



June 2010 Monthly Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Administrative Services

**Alice Shepard, Administrative Services Director
ashepard@hapeville.org - 404-669-2100**

City Clerk

Upcoming Meetings:

Alcohol Review Board – July 15th, 2010 at 6:00 p.m.

Board of Appeals – July 22nd, 2010 at 6:00 p.m.

Design Review Commission – July 21st, 2010 6:00 p.m.

Board of Ethics – July 8th, 2010 at Noon

Hapeville Development Authority – July 8th, 2010 at 6:00 p.m.

Main Street Board – July 19th, 2010 at 6:00 p.m.

Mayor and Council – July 6th, 2010 6:00 p.m. at Hapeville Municipal Court and July 20th, 2010 6:00 p.m. at City Hall

Planning Commission – July 13th, 2010 at 6:00 p.m.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

Human Resources

The City would like to recognize the Years of Service for the following employees:

Richard Jenkins, Fire Department 15 Years

Rick Bailey, Community Service Department 5 Years

Open Records Request

8 Open Records Request were processed.

Community Services

**Lee Sudduth, Interim Director
leesudduth@hapeville.org – 404-669-2120**

The Historic Christ Church is scheduled to be moved from its current location to Jess Lucas Park in July.

A pre-bid meeting was held on Tuesday, June 22nd for the Virginia Avenue Streetscape Project.

The South Central Avenue Streetscape Project is complete. New handicapped ramps, sidewalks and curbs were installed from I-85 to Perkins Street.

BUILDING PERMITS

*591 North Central Avenue
3366 Northside Drive
317 Maple Street
3169 Oakdale Road
3361 Myrtle Street*

ELECTRICAL PERMITS

*718 Campbell Circle
3361 Myrtle Street
3270 North Fulton Avenue #2
591 North Central Avenue
3270 North Fulton Avenue #3*

HVAC PERMITS

*3416 Harding Avenue
591 North Central Avenue*

PLUMBING PERMITS

*591 North Central Avenue
3169 Oakdale Road
311 North Central Avenue*

TREE PERMITS

*3286 Myrtle Street
3444 Claire Drive*

Allie O'Brien,
Main Street & Marketing Manager
City of Hapeville, Department of Economic Development
aobrien@hapeville.org - 404-669-8269

EVENTS:

Please visit the City website www.hapeville.org navigate to the "Events Section" (on the left navigation bar) for the full 2010 Events Schedule and events details.

Movie Night Series continues on Friday, July 9th with "Where the Wild Things Are" at 7:30 p.m.

The Downtown Live Concert Series will kick-off on July 16th, from 7:00 p.m. to 11:00 p.m., featuring Hapeville's own John Stringer and his band "State of Man." Concerts are scheduled for the 3rd Friday of the months of July through October in the Jess Lucas Park-- save the dates now!

DEPARTMENT/HATT ACTIVITIES:

Attended Fulton County, Tour de 29, municipal partners meeting to plan grant applications on behalf of the City. Grant applications have been submitted for artistic support for City Events including the Happy Days Festival and the Southern Circuit Tour of Independent Film Series.

Attended Hapeville Charter Career Academy, Union City, campus ribbon cutting. Attended Airport Area Chamber meeting regarding public relations.

MAIN STREET BOARD ACTIVITIES:

Sent direct mailer to Main Street businesses to inform them of the Tour de 29 Grant opportunity to bring artists, awareness and publicity to the businesses. Businesses were encouraged to apply to Fulton County directly to host cultural events at their place of business.

Finance/Administration

Mike Clark, Director of Finance

mclark@hapeville.org – 404-669-2118

General Fund expenditures amounted to \$9,420,955 for the eleven months ended May 31, 2010. Budgeted expenditures on average for the same period amounted to \$10,107,086 resulting in a positive budget variance of \$686,181.

The Requested Budget for the fiscal year ending June 30, 2011, has been submitted to the Mayor and Council the Budget was approved on June 29, 2010.

Property tax revenue estimates for the fiscal year 2010 - 2011 will be based on the preliminary tax digest, prepared by the Fulton County Assessor's Office, which was received during June.

