



Administrative Services Department
3468 North Fulton Avenue
Hapeville, Georgia 30354
Phone: (404) 669-2100
Fax: (404) 669-3302

Transient Merchant Vendor Application

Ninety Day Permit - \$100

Three Day Permit - \$50

It shall be unlawful for any person to sell, or offer for sale, food of any type without a license first having been granted under Section 11-11-4 of the Hapeville City Ordinances.

Date: _____

Name of the Vendor: _____

Type and Description of the Vending Unit or Display Cart/Stand _____

Owner's Name: _____

Address: _____

Telephone #: _____ Cell #: _____ Fax #: _____

E-mail address: _____

LIST OF LOCATIONS AND TIMES

Please attach map detailing the position of the vehicle, and current zoning in said locations:

* Locations:

Times:

1) _____

2) _____

3) _____

4) _____

5) _____

CHECK PARKING OPTION BELOW:

Locating on Private Property A Transient Merchant shall not operate on any private property without the prior written consent of the owner. A Transient Merchant shall not be overnight on any private property without the prior written consent of the owner. Property owner(s) must sign below to indicate consent for the use of their property.

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Locating on Public Right-of-Way A Transient Merchant shall conduct business or operate in the public right-of-way, only in the right-of-way is legally allowed and it does not impede the flow of traffic. A determination of traffic impediment shall be made by the City of Hapeville Police Department. Transient Merchant must be located in a lot that can safely be accessible by patrons. Transient Merchant cannot be on sidewalks. Locating on public, city-owned grass areas is permissible with prior approval from the City Manager at the time of application.

*Request to locate on public, city-owned grass area. YES NO

Locating on City Owned Property A Transient Merchant may operate on City owned property, if; (1) the Transient Merchant has received permission to do so from the City Manager; and (2) has indicated the appropriate City owned location, date, and times of use on the application. At no time shall a Transient Merchant be allowed to park overnight on any City owned property.

REQUIRED DOCUMENTATION:

- 1) Copy of approved food service permit from the Fulton County Health Department (if applicable).
- 2) Proof of current liability insurance policy in the amount of \$1,000,000.00 protecting the Transient Merchant, the public and the City from all claims for damage to property and bodily injury, including death, which may arise from operation under or in connection with the permit. If the Transient Merchant does not have insurance, the Transient Merchant may be under the umbrella of an existing business with the business' permission to do so. Such arrangement documentation shall be attached to application.
- 3) An executed Release of Indemnification Agreement (provided by the City).

**A waiver of the application fee may be requested if: 1) the event is a 501(c) non-profit event and proof is submitted; or 2) the event is a city-sponsored event as determined by the City Manager.

Applicant Signature: _____ Date: _____