



February 2014 Department Reports

**To: Mayor and Council
Citizens of the City of Hapeville**
**From: Bill Werner, City Manager
bwerner@hapeville.org – 404-669-2117**

Fire Department

**Tom Morris, Fire Chief
tmorris@hapeville.org – 404-766-4399**

The Department had 25 fire inspections, 10 new construction site visits, 3 plan reviews, and 90 blood pressures checked. Seven smoke detectors were given out to residents within the community. During the month of January, all three shifts conducted training in the following areas: Airway Management, Pittsburgh Drill, Personal Protective Equipment, and EMS training as required for the bi-annual recertification process. Two member of the Department attended the Transitional and Interpersonal Leadership Training and one attended the Structural Fire Control Training, both conducted at the Georgia Public Safety Training Center (GPSTC). One of our officers completed the Professional Development Series through the FEMA Emergency Management Institute. Our new hire started the Atlanta Fire & Rescue Advanced Emergency Medical Technician Training.

Fire Station #1 - 3468 North Fulton Avenue

Fire Call Statistics

<i>Auto Accidents w/o injuries</i>	<i>0</i>
<i>Auto Accidents w/injuries</i>	<i>2</i>
<i>EMS</i>	<i>50</i>
<i>Fire</i>	<i>5</i>
<i>Fire Alarm</i>	<i>3</i>
<i>Mutual Aid (Given)</i>	<i>0</i>
<i>Gas Leak</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<i>Wires Down</i>	<i>0</i>
<i>Other Responses Citizen Assist</i>	<i>3</i>
<u><i>Total Calls at Station #1</i></u>	<u><i>63</i></u>

Fire Station #2 - 870 S. Central Avenue

Fire Call Statistics

<i>Auto Accidents</i>	<i>0</i>
<i>Auto Accidents w/injuries</i>	<i>3</i>
<i>EMS</i>	<i>38</i>
<i>Fire</i>	<i>3</i>
<i>Fire Alarm</i>	<i>6</i>
<i>Mutual Aid (Given)</i>	<i>1</i>
<i>HazMat</i>	<i>0</i>
<i>Hazardous Conditions</i>	<i>0</i>
<i>Trees Down</i>	<i>1</i>
<i>Wires Down</i>	<i>0</i>
<i>Gas Leaks</i>	<i>0</i>
<i>Citizen Assist</i>	<i>0</i>
<i>Other Responses</i>	<i>0</i>
<i>Elevator Rescue</i>	<i>0</i>
<u><i>Total Calls at Station #2</i></u>	<u><i>52</i></u>

Total Average Response Time minutes 3:37

Police Department
Rick Glavosek, Police Chief
rglavosek@hapeville.org – 404-669-2150

From January 1, 2014 to January 31, 2014 the Police Department answered (496) calls for service. There was (1) Rape, (6) Assaults, (7) Burglaries, (1) Robbery, (49) Larcenies; including 26 Entering Auto, 10 Stolen Vehicles and 13 Thefts. The agency made 50 arrests and recovered 12 stolen vehicles. The agency's average response time was 2 minutes 22 seconds. The organization wrote 281 tickets: 200 Traffic tickets, 43 General and 38 Parking.

The Detective Division reviewed (690) cases, assigned (62) cases for investigation, and closed (34) cases. Three cases were closed with arrest warrants and (2) CID arrests were made. The Detective Division obtained (17) warrants and responded to (20) crime scenes and executed (3) search warrants.

The Detective Division investigated a rape case in which arrest warrants were issued for the suspect. The suspects information was shared with Atlanta (Metro) Crime Stoppers and there is a \$2000 reward for his arrest. The Division also investigated a claim by Federal Agents that a body was buried behind a residence in the city. A body was located with the assistance of the Georgia Bureau of Investigation and the Fulton County Medical Examiner's Office. The suspect was arrested and charged with Concealment of a Death and Abandonment of a body. Additional charges on the suspect are pending.