Utility Accounts

28 Residential Accounts

1 Commercial Accounts

Fire

Tom Morris, Chief

tmorris@hapeville.org – 404-766-4399

For this time period the Department conducted: 40 inspections, 4 plan reviews, 17 pre-fire plans, 3 fire investigations, and 98 blood pressure checks. Three employees completed a GEMS (Geriatric Emergency Medical Services) Instructor course. Hose testing has begun on all three shifts.

| <i>Fire Station #1 - 3468 North Fulton Avenue</i> | | <i>Fire Station #2 - 870 South Central Avenue</i> | |
|--|------------------|---|------------------|
| <i>Auto Accidents w/ injuries</i> | <i>0</i> | <i>Auto Accidents w/ injuries</i> | <i>3</i> |
| <i>EMS</i> | <i>53</i> | <i>EMS</i> | <i>45</i> |
| <i>Fire</i> | <i>2</i> | <i>Fire</i> | <i>4</i> |
| <i>Fire Alarm</i> | <i>3</i> | <i>Fire Alarm</i> | <i>3</i> |
| <i>Mutual Aid (Given)</i> | <i>3</i> | <i>Mutual Aid (Given)</i> | <i>1</i> |
| <i>Gas Leak</i> | <i>1</i> | <i>HazMat</i> | <i>0</i> |
| <i>Hazardous Conditions</i> | <i>0</i> | <i>Hazardous Conditions</i> | <i>0</i> |
| <i>Structure Fire</i> | <i>2</i> | <i>Tree Down</i> | <i>1</i> |
| <i>Vehicle Fire</i> | <i>0</i> | | |
| <i>Other Responses</i> | <i>4</i> | | |
| <i>Wires Down</i> | <i>1</i> | | |
| <i>Tree Down</i> | <i>2</i> | | |
| <i>Total Calls at Station #1</i> | <i>70</i> | <i>Total Calls at Station #2</i> | <i>57</i> |
| <i>Total for both Stations 127 with an average response time of 03:15 minutes</i> | | | |

IT & Communications

Ashley Smith, IT & Communications Manager
asmith@hapeville.org – 404-669-2167

Completed 25 help-desk tickets during the month of May. The year to date total number of tickets completed from July 2009 to June 25, 2010 is 476.

Installed Dell 2420 Rack for new Iron Sky server and E-911 recording system.

Installed 5 terabyte HP server for the Iron Sky video surveillance software.

Upgraded Symantec backup software.

Hapeville WiFi:

Increased the injection layer from King Arnold Street to Colorado Avenue.

Brightlan is working on providing access to the Oxford Apartments.

Planning and Zoning

Chris Montesinos, Planning and Zoning Manager
cmontesinos@hapeville.org - 404-669-8269

PLANNING COMMISSION MEETING, JUNE 8, 2010

481 Oak Drive Avenue

Site Plan Review

Mr. Frank Harris is seeking site plan approval for a new two-story 1,693sf single-family home at 481 Oak Drive Avenue. The property is zoned R-SF, Residential Single-Family.

DISPOSITION - APPROVED

3169 Oakdale Road

Mr. Brendan Murphy is seeking a site plan modification for a new two-story 2,465sf single-family home at 3169 Oakdale Road. The property is zoned R-1, Residential Single-Family.
DISPOSITION - APPROVED

DESIGN REVIEW COMMITTEE MEETING, JUNE 16, 2010

Frank Harris and Brenda Slade 483 ½ Oak Drive

Mr. Harris and Ms. Slade have submitted an application to construct a new 1,693sf single-family home at 481 Oak Drive. The property is zoned R-SF, and is subject to Chapter 81 – Architectural Design Standards/Section 81-1-7 Neighborhood Conservation Area.
DISPOSITION – APPROVED

Roger L. Smith 448 Grady Avenue

Mr. Smith has submitted an application for a 288sf room addition to the rear of the home, enclosure of the carport, an open front porch, and 288sf outbuilding at an existing single-family home at 448 Grady Avenue. The property is zoned R-SF, and is subject to Chapter 81 – Architectural Design Standards/Section 81-1-7 Neighborhood Conservation Area.
DISPOSITION – APPROVED WITH CONDITIONS

- Hardiplank exterior on all additions;
- Replace front addition door with window;
- Design exception for GBG windows approved to match windows on existing house;
- CMU block support for rear addition;
- Provide adequate site plan and scaled drawings for permitting.

