establishment that reports to and operates from a Commissary and is readily moveable, is a motorized wheeled vehicle or a towed wheeled vehicle designed and equipped to serve food.

It shall be unlawful for any person to sell, or offer for sale, food of any type from a Mobile Food Vendor without a license first having been granted under this section, except for such activities conducted in connection with City-Sponsored events.

Date: _____

Name of the Mobile Food Vendor: _____

Make, Model and License Plate # of Vending Unit: _____

Owner's Name: _____

Address: _____

Telephone #: _____ Cell #: _____ Fax #: _____

E-mail address: _____

LIST OF LOCATIONS AND TIMES

*Please attach map detailing the position of the vehicle, and current zoning in said locations:

Locations:

Times:

1) _____

2) _____

3) _____

4) _____

5) _____

CHECK PARKING OPTION BELOW:

Parking on Private Property A Mobile Food Vendor shall not operate on any private property without the prior written consent of the owner. A Mobile Food Vendor shall not be allowed to park overnight on any private proerty without the prior written consent of the owner. Property owner(s) must sign below to indicate consent for the use of their property.

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Parking in Public Right-of-Way A Mobile Food Vendor shall conduct business or operate in the public right-of-way, only if parking in the right-of-way is legally allowed and it does not impede the flow of traffic. A determination of traffic impediment shall be made by the City of Hapeville Police Department. Mobile Food Vendors must be located in a lot that can safely be accessible by patrons. Mobile Food Vendors cannot be parked on sidewalks. Parking on public, city-owned grass areas is permissible with prior approval from the City Manager at the time of application.

*Request to park on public, city-owned grass area. YES NO

Parking on City Owned Property A Mobile Food Vendor may operate on City owned property, if; (1) the Mobile Food Vendor has received permission to do so from the City Manager; and (2) has indicated the appropriate City owned location, date, and times of use on the application. At no time shall a Mobile Food Vendor be allowed to park overnight on any City owned property.

REQUIRED DOCUMENTATION:

- 1) Copy of approved food service permit from the Fulton County Health Department.
- 2) Proof of current liability insurance policy in the amount of \$1,000,000.00 protecting the Mobile Food Vendor, the public and the City from all claims for damage to property and bodily injury, including death, which may arise from operation under or in connection with the permit. If the Mobile Food Vendor does not have insurance, the Mobile Food Vendor may be under the umbrella of an existing business with the business' permission to do so. Such arrangement documentation shall be attached to application.
- 3) An executed Release and Indemnification Agreement (provided by the City).

**A waiver of the application fee may be requested if: 1) the event is a 501(c) non-profit event and proof is submitted; or 2) the event is a city-sponsored event as determined by the City Manager.

Applicant Signature: _____ Date: _____