The unit conducted and coordinated in several special details in response to an increase in the number of stolen automobiles and vehicle break insurance.

Department Personnel continue to receive daily roll-call and in-service training on topics such as Case Law, Legal Updates, National Accreditation and State Certification, and policy and procedures.

Code Enforcement handled (231) new calls for service, of which: (58) were animal incidents, (31) for outside storage violations, (7) for parking on the grass, (5) Permit Violations and (130) were other code compliance issues. The unit wrote (8) citations, closed (86) cases, and has (169) active cases.

3409 Dogwood Drive – Fulton County sold the tax lien.

644 Coleman Street – The property is under contract to be sold. I spoke with a representative with SunTrust Finance who advised that she would send me the new owners information as soon as the property closed.

639 Cofield Drive - A caretaker of the property has been informed of a fallen tree and property damage. A certified letter with citations has been mailed to the address to begin the abatement process. The property is being maintained by a family member however the tree in the rear remains.

3118 Sylvan Road - citations sent certified mail and returned as not delivered. Code Enforcement has been unable to successfully issue citations to the owner. As of this date, the trash, grass and weeds are being maintained however there are still some building issues.

429 Lake Drive – Code Enforcement was contacted by HUD in reference to the property however ,

Fulton County Tax information still shows a private owner. The Department has not received a receipt of the certified letter sent. Fulton County now shows HUD as the owner.

329 Maple Street - HUD Home.

443 Lake Drive - HUD Home -in compliance

625 Coleman Street (burned apt)- HUD Home

HUD field services was contacted in reference to the their properties in the city and they advised that they have over 22000 problem properties in middle Georgia which includes all of the metro counties. I was further advised that Fulton County is on the priority list however no projections were available.

The following abated properties are being properly maintained by Segrest Landscaping and currently have no property maintenance issues.

3097 Grove Circle

215 Moreland Way

278 Moreland Way

3255 Oakdale Road

261 Birch Street - vacant lot

and two vacant lots on Woodrow Ave identified with parcel numbers only.

The Police Department's non-emergency number is (404) 669-2111. In the event of an emergency dial 911!

Community Services

Lee Sudduth, Interim Director

lsudduth@hapeville.org – 404-669-2120

The North Avenue CDBG Sidewalk Replacement Project is underway. This project consists of replacing dilapidated sidewalks on the south side of North Avenue from Hope Street to Dogwood Drive. The Community Development Block Grant amount is \$107,500.

*The Department has four streetscape projects that are currently in the engineering stage. They are as follows: **N. Central Avenue** from N. Whitney to Dearborn, **Dogwood Drive** from S. Central to N. Avenue, **Loop Road Access** which includes Atlanta Avenue, Rainey, Union and parts of Virginia Avenue, and the **Rail Facilities Project** which includes all of the railroad right of way. The engineering is complete on the **N. Fulton Ave. Streetscape Project** and construction begins sometime in 2014.*

The Georgia Department of Transportation has awarded the City of Hapeville \$52,983.61 for the LMIG Program. This Local Maintenance and Improvement Grant Funds will be used to pave Cofield Drive. There is a required 30% match for this grant.

Building Permits

397 North Central Avenue
647 Campbell Circle
231 Moreland Way
832 Virginia Avenue, Suite D
336 Moreland Way

Electrical Permits

397 North Central Avenue
3294/3296 Russell Street
832 Virginia Avenue, Suite D

Plumbing Permits

397 North Central Avenue

Tree Permits

254 Barton Drive
3224 Lake Avenue
3220 Lake Avenue
3312 Russell Street

Mechanical Permits

3244 North Fulton Avenue F-7
415 North Central Avenue
1016 South Central Avenue

Economic Development**Allie O'Brien, Main Street & Marketing Manager****aobrien@hapeville.org - 404-669-8269**

2014 City Events Planning and Scheduling is Underway -please visit www.hapeville.org for updates to the schedule.

Department/HATT Activities

The Department participated in the January Tri-Cities Businesses "Merchant Mixer" held in College Park. Businesses in attendance learned about small business compliance requirements for employee healthcare and about training opportunities offered by the Georgia Main Street Program. The Tri-Cities of Hapeville, College Park and East Point Economic Development Departments coordinate this series of business-to-business events. Please contact the Economic Development Department for more information.