Josh Patton 383-387 North Central Avenue

Mr. Patton has submitted revised plans for the façade rehabilitation on an existing commercial building at 383-387 North Central Avenue. The property is zoned UV, and is subject to Chapter 81 – Architectural Design Standards/Section 81-1-6 Commercial/Mixed Use Area.

DISPOSITION - APPROVED

BOARD OF APPEALS MEETING, JUNE 24, 2010

Cancelled due to lack of agenda items.

OTHER PLANNING & ZONING ITEMS

- 06/02 – Regional Housing Forum: The Role of Single Family Mortgage Finance in Stabilizing Metro Neighborhoods.
 - 06/02 – Preliminary Community Choices meeting with Stephen Causby for sign ordinance rewrite.
 - 6/15 – Hapeville Bus Shelters Program presentation at midmonth council meeting.
 - 06/23 – Meeting with ARC’s land use division to discuss merger of Hapeville’s two LCI study areas.
 - 06/23 – Preliminary meeting on Health Impact Assessment (HIA) on the Aerotropolis Atlanta Brownfield Redevelopment Project – Georgia Tech Center of Quality Growth and Regional Development.
 - 06/24 – Preliminary meeting on U.S. Customs Facility on International Blvd.
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Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

From May 16, 2010 to June 15, 2010, the Police Department answered 636 calls for service. There were 4 reports of Assault, 10 Residential Burglaries, 1 Commercial Burglary, 1 Robbery, 0 Child Molestations and 24 other Larcenies.

The Department closed 37 cases with arrests and issued 4 additional arrest warrants. There were 233 citations written and an average of 3 minute response time was maintained.

The Detective Division received 120 new cases, cleared 2 cases by arrest and obtained 4 arrest warrants.

Uniform Personnel have been receiving daily roll-call training that covers city ordinances, state criminal and traffic laws, and the Department's Standard Operating Procedures.

Code Enforcement handled 164 new calls for service, of which 64 were animal incidents and 100 were code compliance issues. The Unit closed 127 cases with compliance and issued 100 citations for code violations.

Alfred Martin and Brett Hunter graduated Basic Police Mandate training and are currently assigned to the uniform patrol and are undergoing field training.

Recreation
Tod Nichols, Interim Director
tnichols@hapeville.org – 404-669-2129

Athletic Division

Hapeville's Youth Baseball season came to a close with the 13/14 Dodgers making the championship game in the South Metro Baseball Alliance. Even though the team finished second, it was a nice ending to a great season overall.

Adult Men's Softball League plays every Thursday beginning at 7:00 p.m. at the Tom Morris Complex.

Football and Cheerleading registration has begun for children ages 5 – 14 years.

Programs

The Busy Bees Summer Camp is ongoing with 27 members. So far the group has enjoyed trips such as the library, Zoo Atlanta, bowling, swimming, movies, and Six Flags. They have enjoyed classes such as karate, sign language, and gymnastics as well as guitar and piano lessons.

Ballet is ongoing for children ages 3 – 14 years. Classes meet every Thursday 5:30 p.m. - 6:30 p.m.

Self – Defense courses are offered on Thursday's at 11:00 a.m.

Monday's and Wednesday's aerobic class "Fit & Healthy" is from 5:30 p.m. – 6:30 p.m. 'Cardio Pump' and 'Body Toning' is from 6:00 p.m. – 7:00 p.m. on the same days.

Belly Dancing is offered every Thursday from 6:45 p.m. – 8:00 p.m.

Fitness Room hours are Monday – Friday 11:00 a.m. to 7:00 p.m.

Seniors

Our High Stepping Hornets continues to walk every Tuesday, Thursday, and Friday at Southlake Mall from 7:45 a.m. – 9:00 a.m. The first Tuesday of each month come and enjoy Bingo with us. The last Thursday of every month the club takes a trip to The Varsity for lunch.