February 21st- The Reel to Real Arts Film Series Continues. Southern Circuit Tour of Filmmakers. Friday night film screenings continue on February 21, March 21 and April 11 at the Historic Christ Church. Reception with the Filmmaker (live music and local restaurant food) at 6 p.m. and Film Screening at 7 p.m. The February film is "Bidder 70" a look at the controversial bidder who falsely bid \$1.8M to save 22,000 acres of land from drilling in 2008, with no means nor intention to pay, during a federal oil and gas lease auction--resulting in imprisonment. Visit: www.bidder70film.com

Vote for Movies You Want to See this Spring-online Opinion Poll is now live at www.hapeville.org Hapeville's Movie Nights Under the Stars Series continues in 2014 on April 25th, May 16th and June 20th! Be sure to cast your vote for the films you and your family would like to see! Voting ends Friday, March 7th at 5 p.m.

Spring Festival Vendor Applications now available online at www.hapeville.org. Save the Date: Saturday, April 12th for a fun filled day that includes a 5K Run/Walk, Parade, Tennis Tournament, Baseball and Softball games, Festival and much, much more! The application deadline is Friday, March 21st at 5 p.m.

Maintained the Historic Christ Church Building rental log and coordinated venue showings/rentals and handled inquires and events.

Produced City Newsletter, web updates of Departmental information, and all departmental related advertising and promotional materials. The Hapeville Hometown News Submission deadlines remain the 15th of the month prior to the publication date.

Completed Annual Opportunity Zone Report and submitted it to the State's Department of Community Affairs, Economic Development Office for review. This is a requirement to maintain the Opportunity Zone designation (Job Tax Credit Incentive District) in the City's commercial corridors.

Began work on the City's participation the the Georgia Municipal Association's "If I were Mayor" Essay contest for children. GMA Resource packets were sent to Hapeville educators along with requests for participation. They were notified of the contest at the state level as well as a local, Hapeville, sponsored concurrent Essay Contest! Details are available in the Hapeville Newsletter or by contacting the Economic Development Department.

Coordinated in-house Planning & Zoning administrative tasks with City Planner.

Main Street Board Activities

The City was notified that it was approved under the new standards set forth by the State as an Accredited "Classic Main Street City" for 2014! The Board meets the 3rd Monday of each month at 6:00 p.m. in City Hall. The Board held their officer elections at the January meeting. Congratulations to the following officers: Charlotte Rentz (President), Don May (VP) and Katie Gregory (Secretary). Also at the January meeting the Manager presented an overview of the State's new standards and recommendations for continued "Classic Main Street" designation, as well as staff/Board member training requirements and opportunities. The Board also continued work on their Historic Plaque project and discussed their support of the Hapeville Arts Alliance's grant application. A letter of support was submitted to the National Endowment for the Arts on behalf of the Board in support of the application for funding for downtown Arts District artist rendered signage and a mural on the pedestrian bridge. At the February meeting, the Board will review their work plan to stay on track for projects for the remainder of the fiscal year.

Recreation Department

Tod Nichols, Recreation Manager

tnichols@hapeville.org – 404-669-2136

Athletics:

Basketball season is in full swing as boys and girls ages 4 - 14 are enhancing their skills in the sport. Games are played Monday through Saturday at the Hoyt Smith Center. Please contact Alan Dotson at 404-669-2127 for more information.

Contact Wayne Stephens at 404-669-2132 for information on the upcoming 2014 Co-Ed and Men's softball season.

Programs:

The Busy Bee After School program meets daily from 2:30 - 6:30 p.m.

Seniors:

The Pleasant Hours Club next meeting will be on February 5, 2014. All PHC meetings are held at the Hoyt Smith Center.

Our High Stepping Hornets will continue to walk every Tuesday, Thursday, and Friday at the Hoyt Smith Center from 9:30 – 10:00 a.m.

IT and Communication**Corey Daniel, IT Manager****cdaniel@hapeville.org -404-669-2167**

IT and Communications has continued to focus on expanding the City of Hapeville's technology and communications infrastructure. The Department will continue to implement programs and services that will help provide staff with the ability to provide better service to the citizens of Hapeville.

* **VOIP:** Currently working with Cisco Rep for the City's UC upgrade of phone system. Also, working on an RFP.

* **Signage Software:** Signage Software has been deployed. Sharp representative scheduled to come onsite this week to assist with configuration.

*** Police Department:**

- Rebuild of Samba Server
- Researching a power supply backup unit for Spillman Server

* **City Cell phone:** Upgrade of City cell phone also reviewing GTA contract (standard pricing)

Bill Johnston, City Planner**Strategic Planning Initiatives, LLC****Spi_llc@bellsouth.net - 404.684.6588****Planning Commission, January 14 & 23 (Special called meeting)**

- Consideration of text amendments to Sign Ordinance, recommendation pending on amendments to Accessory Buildings, Subdivision Ordinance and Future Development Plan Update

Design Review Committee, January 15, 2014

- 720 North Avenue, additions to shed and dwelling approved

Board of Zoning Appeals, January 23, 2014

- Canceled due to lack of agenda items

Mayor and Council, January 21, 2014

- South Fulton Comprehensive Transportation Plan presentation and approval

Other planning and zoning actions:

- Occupational tax permit application approved with conditions at 397 N. Central Avenue-Restaurant
- Occupational tax permit application approved at 3266 Dogwood Dr Suite B-Restaurant
- Occupational tax permit application approved at 832 Virginia Avenue Suite A-Restaurant
- Occupational tax permit application approved at 1155 Virginia Avenue Suite L-Spa Services

- *Sign application denied at 535 N. Central Avenue; applicant to seek variance*
- *Sign application pending additional information at 747 Virginia Avenue*
- *Received first interest in "airport parking" since adoption of the new ordinance. Proposed location was 691 and 703 North Central Avenue at North Whitney. Under the new ordinance, establishment of airport parking requires a rezoning and approval of a special use permit by Mayor and Council. Previously, a temporary use permit would have been required, but not a rezoning.*

Old Business:

- *Draft "Outdoor Merchandise Display Ordinance" being distributed to affected merchants*
- *Draft Future Development Map and Comprehensive Plan Update complete, pending review by Planning Commission followed by a public hearing before Mayor and Council.*

New Business:

- *Scope of Work for GIS services has been pushed to February for soliciting proposals in January.*
- *Preparation for additional training as requested by Planning Commission underway in conjunction with comprehensive review of zoning ordinance.*
- *Package for City acceptance of property donation on King Arnold Street has been compiled*

Administrative Services

Jennifer Elkins, City Clerk

jelkins@hapeville.org - 404-766-3004

Upcoming Meetings:

Mayor and Council- February 18, 2014

Development Authority- February 6, 2014 at 6:00 p.m.

Planning Commission- February 11, 2014 at 6:00 p.m.

Design Review Commission- February 19, 2014 at 6:00 p.m.

Alcohol Review Board- February 20, 2014 at 6:00 p.m.

Main Street Board- February 17, 2014

Board of Appeals- February 27, 2014 at 6:00 p.m.

Please note that attendees at meetings held at City Hall are asked to enter through the Conference Room Entrance located at the rear of the building.

Meeting times and places are subject to change, please visit www.hapeville.org for further information.

If you are interested in serving on a Board or Commission, applications can be found online at www.hapeville.org on the City Clerk's page or at City Hall.

Open Records Request

20 Open Records Requests were processed.

Human Resources

The City is currently accepting applications for the position of Seasonal Recreational Aide. Applications are available online (www.hapeville.org) or at City Hall.